



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0057

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Ordinance/Facilities
DATE: February 26, 2018
SUBJECT: 2018 Lawn Mowing Services

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Green Meadows Lawnscape, Inc, for 2018 Lawn Mowing Services for City-owned sites in the amount not-to-exceed Seventy-five Thousand (\$75,000) Dollars through December 31, 2018.

REASON FOR PURCHASE:

City owned properties and boulevards are a highly visible component of the suburban landscape. It is important for the City to maintain the quality of its outdoor environment and natural features for the benefit of its citizens and to further enhance property values. The general appearance of these properties requires a level of maintenance for the proper landscape environment in order to preserve the citizens' investment in these properties.

The Purchasing Division solicited competitively sealed proposals for 2017 Lawn Mowing Services, which were opened on March 8, 2017. Green Meadows Lawnscape, Inc. was selected as providing the best value and submitting the most responsive, responsible proposal for lawn mowing services. Green Meadows Lawnscape, Inc. has performed the noted services in the past in a professional and satisfactory manner. The City of Rochester Hills wishes to exercise its option to renew for the 2018 season.

The not-to-exceed amount also includes funds to account for additional mowing due to weather conditions and other City events.

PROCESS:

Vendor Name and Address:

Green Meadows Lawnscape, Inc.
2359 Avon Industrial Drive
Rochester Hills, MI 48309

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2018 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$75,000	\$75,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council award the contract for Lawn Mowing Services for the 2018 season for various City-owned properties and boulevards by exercising its option to renew to Green Meadows Lawnscape, Inc. in the amount not-to-exceed Seventy-five Thousand (\$75,000) Dollars through December 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		