

ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

March 9, 2018

Keith Depp, Project Engineer
City of Rochester Hills
1000 Rochester Hills Drive
Rochester Hills, Michigan 48309

Reference: **Proposal for Professional Services**
2018 Pathway Program
City of Rochester Hills

Dear Mr. Depp:

Thank you for considering our firm for providing professional engineering services on the project referenced above.

Understanding of the Project

The City of Rochester Hills is requesting this proposal for Construction Engineering Services associated with the 2018 Pathway Program. The project includes rehabilitation of approximately 0.6 miles of 8 foot wide HMA pathway, along the south side of Butler Road east of Balmoral Blvd to River Oaks Blvd and all related items. The project also includes construction of approximately 2,175 feet of new 8 foot wide HMA pathway along the west side of Technology Drive from Auburn Rd to south of Adams Rd and all related items.

Services to be Provided by AEW

AEW proposes to provide the following construction engineering services:

- Attend and participate in the Pre-Construction Meeting set up by the City.
- Provide Construction Administration which shall include:
 - Creation and maintenance of the "Project Records Filing System" including all inspector's daily reports and construction item records.
 - Completion of a weekly quantity summary report.
 - Review of shop drawings and material submittals.
 - Create and maintain an Info Exchange Site.
 - Download inspector's daily reports, and weekly quantity summary reports on a weekly basis to the Info Exchange Site.
 - Review any contractor claims for extra compensation.
 - Completion of punch list and any final acceptance documents.
 - Coordination of day-to-day construction activity with the on-site inspector and the contractor's representative.
 - Attendance at meetings required by the City and at the request of the City.



Keith Depp
March 9, 2018
Page 2

- Follow up and respond to complaints during construction as requested by the City.
- Provide the City weekly project updates.
- Provide Construction Inspection which shall include the presence of a full time construction inspector to monitor, document and measure the completion of work items in accordance with the contract documents.
- Provide Construction Staking for all new construction pathway sections referenced above in Understanding of the Project.

Services Not Provided

Material testing, environmental testing, and geotechnical investigations are outside the scope of services that AEW can provide. We will gladly coordinate these services when requested, to be performed by outside consultants as selected by the Client.

Responsibilities of the Client

Based upon our discussions, the City will provide services for the following tasks:

- Completion of all work orders and contract modifications as may be necessary for completion of the project.
- Completion and submittal of pay estimates throughout the duration of the project.
- Identify and mark-out the HMA rehabilitation sections along Butler Road.
- Forward any complaints received to AEW Project Manager.

Fee for Professional Services

Based upon the above scope of construction engineering services to be provided, we propose to complete the work for a not to exceed fee of \$75,000.00.

Any additional services including revisions to the plans due to changes in the project presented by the Client or other project stakeholders will be provided on an hourly basis according to our rate schedule included in our contract with the City of Rochester Hills. Please note, there will be no additional fees without written approval from the Owner.

Basis of Payment

Work in progress will be invoiced every four weeks (billing cycle) based upon hourly charges to date. Payment is due within twenty-eight days of invoice date, after which a time price differential charge of 1% per billing cycle (13% annually) will be added to the outstanding balance. There are no mileage expenses required. Travel time is charged portal to portal.



Keith Depp
March 9, 2018
Page 3

Failure to pay invoices promptly can result in suspension of the work and revision of the completion schedule by the Engineer.

Execution of the Agreement

We trust that this proposal meets your needs. Please advise if any modifications or clarifications are required. When you are prepared to authorize us to proceed, please sign, date, and return one copy of this agreement with original signatures for our use.

We thank you once again for the opportunity to work with you on this project.

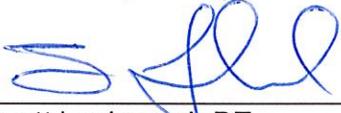
Sincerely,

ANDERSON, ECKSTEIN AND WESTRICK, INC.



Michael D. Smith, PE
Senior Project Engineer

Date: 3/9/18



Scott Lockwood, PE
Executive Vice President

Date: 3/9/18

Approved by:
CITY OF ROCHESTER HILLS

Allan E. Schneck, PE
DPS Director

Date: _____

Bryan K. Barnett
Mayor

Date: _____