



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

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Legislative File No: 2017-0382

**TO:** Mayor and City Council Members  
**FROM:** Pamela M. Gordon, Director of Human Resources  
**DATE:** August 28, 2017  
**SUBJECT:** Recommendation for 2018 General Adjustment for Department Directors

**REQUEST:**

Approval of the HR Technical Review Committee’s recommendation to accept the proposed salary schedule for department directors, with a general adjustment of 2% for 2018.

**BACKGROUND:**

Pursuant to Section 8.8 of the City Charter of the City of Rochester Hills, City Council is required to set in the annual budget, by resolution, the annual salary for department directors, Mayor, and rates of compensation for City Council and members of Boards and Commissions. As directed by Article III, Section 5 of City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions, as amended and authorized by resolution number 2017-0279, the HR Technical Services Committee met on July 31, 2017, to discuss 2018 compensation recommendations.

The committee reached consensus to recommend a 2% base salary general adjustment in 2018 to establish consistency with other City employee groups that will be included a new unified salary schedule for 2018. The new salary schedule was presented as part of an executive report by McGrath Human Resources Group that was received by City Council at its regular meeting on July 17, 2017 and authorized for inclusion in the proposed 2018 budget.

**RECOMMENDATION:**

That City Council accept the recommendation of the HR Technical Review Committee and approve the proposed 2018 salary schedule for department directors, which includes a general adjustment of 2%, resulting in a \$15,832 budget increase over 2017, for a total adjusted base salary budget of \$1,040,790 in 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		