



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0217

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director Department of Public Services
DATE: May 21, 2018
SUBJECT: Catch Basin and Manufactured Treatment Device Cleaning Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for Catch Basin and Manufactured Treatment Device Cleaning Services to United Resource, LLC, Livonia, Michigan in the amount not-to-exceed \$168,000.00 for a three-year term to expire December 30, 2021 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City solicited Request for Proposals utilizing the MITN system and only one (1) proposal response was received. The Purchasing Division conducted a market research study to ensure the pricing was fair and reasonable as the pricing proposed this year is an increase to what the City was contracted for over the past five (5) years. Based on their research it was determined that the pricing proposed is the same to that of what is being contracted for with other public agencies utilizing United Resource, LLC's services. The City has utilized the services of United Resource, LLC over the past several years and has been satisfied with the services provided and recommend award of the contract to United Resource.

The City is required to perform storm water catch basing cleaning including the removal, transportation, and disposal of debris and non-potable water from catch basins located throughout the City. There are approximately 4,000 catch basins located within Rochester Hills. The City also is required to clean their manufactured treatment devices in which there are approximately eleven (11) located throughout the City.

Preventative maintenance of the catch basins is required by the City's MS4 Permit as it relates to potential storm water pollutant sources and their effects to water quality entering the MS4. All work performed under this contract will be in compliance with the City of Rochester Hills MS4 Permit and MDEQ guidelines.

PROCESS:

Vendor Name and Address:

United Resource, LLC
32900 Capitol St.
Livonia, MI 48150

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2018 Adopted Budget and FY 2019 and FY 2020 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Major Roads	462.807000	Contractual Services	\$50,400	\$50,400	\$0
Local Streets	464.807000	Contractual Services	\$117,600	\$117,600	\$0
		Total	\$168,000	\$168,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for Catch Basin and Manufactured Treatment Device Cleaning Services to United Resource, LLC, Livonia, Michigan in the amount not-to-exceed \$168,000.00 for a three-year term to expire December 30, 2021 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		