



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0125

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: April 9, 2018

SUBJECT: Shoulder Right-of-Way and Pathway Mowing Services for the Department of Public Services
City File No. E13-019

REQUEST:

City Council is requested to authorize a blanket purchase order/contract to Brantley Development, LLC., Inkster, Michigan for shoulder right-of-way and pathway mowing services in the not-to-exceed amount of \$55,000 to expire December 31, 2018 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Request for Proposals were solicited utilizing the MITN system and evaluated by DPS/Engineering staff with award recommended to Brantley Development, LLC., Inkster, Michigan based on best value to the City in terms of work experience and best value cost proposal. The City has utilized Brantley Development, LLC. in 2016 and 2017 for shoulder right-of-way and pathway mowing services and has been satisfied with their work. The Request for Proposals called for an initial one-year contract term with four (4) additional one-year renewal options, provided all terms and conditions remain the same. City Council at their April 11, 2016 City Council meeting awarded the contract to Brantley Development, LLC. Brantley performed well during their second year providing this specific service to the City and Brantley Development, LLC has agreed to exercise the second renewal option under the same terms and conditions. It is recommended that the City exercise its second year of their four (4) one-year renewal options.

The Department of Public Services utilizes the expertise and specialized equipment of a lawn maintenance contractor for boulevards, pathway and shoulder mowing, as well as to maintain adequate site distance along roadways.

PROCESS:

Vendor Name and Address:

Brantley Development, LLC.
2648 Bayhan
Inkster, MI 48141

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2018 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.807000	Contractual Services	\$20,000	\$20,000	\$0
Local Streets	464.807000	Contractual Services	\$5,000	\$5,000	\$0
Pathway Maintenance	214.807000	Contractual Services	\$30,000	\$30,000	\$0
		Total	\$55,000	\$55,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a blanket purchase order/contract to Brantley Development, LLC., Inkster, Michigan for shoulder right-of-way and pathway mowing services in the not-to-exceed amount of \$55,000 to expire December 31, 2018 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		