



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2017-0097 Version 2

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: December 4, 2017
SUBJECT: 21AA Crushed Concrete – Aggregates

REQUEST:

City Council is requested to authorize an increase to the existing two (2) year blanket purchase order to B & W Landscape, Clinton Township, Michigan in the amount of \$8,000.00 for the purchase of crushed concrete for a new not-to-exceed amount of \$20,000.00 through December 31, 2018.

REASON FOR PURCHASE:

The Department of Public Service purchases 21AA Crushed Concrete on an as-needed basis for routine road and ditching/shoulder repair and maintenance. The water and sewer division also uses the aggregate in underground water and sewer repairs.

Sealed bids were solicited on MITN for aggregates for the 2017 and 2018 maintenance seasons. Although nine bids were received, only six vendors bid on 21AA Crushed Concrete. The lowest responsive, responsible bid was B & W Landscape, Clinton Township.

This request is due to the increase in private development projects as well as City Inter-departmental requests for roads, pathways, water and sewer. This material is used in maintaining roads and repairing pathways as well as backfilling water and sewer repairs. Increases in the use of this product requires that inventory be replenished to complete projects throughout next year.

PROCESS:

Vendor Name and Address:

B & W Landscape
43291 North Ave.
Clinton Township, MI 48036

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds are included as part of the FY 2017 and FY 2018 Adopted Budgets.

Additional funding is remaining on the Local Street Cold Patch / Solvex budget that is being requested to be redirected to the purchase of 21AA Crushed Concrete.

Fund Name	Department Account No	Account No. Description	2017-2018 Budget Amount	2017-2018 Cost	2017-2018 Remaining Budget
Major Roads	462.781000	Materials	\$2,000	\$2,000	\$0
Sewer	510.781000	Materials	\$2,000	\$2,000	\$0
Water	530.781000	Materials	\$2,000	\$2,000	\$0
Local Roads	464.781000	Materials - 21AA Crushed Concrete	\$6,000	\$14,000	(\$8,000)
		SUBTOTAL	\$12,000	\$20,000	(\$8,000)
Local Roads	464.781000	Materials - Cold Patch/Solvex	\$30,000	\$20,000	\$10,000

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order for the purchase of crushed concrete to B & W Landscape, Clinton Township, Michigan in the amount of \$8,000.00 for a new not-to-exceed amount of \$20,000.00 through December 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		