



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

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Legislative File No: 2018-0070

TO: Mayor and City Council Members
FROM: Sean Canto, Chief of Fire and Emergency Services
DATE: February 26, 2018
SUBJECT: Emergency Medical Supplies

REQUEST:

City Council is requested to authorize a blanket purchase order for the purchase of emergency medical supplies in the amount not-to-exceed \$50,000.00 through February 28, 2019 to J & B Medical Supply, Wixom, Michigan.

REASON FOR PURCHASE:

The City of Rochester Hills requires the purchase of emergency medical supplies for stocking its Basic Life Support (BLS) and Advanced Life Support (ALS) ambulances.

The blanket purchase order of \$50,000.00 for emergency medical supplies for 2018 is the estimated supplies that will be required for the year based on historical data. The Fire Department generates billings for emergency medical incidents and recovers the cost of medical supplies.

In 2014, The City of Farmington Hills acting as the Lead Agency on behalf of themselves, the Southeast Michigan Medical Supplies Cooperation (SMEMS) with contract extension to the MITN Purchasing Cooperative issued a Request for Proposal utilizing the MITN system. The contract called for an initial term of three years, with the option to renew for three (3) additional one-year periods. The initial three-year contract term has expired and the City of Farmington Hills has exercised the second year renewal option for a one-year term.

The specifications called for volume discount pricing on 289 highly used emergency medical products including incident expendable supplies as well as training supplies and equipment. These items were determined by the SMEMS to be the most often ordered and made up approximately 60% of their medical supplies budget. Also requested as part of the specification was a contracted additional discount off the published list price for full line categories such as diagnostic, immobilization, extrication and disaster preparedness equipment. The final pricing required fixed additional discount off any remaining items in their catalog.

The City has been very satisfied with the products and services J & B Medical has provided over the past several years and requests approval to renew their contract for an additional one-year term.

PROCESS:

Vendor Name and Address:

J & B Medical Supply
50496 W. Pontiac Trail
Wixom, MI 48393

Reason for Selection:

Best Value
MITN Cooperative Purchase

Method of Purchase:

Blanket Purchase Order

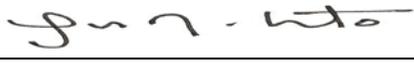
BUDGET:

Funding is included in the FY 2018 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire	339.740000	Operating Supplies	\$50,000	\$50,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for the purchase of emergency medical supplies in the amount not-to-exceed \$50,000.00 through February 28, 2019 to J & B Medical Supply, Wixom, Michigan.

APPROVALS:	SIGNATURE	DATE
Department Review		02/13/2018
Department Director		02/13/2018
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		