



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, James Kubicina,
Jenny McCardell, Stephanie Morita and Mark A. Tisdell*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, February 26, 2018

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Tisdell called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 7 - Susan M. Bowyer, Ryan Deel, Dale Hetrick, James Kubicina, Jenny McCardell, Stephanie Morita and Mark A. Tisdell

Others Present:

*Bryan Barnett, Mayor
Tina Barton, City Clerk
Sean Canto, Fire Chief/Emergency Services Director
Scott Cope, Building/Ordinance/Facilities Director
Ken Elwert, Parks and Natural Resources Director
Pamela Gordon, Human Resources Director
Bob Grace, Information Systems Director
Kevin Krajewski, Deputy Information Services Director
Sara Roediger, Planning and Economic Development Director
Allan Schneck, Public Services Director
Joe Snyder, Chief Financial Officer
John Staran, City Attorney
Laurie Taylor, Assessing Director*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Morita, seconded by Hetrick, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

Mr. Deel introduced Jessica Hrynkiw, and stated that she is in the ninth grade at Rochester High School, is a member of the Key Club, and is on the Varsity Swim Team. He noted that she is in her first year on the RHGYC.

Ms. Hrynkiw reported that the RHGYC members are planning their Youth Summit to be held on Saturday, May 5, 2018. The Summit will provide a hands-on experience for youth to learn about the roles of local government. She noted that the RHGYC Annual 5K Run/Walk is set for Saturday, June 16, 2018, at Bloomer Park. The beneficiary of the 5K proceeds will be Innovation Hills Park. She stated that information on both events is available on the RHGYC website.

Older Persons' Commission (OPC):

Mr. Kubicina reported that the following events are scheduled at the OPC:

- St. Paddy's Day Dance, set for Friday, March 16, 2018, from 7:00 p.m. to 10:00 p.m. Tickets are \$10.
- Spring into Action, complimentary classes for those 50 and up, set for March 12, 2018 through March 17, 2018.
- Spring Serenade, hosted by the Michigan Opera Theater, set for Tuesday, March 20, 2018, 1:30 p.m. to 2:30 p.m. Tickets are \$5.

Vice President Morita noted the following events:

- Savvy Seniors, featuring monthly topics, is set for Wednesday, March 21, 2018, from 10:00 a.m. to 11:00 a.m. Reserve a spot by calling 248-656-1403.
- Motor City Irish Dancers, performing on Thursday, March 8, 2018, 7:00 p.m. to 8:00 p.m. Tickets are \$10.
- A Night in Monte Carlo, OPC's annual Charity Gala, set for Saturday, April 28, 2018, at the Royal Park Hotel. Funds raised benefit the Meals on Wheels program. Tickets are \$150 per person. The pre-glow reception begins at 5:30 p.m.

Avondale Youth Assistance (AYA):

Vice President Morita reported that AYA will host its annual Youth Recognition Night on March 21, 2018.

Rochester-Auburn Hills Community Coalition (RAHCC):

Ms. McCardell reported that the RAHCC will host a Youth Dialogue Day on March 22, 2018, from 8:30 a.m. to 1:00 p.m. She noted that the interactive event featuring community leaders discussing various issues is hosted by Oakland Community Health Network, the Alliance Coalition, and the RAHCC.

PUBLIC HEARINGS

2018-0039 Rochester Avon Recreation Authority (RARA) 1st Quarter Budget Amendments

Attachments: [022618 Agenda Summary.pdf](#)
[RARA 1st Qtr BA \(Overview\).pdf](#)
[RARA Worksheets.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Ron Jewell, Rochester Avon Recreation Authority (RARA) Executive Director, and **Joe Snyder**, Chief Financial Officer, were in attendance.

Mr. Jewell stated that RARA worked closely with Mr. Snyder to review the RARA Budget line-by-line to estimate revenues and expenditures conservatively. He noted that revenues were proposed to decrease by approximately \$225,000 and total expenditures were proposed to decrease by approximately \$290,000, leading to a net positive Fund Balance increase. He explained that Operating Expenditures are proposed to decrease by approximately \$157,000, and Capital Expenditures are proposed to decrease by \$132,000. He stated that he would conservatively estimate that \$150,000 would be added to Fund Balance by the end of the Fiscal Year.

Mr. Snyder stated that RARA's revenues and expenditures were reviewed line-by-line and compared to historical trends through the 2017 pre-audit numbers in order to estimate 2018. He mentioned that he has begun working with the RARA Board to develop a Fund Balance Policy for RARA, which will be beneficial moving forward and will help determine priorities for the use of Fund Balance. He noted that Lisa Cummins, Purchasing Manager, is reviewing some of RARA's expenditures to determine whether there are ways to save money and time, and has come up with some items for review and implementation. He commended Mr. Jewell, noting that he did a great job in reviewing his pages of budget questions and responded back very satisfactorily. He added that he attended his first meeting with the RARA Board in February, and would commend them for being very willing to move forward.

President Tisdell Opened the Public Hearing at 7:11 p.m.
Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:12 p.m.

President Tisdell noted that the last time Mr. Jewell came before Council, RARA was showing some disappointing enrollment figures, and questioned how enrollment was for the 1st Quarter.

Mr. Jewell responded that in the first month of the Fiscal Year, RARA had \$25,000 in enrollment, which he noted was one-quarter of the total estimated for the Fiscal Year. He commented that RARA is hoping to keep the trend going forward, and confirmed that this is ahead of projections.

Vice President Morita expressed her thanks to Mr. Jewell for working with Council on their concerns, and stated that she feels much more comfortable on where things are going. She questioned whether the Resolution presented this

evening should list expenditures rather than expected income. She stated that the Resolution should reflect the Fund Total Expenditures.

Mr. Snyder stated that he could agree, noting that Resolution language lists expected revenues, and takes into account the amount anticipated to go into Fund Balance. He explained that expenditures would be \$150,271 less than the revenue number, making the Fund Total Expenditures \$2,443,269, which could be reflected in the Resolution.

Mr. Deel questioned whether the proposed Budget Amendment reflects anticipated new revenues for memberships and rentals.

Mr. Snyder responded that there is not a lot of track record to go by, which is why a review of December 31, 2017 unaudited numbers is being undertaken. He pointed out that while only seven months of 2017 included revenues for the new building, the amounts were extrapolated out to arrive at a figure for 12 months. He commented that it appears that the revenue pace has quickened a bit, and he would think that this is an attainable number by year-end.

Mr. Deel questioned whether this is a conservative figure.

Mr. Jewell responded that it is conservative for both memberships and rentals. He pointed out that RARA has experienced a savings in rental expenditures for other facilities since the opening of the new building.

Mr. Deel commented that RARA missed many memberships that it would have had at the beginning of 2017, and questioned whether the budget figures take this into account.

Mr. Snyder responded that this was taken into account.

Mr. Hetrick expressed his thanks to Mr. Snyder, Mr. Jewell, and the RARA Board for their work on the Budget Amendment. He commented that it is clearly a turnaround from what Council previously reviewed. He noted that work on RARA's Capital Improvement Plan (CIP), along with the development of a Fund Balance Policy will allow for fiscal prudence and help stage how RARA's capital will be spent. He noted that he and Mr. Snyder exchanged emails on the changes to RARA's Capital Plan for this Amendment, and requested Mr. Snyder elaborate.

Mr. Snyder responded that the Budget Amendment is the first step, and from here multi-year planning can begin. He stated that with that process in place, RARA's CIP can be projected out to future years, similar to the Rochester Hills CIP model.

Mr. Hetrick noted that the capital expenditures for this Budget Amendment are deferred to a future date when funds become available.

Mr. Snyder pointed out that critical capital projects were deferred rather than cut out of the budget. He stated that the focus this year is to begin replenishing Fund Balance to a healthier level. After that, RARA can explore projects like roofs, parking lots, and lobby furniture.

Mayor Barnett stated that the message was clearly sent by City Council regarding a redefined direction and clear expectations for the RARA Board. He noted that the RARA Board and Mr. Jewell took great actions to see that these expectations were implemented. He commented that he is proud of the City team's offer of assistance and expertise to help a partner organization and long-time friend of the City. He stated that RARA is moving in the right direction; and with the assistance and guidance of the City's conservative fiscal team, they will achieve their goals. He encouraged anyone interested to check out RARA's offerings, noting that they are vastly different than they were previously.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0027-2018

Whereas, the Public Hearing for the proposed RARA FY 2018 1st Quarter Budget Amendments was noticed on February 8, 2018; and

Whereas, the proposed RARA FY 2018 1st Quarter Budget Amendments were available for public viewing beginning on February 16, 2018; and

Whereas, at its February 26, 2018 meeting City Council held a Public Hearing on the proposed RARA FY 2018 1st Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves the RARA FY 2018 fund total expenditures as amended in the amount of \$2,443,269.

2018-0038 1st Quarter Budget Amendments

Attachments: [022618 Agenda Summary.pdf](#)
[1st Qtr BA \(Overview\).pdf](#)
[1st Qtr Amendment Worksheets.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, explained that the 1st Quarter Budget Amendments for the City are typically where Capital Project carryovers are added back into the Budget and include those projects that were not completed or funds not spent in 2017 to be rolled into 2018. He stated that the majority of funds requested in this Budget Amendment have already been contractually obligated and are approved by Council.

He explained that revenues will increase by \$3.7 million, and expenditures will increase by \$15.6 million, for a net increase in the use of Fund Balance of \$11.9 million. He stated that the lion's share of the increase in revenues is the result of the Road Commission for Oakland County's share of the Hamlin Project, which is \$2.9 million.

He noted that part of the increase in expenditures is for operating expenses, including Master Plan work, as well as site plan work on the Jenoptik site. He

pointed out that the bulk of the increase in expenditures is for Capital Projects, and noted the following:

- The Amendments include Major Roads increases by \$3.8 million, \$2.8 million for Hamlin Road, a carry-over of the Auburn Road Corridor preliminary engineering, and the wrap-up of the Eddington Road project.
- Local Street funds carried over include Section 33 construction.
- The Aerial Truck was approved in December.
- Water and Sewer Capital increases by \$2.6 million to complete Booster Station #2 and other projects.
- Facilities share of the Amendments include \$2.6 million to wrap up Fire Station #4 construction.
- The Amendments include a carry-over for Innovation Hills.
- MIS expenditures include copier replacement, and note a decrease in the amount of lease and interest payments as the new equipment will be purchased.
- Five fleet vehicles and other various equipment are carried over in the amount of \$289,000.

He noted that the vast majority of these expenditures were not all spent in 2017 and was rolled into Fund Balance. The Amendments ask Council to roll those dollars back out of Fund Balance to complete the projects according to plan.

President Tisdell Opened the Public Hearing at 7:27 p.m.

Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:28 p.m.

A motion was made by Bowyer, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0028-2018

Whereas, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

Whereas, the Public Hearing for the proposed FY 2018 1st Quarter Budget Amendments was noticed on February 8, 2018; and

Whereas, the proposed FY 2018 1st Quarter Budget Amendments were available for public viewing beginning on February 16, 2018; and

Whereas, at its February 26, 2018 meeting City Council held a Public Hearing on the proposed FY 2018 1st Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves the following FY 2018 fund totals as amended:

FUND	Current Budget	Change	Amended Budget
Fund 101 - General Fund	\$23,408,950	\$571,200	\$23,980,150
Fund 202 - Major Road Fund	7,232,930	3,827,610	11,060,540
Fund 203 - Local Street Fund	9,612,820	415,000	10,027,820
Fund 206 - Fire Department Fund	10,756,280	-	10,756,280
Fund 207 - Special Police Fund	9,758,090	-	9,758,090
Fund 213 - RARA Millage Fund	633,790	-	633,790
Fund 214 - Pathway Maintenance Fund	605,320	-	605,320
Fund 232 - Tree Fund	170,000	-	170,000
Fund 244 - Drain Maintenance Fund	1,357,090	110,000	1,467,090
Fund 265 - OPC Millage Fund	1,106,770	-	1,106,770
Fund 299 - Green Space Fund	286,220	-	286,220
Fund 331 - Drain Debt Fund	206,000	-	206,000
Fund 369 - OPC Building Refunding Debt Fund	782,200	-	782,200
Fund 393 - Municipal Building Refunding Debt Fund	805,020	-	805,020
Fund 402 - Fire Capital Fund	471,000	1,021,980	1,492,980
Fund 403 - Pathway Construction Fund	578,260	5,200	583,460
Fund 420 - Capital Improvement Fund	64,480	-	64,480
Fund 510 - Sewer Department	15,776,230	11,100	15,787,330
Fund 530 - Water Department	20,004,080	-	20,004,080
Fund 593 - Water & Sewer Capital Fund	6,510,590	2,637,920	9,148,510
Fund 595 - Water & Sewer Debt Fund	1,397,780	-	1,397,780
Fund 631 - Facilities Fund	8,450,710	6,216,850	14,667,560
Fund 636 - MIS Fund	2,249,440	172,160	2,421,600
Fund 661 - Fleet Fund	4,297,300	289,580	4,586,880
Fund 677 - Insurance Fund	395,000	-	395,000
Fund 736 - Retiree Health Care Trust Fund	179,530	-	179,530
Fund 752 - Cemetery Perpetual Care Trust Fund	250,000	-	250,000
Fund 761 - Green Space Perpetual Care Trust Fund	286,090	-	286,090
Fund 843 - Brownfield Redevelopment Fund	-	-	-
Fund 848 - LDFA Fund	1,307,450	403,000	1,710,450
Fund 870 - Museum Foundation Fund	10,000	-	10,000
Fund 893 - EDC Fund	950	-	950
GRAND TOTAL - ALL FUNDS	\$128,950,370	\$15,681,600	\$144,631,970

PLANNING AND ECONOMIC DEVELOPMENT

2018-0073 Request to Refer the Request to Modify the Non-Contiguous Historic District Boundary at 1100 Mead Rd to the Historic Districts Study Committee

Attachments: [022618 Agenda Summary.pdf](#)
[1100 Mead Rd Map.pdf](#)
[1100 Mead Boundary Reduction Request Kidorf memo.pdf](#)
[Applicant Cover Letter.pdf](#)
[HDC Application 012618 Part 1.pdf](#)
[HDC Application 012618 Part 2.pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Planning and Economic Development Director, and **Kristine Kidorf**, Kidorf Preservation Consulting, were in attendance representing the City, along with **Jennifer Blankenship**, Donald Westphal Associates, representing the Applicant.

Ms. Roediger noted that the property is one of 30 properties in a noncontiguous Historic District and encompasses 63 acres on Mead Road. One home is located on the property; however, the entire 63 acres is included in the Historic District boundary. She noted that the property owner would like to modify the district to preserve the home along with 15 surrounding acres, and take the historic designation off the remaining acreage. She explained that the request would be vetted by the Historic Districts Study Committee (HDSC), through a process that would take the better part of one year and would include study, evaluation, public review and a recommendation to Council on a modification of the district boundaries.

Ms. Blankenship stated that the original parcel encompassed 13 acres surrounding the home, and the Applicant is looking to get back to something resembling the original designation.

Vice President Morita questioned why the Applicant wishes to change the boundary designation.

Ms. Blankenship responded that the Applicant is considering a development of some of the vacant property, to encompass large estate lots surrounding the original property.

Vice President Morita questioned whether the driveway from Mead to the house was a part of the original parcel.

Ms. Blankenship responded that the property has been divided and combined over the years, and she suspected that it was originally included.

Vice President Morita commented that it looks like the Applicant is trying to create a keyhole historic parcel and questioned whether it would connect into another street.

Ms. Blankenship responded that a driveway easement would be needed or the parcel configured to include a driveway.

Vice President Morita questioned whether this might not comply with the Land Division Act.

Ms. Roediger responded that the Applicant has considered creating a street into the site and the home would have frontage onto that street. She pointed out that the property could be developed currently under the Historic Districts Ordinance; however, any request would have to go before the Historic Districts Commission (HDC), which would be looking to maintain the Historic District for the original structure.

Vice President Morita commented that she is not the biggest fan of Historic District designations, as they create a number of issues. She stated that in this case with a large parcel, removing the designation from a portion of the property will require ensuring physical access to what remains. She commented that she finds this concerning and does not like the idea.

Ms. McCardell stated that she would echo Vice President Morita's comments, and questioned why the property was designated Historic in the first place.

Ms. Kidorf responded that it was an early summer estate for the Talman Family. Mr. Talman was a Detroit businessman. The home was built in 1927 and was reportedly designed by Wallace Frost, a prominent Detroit architect. The Historic Designation was placed on the property in 1974, and was designated by parcel number. She mentioned that the HDSC would be tasked with working out what the boundaries should be, as parcel numbers and boundaries have changed over the years.

Ms. McCardell commented that there are so many unknowns and it appears the request is premature.

Dr. Bowyer questioned whether the Applicant could still move forward to build on the property while it was being studied.

Ms. Roediger responded that the Applicant could submit applications for building permits and site plans per the current zoning, with no change. With the Historic Designation, any request would have to go before the HDC.

Dr. Bowyer questioned whether the new construction would have to match the existing home.

Ms. Kidorf responded that it would not need to match; however, it would need to be compatible to preserve the setting.

Dr. Bowyer questioned whether a road could be proposed to go back to the house, and if single family homes would be constructed.

Ms. Roediger responded that the Applicant could come in with a site plan.

John Staran, City Attorney, stated that the current Historic Designation does not prohibit the ability to build or develop the property, or prohibit its division, as

those are controlled by separate Ordinances. He explained that as long as the property is designated as Historic, any proposed work is subject to HDC review. He stated that this does not mean that the Applicant would have to construct historic-looking buildings; however, the HDC would be looking to ensure that something would not be constructed that would detract from or be incompatible with the current historic resource. He noted that when a noncontiguous Historic District is created, by Ordinance the entire parcel is designated historic, even if the only thing historic is the structure itself. He commented that this is why the matter is before Council this evening. He stated that while there are some situations where the land or site itself may be historic, in this particular case the property is designated historic by virtue of the historic building on the site.

Ms. McCardell questioned whether there was anything on the land itself that needed to be preserved.

Mr. Staran responded that he does not think that there was anything in the initial designation about the site; however, should Council adopt the resolution to refer the matter to the HDSC, this is something that would be looked at. He explained that their findings would be included in their preliminary and final reports that would come to Council.

Mr. Hetrick stated that it is important to recognize that if the matter goes to the HDSC, it will come back to Council for a decision. He commented that approving the request tonight will allow the investigation to proceed. He noted that part of the HDSC's charge will be to study the title searches and ownership of the various properties to assure what acreage would be belong to the Historic District.

Ms. Kidorf responded that while the Applicant is requesting 13 acres remain designated, the HDSC will be charged to determine that acreage. She commented that the Historic Designation should not affect the driveway, unless it was found that the driveway is contributing feature to the Historic District.

Mayor Barnett stated that in no way does sending this matter to the HDSC grant permission to build or give up historic credibility of the property. He commented that in fact, sending it to the HDSC would give it more credibility, as the HDSC will utilize Ms. Kidorf's expertise and dive deep into old records. He pointed out that a \$5 million home was constructed in the Historic District with the permission of the HDC. He stated that there is very little risk to Council to send it to the HDSC, and there is a system in place for Council's review of the recommendation.

Dr. Bowyer questioned whether removing the designation would allow for two-story attached condominiums to be constructed.

Ms. Roediger responded that there has been no request to rezone, and pointed out that the property is zoned single-family and would not include attached residential.

Ms. McCardell questioned whether Council will have the opportunity to vote its own decision once sent to the HDSC, or if the item would be deemed administrative and Council's hands would be tied, dictating Council's vote.

Mr. Staran responded that this is absolutely a legislative vote, with the HDSC as a part of the process. He stated that Council ultimately decides by Ordinance whether something is or is not a Historic District, and the first and final decision on that point rests with the Council. He commented that the HDSC is doing what its name implies, and will study the matter.

Vice President Morita questioned what a study would cost the City.

Ms. Roediger responded that a study has not been undertaken for approximately five years. She stated that Ms. Kidorf is on a retainer and a study would cost approximately a couple thousand dollars.

Vice President Morita questioned whether the property owner reimburses for the cost of the study.

Ms. Roediger responded that the application fee is \$25. She commented that HDSC and HDC application fees are at a nominal rate.

Vice President Morita commented that the Applicant would have to come to the HDC for each approval if this item were denied tonight. She requested that the policy and Ordinance be reviewed for amendment to require an Applicant to cover the cost of the study, as a pass-through.

A motion was made by Hetrick, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 4 - Deel, Hetrick, McCardell and Tisdell

Nay 3 - Bowyer, Kubicina and Morita

Enactment No: RES0029-2018

Resolved, that the Rochester Hills City Council hereby refers the request to modify the Non-Contiguous Historic Boundary at 1100 Mead Rd to the Historic Districts Study Committee to conduct an investigation in accordance with Ordinance requirements; and to report back to Council with their findings and recommendations.

2017-0304 Request for Adoption of a Resolution to Proceed with the Redevelopment Ready Communities (RRC) Program

Attachments: [022618 Agenda Summary.pdf](#)
[RRC Baseline Report Presentation CC 022618.pdf](#)
[MEDC Baseline Report - City of Rochester Hills.pdf](#)
[081417 Agenda Summary.pdf](#)
[RRC Process.pdf](#)
[081417 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

In attendance were **Sara Roediger**, Planning and Economic Development Director, and **Christopher Germain**, AICP, Senior RRC Planner with the Michigan Economic Development Corporation (MEDC).

Ms. Roediger stated that a detailed baseline report was provided in the meeting packet. She explained that this is a three-step process, and should Council opt to receive the presentation and move forward to become certified as a Redevelopment Ready Community (RRC), the City's commitment will make it the 18th community in Michigan to become RRC-certified. She stated that certification sends a message to the community that the City is there to help and opens up grant funding opportunities for the City.

Mr. Germain stated that these are the most positive baseline report findings he has had in this program, and commented that the City has much to be proud of. He noted that the program supports the growth of vibrant, diverse and resilient communities across Michigan. He mentioned that the MEDC also has the Michigan Main Street Program.

He noted that the RRC program is a voluntary program that provides no cost technical assistance, and offers a free audit of the City's plans, processes, policies and practices. He stated that the Talent-Place-Business model shows that people choose where they want to live, and they will find and create jobs and start businesses. He noted that this goes full-cycle as businesses and jobs need people as well. He explained that the certification is the end goal, with technical assistance provided to get to that certification. The certification is valid for three years, and allows for renewal. He pointed out that the program fits each one of its communities with an area of focus in Planning and Economic Development where expertise lies.

He listed the eight guiding principles of RRCs, including self-help, partnerships, community vision, implementation, proactivity, transparency, predictability, and efficiency. A flow chart highlighted the certification process, and he explained that the Engagement Phase One was completed in August when Council chose to explore the program. The Evaluation Phase Two is where the City currently stands, and a formal evaluation was completed. He noted that Council now can choose to move to Certification Phase Three. He stressed that there are no deadlines to completion; and once certified, there are benefits that will go along with that certification.

He mentioned that 204 communities are involved in the program, with 18 attaining certification so far. Three Oakland County communities have been certified, including Southfield, Lathrup Village, and Ferndale.

He highlighted the six best practices of RRCs, including the following:

- Community plans and public outreach
- Zoning regulations
- Development review process
- Recruitment and education
- Redevelopment Ready Sites
- Community prosperity

He explained that the City has completed 68 percent of the RRC criteria and is in the process of completing another 29 percent. He commented that the only deficiency viewed was in its customer feedback mechanism. He stated that the

City already meets or exceeds the criteria for Planning, Zoning, Priority Redevelopment Sites, and Economic Development. It is making good progress; however, it needs to move forward with the following:

- *Public Participation - the City does well, but lacks a documented strategy for public engagement. There is a draft document under development.*
- *Development Review Process - existing processes are very strong, and flowcharts and review of customer feedback is suggested. Developers interviewed were concerned that staff turnover could affect their projects.*
- *Training, Education and Communication - while this is supported, it should have a stronger direction. A Planning Commission Annual Report is required and is beneficial to create a historical record.*
- *Marketing Strategy - the 2012 Economic Development and Marketing Strategy is in need of an update.*

He stated that moving forward, if the City desires to continue it should adopt a resolution of intent to continue with the RRC Process. The City can then complete the missing RRC criteria at its own pace based on its capacity and resources. The RRC planner will maintain communication and provide assistance as requested. The City will provide quarterly updates to the RRC program, and upon completion of all criteria, the City will be certified as a RRC Community. He explained that the City is one player in a working group of many partnerships, and the MEDC is there to help. He stressed that resources are available to RRC communities.

He commented that there is value to the community to attain certification, including monetary incentives. He stated that as Rochester Hills does not have a downtown area, it has not had access to much funding. He pointed out that the program comes with a \$20,000 match for certification. Once certified, the City will have access to RRC staff.

President Tisdell *stated that when this first came to Council's attention it was indicated that the City was already performing many of the best practices. He noted that there has not been a considerable overhaul of the City's processes thus far.*

Dr. Bowyer *expressed her appreciation for the extensive audit and commented that the Auburn Road Corridor may qualify as a downtown area.*

Mr. Kubicina *questioned whether Auburn Road could provide access to additional funds.*

Mr. Germain *responded that while there are limited dollars, policies at the State level have dictated that these dollars should be spent through traditional downtowns. He stated that criteria for a downtown area include 20 contiguous parcels zoned that way for at least 50 years.*

Mr. Kubicina *commented that the Corridor may meet this criteria.*

Mr. Germain *responded that one of the criteria is to have a downtown plan or corridor plan. He stated that this is the type of place that the State would invest in.*

Ms. McCardell questioned whether there is additional cost to the City at this point.

Mr. Germain responded that the certification is designed to be done all in-house at zero cost. He noted that there may be some cost for consultants, for instance if the City decided to have a major zoning code update.

Ms. Roediger noted that one of the ideas relative to the Master Plan Update is a guide to development for the planning process. She stated that should the City wish to use Giffels-Webster for this guide, the cost could be split fifty-fifty between the MEDC and the City.

Ms. McCardell questioned how long the \$20,000 would be available for.

Mr. Germain responded that it is available until the City receives its certification.

Mr. Hetrick commented that once the City becomes RRC-certified, it could explore grants for the Auburn Road Corridor. He stated that an annual Planning Commission report is a great idea.

Ms. Roediger noted that a report is complete and will be coming to Council's next meeting.

Mr. Hetrick stated that the City is working on public participation and ways to make it more transparent to the residents. He commented that customer feedback is a way to create a bond and relationship with developers and residents.

Mayor Barnett stated that part of the program is the journey the City takes. He noted a patronicity component where the City can encourage gifts from the residents that can be matched by the MEDC to leverage dollars. He stressed that there are tangible benefits to certification.

Ms. McCardell offered her appreciation to Ms. Roediger for her efforts.

A motion was made by Bowyer, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0030-2018

Whereas, the Michigan Economic Development Corporation has created the statewide Redevelopment Ready Communities (RRC) program to help identify and strengthen areas in a community's development process and highlight opportunities in the community, and

Whereas, the City of Rochester Hills has begun participation in the RRC program, including entering into a Memorandum of Understanding with the MEDC executed on August 28, 2017, and

Whereas, the MEDC completed an evaluation of the City's development practices as

documented in the RRC Baseline Report for the City of Rochester Hills in January 2018 and concluded that the City of Rochester Hills has completed 68% of the RRC criteria and is in the process of completing another 29%, and

Whereas, the City of Rochester Hills recognizes the value of the RRC program and desires to achieve certification by implementing the best practices and recommended actions for certification as outlined in the RRC Baseline Report for the City of Rochester Hills, and

Whereas, after review of the RRC Baseline Report for the City of Rochester Hills, the City is willing to complete the recommended actions for certification as outlined in the report as follows:

1. Complete the Master Plan update and conduct an annual review on progress on meeting goals and objectives.
2. Complete the Public Participation Plan.
3. Develop a checklist of items to be covered at the conceptual plan review meeting.
4. Create a flowchart outlining the internal review process, including timelines.
5. Create flowchart outlining the site plan, conditional use, PUD, and rezoning processes, including timelines.
6. Develop a customer feedback mechanism and review the feedback with the development review team annually.
7. Publish a Guide to Development.
8. Establish desired skillsets for development-related boards and commissions.
9. Develop an annual training plan for development-related boards and commissions and track attendance at training events.
10. Provide an opportunity on agendas to report out from recent training events.
11. Publish a Planning Commission annual report.
12. Review the Madison Park information sheet to include information on available incentives and indicate if the previously environmental studies are available for review.
13. Update the 2012 business attraction strategy.
14. Upload missing items to the City's website as identified in the RRC best practices.

Resolved, that the Rochester Hills City Council hereby wishes to proceed under the RRC program to pursue certification as a Redevelopment Ready Community and authorizes staff to complete the necessary tasks identified above to achieve certification.

PUBLIC COMMENT for Items not on the Agenda

Lee Zendel, 1575 Dutton Road, noted the poor condition of Livernois Road and stated that the road belongs to the Road Commission for Oakland County. He

commented that it is his understanding that repairs to be done this year include digging up joint patches, and that the road will be completely dug up next year. He mentioned that Ann Arbor completed its deer culling activities for this year, and killed 150 deer. He noted that this was below its goal of 250 deer, and was most likely due to culling in the same location as last year. He added that the sharpshooters were limited to areas based on a Federal law that mandated that no firearms could be discharged within 1,000 feet of a school. He noted that protesters hampered the hunters as well. He mentioned that a handful of deer were sterilized.

***Paul Miller**, 1021 Harding Avenue, stated that his home on Harding Avenue caught fire and burned on Thanksgiving Day and he thanked everyone from Rochester Hills and adjoining Fire Departments for their efforts to fight the fire. He commented that while it was a disaster for his family, it was not a tragedy as his family and most of his pets survived. He stated that neighbors brought food and blankets and the Red Cross came the next day and assisted. He expressed his appreciation for the donations and help from the community.*

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2018-0072 Approval of Minutes - Joint Planning Commission and City Council Meeting - January 17, 2018

Attachments: [CC-PC Min 011718.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0031-2018

Resolved, that the Minutes of a Rochester Hills Joint Planning Commission and City Council Meeting held on January 17, 2018 be approved as presented.

2018-0059 Approval of Minutes - City Council Regular Meeting - February 5, 2018

Attachments: [CC Min 020518.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0032-2018

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on February 5, 2018 be approved as presented.

2018-0041 Request for Purchase Authorization - MIS: Purchase of equipment and hardware maintenance for the upgrade and continued use of a Fortinet network

gateway security system in the amount of \$33,720.86; Softchoice Corporation, Chicago, IL

Attachments: [022618 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0033-2018

Resolved, that the Rochester Hills City Council hereby authorizes the purchase of equipment and hardware maintenance for the upgrade and continued use of a Fortinet network gateway security system to Softchoice Corporation, Chicago, Illinois in the amount of \$33,720.86.

- 2018-0071** Request for Purchase Authorization - MIS: Blanket Purchase Order for annual support and software maintenance for the City's Equalizer - Building, Field Inspection, Assessing, Tax, Special Assessments, Miscellaneous Receivables and Cash Receipting Software in the amount not-to-exceed \$30,000.00 through December 31, 2018; BS&A Software, Bath, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0034-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for annual support and software maintenance for the City's Equalizer - Building, Field Inspection, Assessing, Tax, Special Assessments, Miscellaneous Receivables and Cash Receipting Software to BS&A Software, Bath, Michigan in the amount not-to-exceed \$30,000.00 through December 31, 2018.

- 2018-0057** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order for 2018 Lawn Mowing Services for City-owned sites in the amount not-to-exceed \$75,000.00 through December 31, 2018; Green Meadows Lawnscape, Inc., Rochester Hills, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0035-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for 2018 lawn mowing services for City-owned sites to Green Meadows Lawnscape, Inc., Rochester Hills, Michigan in the amount not-to-exceed \$75,000.00 through December 31, 2018.

- 2018-0070** Request for Purchase Authorization - FIRE: Blanket Purchase Order for the purchase of emergency medical supplies in the amount not-to-exceed \$50,000.00 through February 28, 2019; J & B Medical Supply, Wixom, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0036-2018

Resolved, that the Rochester Hills City Council hereby authorizes the Blanket Purchase Order for the purchase of emergency medical supplies to J & B Medical Supply, Wixom, Michigan in the amount not-to-exceed \$50,000.00 through February 28, 2019.

2018-0019 Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for crack sealant material in the amount not-to-exceed \$89,500.00 through December 31, 2019; National Highway Maintenance Systems, LTD. LLC, Akron, OH

Attachments: [022618 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0037-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for crack sealant material to National Highway Maintenance Systems, LTD. LLC, Akron, Ohio in the amount not-to-exceed \$89,500.00 through December 31, 2019.

2018-0042 Request for Purchase Authorization - DPS/ENG: Agreement for monitoring the City's Supervisory Control and Data Acquisition (SCADA) system in the amount of \$24,624.00 through December 31, 2019; Oakland County Department of Facilities Management, Waterford, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Exhibit I.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0038-2018

Resolved, that the Rochester Hills City Council hereby authorizes the Agreement between Oakland County Department of Facilities Management and the City of Rochester Hills to monitor the Rochester Hills Supervisory Control and Data Acquisition (SCADA) system in the amount of \$24,624.00 through December 31, 2017 and further authorizes the Mayor to execute the agreement on behalf of the City.

2018-0051 Request for Purchase Authorization - DPS/GARAGE: Blanket Purchase Order for brass water service repair parts in the amount not-to-exceed \$71,000.00 through December 31, 2018; S.L.C. Meter, Pontiac, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0039-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for the purchase of brass water service repair parts to S.L.C. Meter, Pontiac, Michigan in the amount not-to-exceed \$71,000.00 through December 31, 2018.

- 2018-0060** Adoption of a street resolution to place newly constructed Taurean Drive and the newly-constructed portion of Corbin Drive, extending from Cumberland Hills Subdivision through Cumberland Pointe Condominiums, within the City Local Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended

Attachments: [022618 Agenda Summary.pdf](#)
[Preliminary Acceptance Ltr 110817.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0045-2018

Whereas, it is necessary to furnish information to the State of Michigan to place said streets within the City Local Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

Now, Therefore, Be It Resolved,

1. That the said streets are described as:

Taurean Drive and Corbin Drive as described within the Master Deed of "Cumberland Pointe", Condominium Subdivision Plan No. 2129, recorded in Liber 48835, Pages 3-8, Oakland County Records being part of the Northeast 1/4 of Section 28, Town 3 North, Range 11 East, City of Rochester Hills, Oakland County, Michigan, and any other amendments to the Master Deed that may occur hereafter, and

2. That said streets are located within City right-of-way and are under the control of the City of Rochester Hills, and
3. That said streets are certified as public streets and are for public street purposes, and
4. That said streets are accepted into the City Local Street System, and
5. That said streets have been open for traffic on November 8, 2017 and have been constructed according to City standards.

- 2018-0061** Request for Approval of Traffic Control Order SS-152-18 for streets within Eddington Farms Subdivision and streets within Rochester Hills Parcel 15-23-300-040, Section 23

Attachments: [022618 Agenda Summary.pdf](#)
[SS-152-18 TCO.pdf](#)
[Eddington Signing Plan.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0040-2018

Whereas, Traffic Control Order No. SS-152-18 has been issued by the Transportation

Engineer under the provisions of the Rochester Hills Code of Ordinances, Chapter 98, Michigan Vehicle Code, MCL 257.1 et seq.: and

Whereas, said Traffic Control Order covers:

Streets within Eddington Farms Subdivision - Section #23

SS-152.18.1 Eddington Blvd.	STOP	for Eddington Blvd.
SS-152.18.2 Eddington Blvd.	STOP	for Eddington Blvd.
SS-152.18.3 Eddington Blvd.	STOP	for Eddington Blvd.
SS-152.18.4 Eddington Blvd.	STOP	for Eddington Blvd.

Streets within Rochester Hills Parcel #15-23-300-040 - Section #23

SS-152.18.5 Eddington Blvd.	STOP	for Eddington Blvd.
SS-152.18.6 Eddington Blvd.	STOP	for Eddington Blvd.
SS-152.18.7 Eddington Blvd.	STOP	for Eddington Blvd.

Whereas, said Traffic Control Orders shall not be effective after the expiration of ninety (90) days from the date of issuance, except upon approval by this Council; and

Whereas, the Advisory Traffic and Safety Board has considered the issues pertaining to the Traffic Control Orders and recommends that the Orders be approved;

Resolved, that the Rochester Hills City Council approves the issuance of the Traffic Control Order SS-152-18 to be in effect until rescinded or superseded by subsequent orders; and

Now, Therefore, Be It Resolved, that a certified copy of this Resolution is filed together with the Traffic Control Orders, with the City Clerk of Rochester Hills, Oakland County, Michigan.

2018-0062 Request for Approval of Traffic Control Order TM-37-18.1, NO TURN ON RED from eastbound Tienken Road onto Adams Road at their intersection between the hours of 6:30 a.m. to 9:00 a.m. and 2:30 p.m. to 4:00 p.m., School Days Only

Attachments: [022618 Agenda Summary.pdf](#)
[TCO TM-37-18.pdf](#)
[Advisory Traffic Minutes 110717.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0041-2018

Whereas, Traffic Control Order No. TM-37-18.1 has been issued by the Transportation Engineer in accordance within the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), and under the provisions of the City of Rochester Hills Code of Ordinances, Chapter 98, Michigan Vehicle Code, MCL 257.1 et seq.: and

Whereas, said Traffic Control Order covers:

The Intersection of eastbound Tienken Road at Adams Road - Section #6

TM-37-18.1 NO TURN ON RED from eastbound Tienken Road onto Adams Road at their intersection between the hours of 6:30 AM to 8:30 AM and 2:00 PM to 4:00 PM, School Days Only

Whereas, said Traffic Control Order will not be effective after the expiration of ninety (90) days from the date of issuance, except upon approval by this Council; and

Whereas, the Advisory Traffic and Safety Board has considered the issues pertaining to the Traffic Control Order and recommends that the Order be approved;

Resolved, that the Rochester Hills City Council approves the issuance of the Traffic Control Order TM-37-18.1 to be in effect until rescinded or superseded by subsequent orders; and

Now, Therefore, Be It Resolved, that a certified copy of this Resolution is filed together with the Traffic Control Order, with the City Clerk of Rochester Hills, Oakland County, Michigan.

2018-0067 Request for Adoption of a Resolution of Support of the Michigan Safe Routes to School Program for Hart and West Middle Schools

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0042-2018

Resolved, that Rochester Hills City Council is supportive of undertaking the application for Safe Routes to School funding through MDOT for Hart and West Middle Schools; and

Be It Further Resolved, that the Mayor or the appropriate Department of Public Services representative is authorized to make application for said Safe Routes to School Program funding for and on behalf of the City of Rochester Hills.

2018-0069 Request for Purchase Authorization - HUMAN RESOURCES: Blanket Purchase Order for Occupational Medicine Services in the amount not-to-exceed \$70,000.00 through December 31, 2018; Ascension Crittenton Hospital, Rochester, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0043-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to Ascension Crittenton Hospital, Rochester, Michigan for occupational medicine services in the amount not-to-exceed \$70,000.00 through December 31, 2018.

2018-0058 Request for Purchase Authorization - PARKS/NATURAL RESOURCES: Blanket Purchase Order for tree removal services at Innovation Hills in the amount of \$24,550.00 with a 10% project contingency in the amount of \$2,455.00 for a total not-to-exceed amount of \$27,005.00; Alpine Tree Service, Newaygo, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Bid Tab.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0044-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for tree removal services at Innovation Hills to Alpine Tree Service, Newaygo, Michigan in the amount of \$24,550.00 with a 10% project contingency in the amount of \$2,455.00 for a total not-to-exceed amount of \$27,005.00.

Passed the Consent Agenda

A motion was made by Morita, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

LEGISLATIVE & ADMINISTRATIVE COMMENTS

President Tisdell requested Allan Schneck give an update on efforts to remedy deteriorating road conditions on Livernois Road.

Allan Schneck, Public Services Director, stated that during a meeting with the Oakland County Federal Aid Committee, he learned that the Road Commission for Oakland County (RCOC) has ranked Livernois Road number two on a list of roads that they will be undertaking through the Transportation Improvement Program. He noted that the Administration met with the RCOC this morning to request that the RCOC consider an advance-construct of Livernois in 2019. He explained that the City would provide the Federal Funding required to build the project, and would be reimbursed in a later year, most likely in 2021. He mentioned that a "conversion" category may allow for reimbursement sooner. He stated that the Administration will be bringing a Cost Participation Agreement to Council for consideration in the future to commence design engineering. He noted that the RCOC is exploring a means for a patching method that may allow for milling of the joint to accept hot patch once plants are operating in the spring. He stated that the process would yield a better ride quality and would be much safer than the current cold patch method that must be used in the winter.

President Tisdell questioned whether the maintenance activities would be able to hold the City until the reconstruction project could be undertaken.

Mr. Schneck responded that it would. He explained that the cold method does not allow for compacting the patch.

In response to Public Comment, **President Tisdell** stated that he was sorry to hear of Mr. Miller's misfortune during the fire at his home; however, he was pleased to hear of his appreciation of the first responders' efforts.

Vice President Morita welcomed the Donato family, whose West Middle School eighth grader was observing Council as a part of a Boy Scout Project.

Dr. Bowyer thanked Mr. Miller for updating Council, and stated that she was so glad no one was hurt in the fire.

Mr. Deel expressed his thanks to Mr. Miller for sharing his story. He commented that it has been clear to him since before he was elected to Council that public safety is one of the big concerns of this Administration and Council. He noted that Mr. Miller's story puts a public and personal face to the efforts. He reported that he attended the graduation ceremony of the new firefighter candidates last Friday evening. He thanked Mr. Schneck for his work on Livernois and Mayor Barnett for taking the lead on the project.

Mr. Hetrick stated that while it is tragic that Mr. Millers' home burned and will be difficult to rebuild, he is thankful that everyone was safe. He reported that he attended the Elected Officials Academy of the Michigan Municipal League in Frankenmuth last week. He noted that Council sets goals which are incorporated into the Budget. He commented that as an elected official, he will be doing more engagement activities with the public.

He noted that there are three opportunities to comment on upcoming Southeast Michigan Council of Government (SEMCOG) activities, including the 2018-2019 Operating Budget, the 2018-2019 Work Plan, and the Water Resources Plan for Southeast Michigan. He stated that comments can be directed through SEMCOG's website or interested individuals can contact him for a link.

Mr. Kubicina thanked Mr. Miller for telling his story. He noted that the City has a reciprocity program with neighboring communities to call on their assistance in times like this. He stated that spring is coming, as Pitchers and Catchers have reported to Lakeland, Florida for Spring Training.

Ms. McCardell noted that the Consent Agenda included an item supporting Safe Routes to School. She thanked Mr. Schneck and the DPS Department for their partnership with the schools, and noted that she is the contact person for West Middle School. She reported that the Clerk's Office coordinated a Women in Government seminar for a Girl Scout Troop last week.

Mayor Barnett commented that it is a challenging time, and while not the City's road, Livernois has gotten to the point where it requires the City's attention. He stated that it is great to hear of the community's response to Mr. Miller.

He noted that this is the time for renewal of the individual garbage contracts for the year. He explained that residents who pay annually can still do so; however, they will need to contact GFL and resubmit their credit card information as it did not transfer from Republic Services. He noted the following:

- The Community Outlook Breakfast was held last Friday, with Rochester Hills, Rochester, Oakland Township and the Community Schools participating.
- Housing Values have risen. The average home value was \$194,000 in 2013 and is \$276,000 in 2017. Rochester Hills' increase is tops in the region.
- The City's unemployment rate is 2.9 percent.
- With some recent donations, Innovation Hills has eclipsed \$1 million in private financing and grants.

- Recyclebank's Green Schools program is underway. Points are still needed for Brooklands, Reuther and Stoney Creek. Rochester and Adams have achieved their goals. Another 10 days remain to donate. Over the last four years, the Rochester Community Schools have received over \$75,000 in funding through the program.
- The City will host a community blood drive on February 28, 2018.

He announced that the City lost two giant figures in philanthropy in the past two weeks with the passing of Dominic Mocerri, Sr., and Steven Stolaruk. He expressed his thoughts and prayers for their families and asked for a moment of silence.

ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

NEW BUSINESS

2018-0064 Request for Acceptance of the Bolinger Street Special Assessment District Paving Request

Attachments: [022618 Agenda Summary.pdf](#)
[Bolinger District.pdf](#)
[Bolinger SAD Petition Signatures.pdf](#)
[Assessor Verification Email.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that approximately a year-and-a-half ago, the process for a Special Assessment District (SAD) for paving was reset to something more systematic and methodic. He noted that Council had expressed concerns that projects would appear without proper budgeting and planning. The SAD process was amended and a flowchart developed for the process. At this point, should Council accept the petitions, a Capital Improvement Project (CIP) application will be submitted to the committee for review. If accepted, funds will be budgeted, and if approved, the process will begin.

Ms. McCardell noted that the Postiff family was in attendance, and she stated that they have been active residents trying to get their neighborhood improved.

Mr. Hetrick commented that the Postiff family has been the epitome of perseverance, and attended the Public Safety and Infrastructure Technical Review Committee (PSITRC) meetings. He stated that having these projects placed into the CIP will provide Council with the insight to know how much these projects will cost and when they will be done.

Mr. Deel expressed his appreciation to the Postiffs. He commented that his first home in Rochester Hills was on Hadley, and he always wondered why there was a stretch of Bolinger that remained unpaved.

President Tisdell mentioned that resident Kevin Hamera was also involved in attending the PSITRC meetings on this topic.

A motion was made by Kubicina, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0046-2018

Resolved, that the Rochester Hills City Council hereby accepts the Special Assessment District petition signatures from the residents on Bolinger Street.

2018-0065 Request for Acceptance of the Michelson Street Special Assessment District Paving Request

Attachments: [022618 Agenda Summary.pdf](#)
[Proposed SAD Paving District.pdf](#)
[Michelson SAD Petition Signatures.pdf](#)
[Assessor Verification Email.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, noted that the Michelson Special Assessment District (SAD) is following the same procedure as the Bolinger SAD. Tonight, Council is requested to accept the Michelson petitions.

A motion was made by Hetrick, seconded by McCardell, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0047-2018

Resolved, that the Rochester Hills City Council hereby accepts the Special Assessment District petition signatures from the residents on Michelson Street.

2018-0018 Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for ready mix concrete materials in the amount not-to-exceed \$140,860.00 through December 31, 2019; Paragon Ready Mix, Utica, MI; Superior Materials, LLC, Farmington Hills, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, explained that in addition to the larger Capital Concrete Program, the City utilizes Ready Mix Concrete on certain projects and for preventative maintenance. He stated that the Ready Mix Concrete is used for catch basin failure, watermain work, and when small sections of a street must be replaced.

Vice President Morita noted that the low bidder is recommended.

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0048-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for ready mix concrete materials to Paragon Ready Mix, Utica, Michigan as the primary

vendor and Superior Materials, LLC, Farmington Hills, Michigan as the secondary vendor in the amount not-to-exceed \$140,860.00 through December 31, 2019.

- 2017-0243** Request for Purchase Authorization - DPS/GAR: Increase to Blanket Purchase Order for Rock Salt for 2017/2018 Winter Season in the amount of \$50,000.00 for a new not-to-exceed amount of \$250,000.00 through June 30, 2018; Cargill, Inc. - Deicing Technology Business, North Omsted, OH

Attachments: [022618 Agenda Summary.pdf](#)
[060517 Agenda Summary.pdf](#)
[City of Farmington Hills Bid Tab.pdf](#)
[060517 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that the use of rock salt is driven by weather. He commented that this is the first year since he has been with the City that two snow emergencies have been declared. He added that a number of nuisance snows required use of salt.

A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0049-2018

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order for rock salt for the 2017/2018 winter season to Cargill, Inc. - Deicing Technology Business, North Omsted, Ohio in the amount of \$50,000.00 for a new not-to-exceed amount of \$250,000.00.

- 2015-0530** Request for Purchase Authorization - BLDG: Increase to the Contract/Blanket Purchase Order for fire suppression and fire alarm plan review and inspection services in the amount of \$1,500.00 for a new not-to-exceed amount of \$226,500.00; Fire Safety Consultants, Inc., Elgin, IL; Fire Savvy Consultants and Services, L.L.C., Commerce, MI

Attachments: [022618 Agenda Summary.pdf](#)
[120417 Agenda Summary.pdf](#)
[121415 Agenda Summary.pdf](#)
[Proposal Spreadsheet.pdf](#)
[121415 Resolution.pdf](#)
[120417 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Scott Cope, Building/Ordinance/Facilities Director, stated that 2017 was a busy year for the Department. He stated that he is confident that this amount will get the Department through the final invoices for 2017, and he pointed out that these are pass-through costs.

A motion was made by Kubicina, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0050-2018

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the

Contract/Blanket Purchase Order to Fire Safety Consultants, Inc., Elgin, Illinois, as primary vendor and Fire Savvy Consultants and Services, L.L.C., Commerce, Michigan as the secondary vendor for fire suppression and fire alarm plan review and inspections services in the amount of \$1,500.00 for a new not-to-exceed amount of \$226,500.00.

- 2017-0019** Request for Purchase Authorization - FACILITIES: Increase to Blanket Purchase Order for 2017 electric energy for City facilities in the amount of \$51,000.00 for a new not-to-exceed amount of \$402,000.00; DTE Energy, Detroit, MI; Michigan Municipal Risk Management Authority, Livonia, MI

Attachments: [022618 Agenda Summary.pdf](#)
[012317 Agenda Summary.pdf](#)
[012317 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Scott Cope, Building/Ordinance/Facilities Director, noted that a couple of 2016 invoices were inadvertently charged to the 2017 Blanket Purchase Order, and additional funds are requested for the Blanket to cover these amounts. He explained that the process has been reviewed to ensure that this will not happen again.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0051-2018

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order for 2017 electric energy for City facilities to DTE Energy, Detroit, Michigan and Michigan Municipal Risk Management Authority, Livonia, Michigan in the amount of \$51,000.00 for a new not-to-exceed amount of \$402,000.00.

- 2018-0031** Request for Purchase Authorization - BLDG/FACILITIES: Blanket Purchase Order for electric energy for City facilities in the amount not-to-exceed \$365,000.00 through December 31, 2018; DTE Energy, Detroit, MI; Michigan Municipal Risk Management Authority, Livonia, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Scott Cope, Building/Ordinance/Facilities Director, stated that this request is for funds for electric energy for City facilities for 2018.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0052-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for electric energy to DTE Energy, Detroit, Michigan and Michigan Municipal Risk Management Authority, Livonia, Michigan in the amount not-to-exceed \$365,000.00 through December 31, 2018.

- 2018-0040** Request for Purchase Authorization - PARKS/NATURAL FEATURES: Blanket Purchase Order for 2018 Street Tree Planting in the amount not-to-exceed

\$190,000.00; Michigan Lawn Maintenance, Inc., dba Sherman Nursery Farms, Columbus, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Ken Elwert, Parks and Natural Resources Director, stated that last year the City planted 440 trees. He noted that funds for this free program available to residents come from the Tree Fund and not the General Fund. He explained that developers put money into the Tree Fund.

President Tisdell noted that funds in the Tree Fund can only be used for this purpose.

Ms. McCardell questioned how the City is advertising this program to the public.

Mr. Elwert responded that the program is growing substantially. He explained that presentations are made at the Older Persons' Commission, and at other meetings City officials attend. He stated that the Natural Resources Division is looking at how the program can be presented to homeowners' associations.

Mr. Kubicina expressed his thanks for his Buckeye tree.

A motion was made by Bowyer, seconded by McCardell, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0053-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for 2018 Street Tree Planting to Michigan Lawn Maintenance, Inc., dba Sherman Nursery Farms, Columbus, Michigan in the amount not-to-exceed \$190,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

2018-0032

Request for Purchase Authorization - PARKS/NATURAL RESOURCES:
Contract/Blanket Purchase Order for engineering services for the design, plan and specification development of various trail developments, parking lot design, and tree removal within Innovation Hills in the amount not-to-exceed \$103,220.00; Hubbell, Roth & Clark, Inc., Bloomfield Hills, MI

Attachments: [022618 Agenda Summary.pdf](#)
[Beaver Trail Proposal.pdf](#)
[Woodland Boardwalk Trail Proposal.pdf](#)
[Brooksie Way Trail Proposal.pdf](#)
[South Loop Trail Proposal.pdf](#)
[Advance Tree Removal Proposal.pdf](#)
[Resolution \(Draft\).pdf](#)

Ken Elwert, Parks and Natural Resources Director, stated that this request will fund nine different projects going through Hubbell, Roth and Clark for a total of \$103,220.00. He mentioned that detailed estimates for six of the projects were included in the packet. He noted that a project listed as a Beaver Trail will be renamed to a Turtle Trail.

Dan Mitchell, P.E., President of Hubbell, Roth and Clark (HRC), stated that the firm is very committed to these nine projects.

Vice President Morita expressed her thanks for making the change to the Turtle Trail. She stated that she looks forward to seeing HRC's work, and questioned when the trails will be completed.

Mr. Elwert responded that the target for completion is in the fall.

Mayor Barnett commented that there will be much work taking place soon. He noted that the first thing people will see is trees coming down to clear the way for ponds and playground elements. He stated that things will take shape during this spring and summer, and he noted that the dream is becoming a reality. He encouraged additional donations.

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0054-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order for engineering services for the design, plan and specification development of various trail developments, parking lot design, and tree removal within Innovation Hills to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$103,220.00 and further authorizes the Mayor to execute a contract on behalf of the City.

ANY OTHER BUSINESS

Vice President Morita stated that Council is aware of a large Freedom of Information Request that required Council to spend much time forwarding emails to staff members. She noted that a solution is being sought so this will not have to be done in the future, and Council will be presented with a concrete plan. She explained that Council can create subfolders within their email to allow IT staff to go in and retrieve emails. She requested that in the meantime if a topic appears to be generating a large number of emails, Council Members should let her and President Tisdell know so that the conversation can begin with the Clerk's Office sooner rather than later.

Mayor Barnett expressed his thanks to Vice President Morita for stepping in for him to speak at the Firefighters' Graduation Ceremony last Friday after he found he was under the weather.

Vice President Morita responded that it was an honor to do so.

NEXT MEETING DATE

Regular Meeting - Monday, March 12, 2018 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Morita and seconded by Bowyer to adjourn the meeting at 9:29 p.m.

*MARK A. TISDEL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

*MARY JO PACHLA, CMMC
Administrative Coordinator-City Council
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.