



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2018-0051

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: February 26, 2018
SUBJECT: Purchase Authorization for Water Service Repair Parts (Brass)

REQUEST:

City Council is requested to authorize a one (1) year blanket purchase order for brass water service repair parts to S.L.C. Meter, Pontiac, MI in the total amount not-to-exceed \$71,000.00 through December 31, 2018.

REASON FOR PURCHASE:

The Department of Public Services purchases miscellaneous items for emergency and normal daily operations consisting of various water tap and water main repair parts.

The City's Purchasing Division issued an Invitation to Bid (ITB) for the purchase of water service repair parts utilizing the MITN system. Of the four responses received, one bid was deemed non-responsive. In review of the remaining three bids, award is recommended to S.L.C. Meter as the lowest responsive responsible bidder.

PROCESS:

Vendor Name and Address:

S.L.C. Meter
595 Bradford
Pontiac, MI 48341

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds are included as part of the FY 2018 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water	530.740006	Supplies - Water Taps	\$71,000	\$71,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a one (1) year blanket purchase order for the purchase of water service repair parts to S.L.C. Meter, Pontiac, MI in the total amount not-to-exceed \$71,000.00 through December 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		