



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2017-0274

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director, Department of Public Services

DATE: June 19, 2017

SUBJECT: Water Booster Station #2 Replacement Project, Construction Engineering Services
City File #E15-007

REQUEST:

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Construction Engineering Services for the Water Booster Station #2 Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$202,170.00 and authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

HRC will provide construction engineering services to the City for the Water Booster Station #2 Replacement Project. HRC is one of five consultants retained by the City to provide these services in accordance with our Professional Engineering Services Contract. HRC recently completed the final design along with the construction plans and specifications for the project.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Order Contract

BUDGET:

Funding is included in the FY 2017 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W & S Capital Fund	593.972000	WS-07 Booster Station #2 Replacement	\$1,600,000	\$202,170	\$1,397,830

RECOMMENDATION:

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Construction Engineering Services for the Water Booster Station #2 Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$202,170.00 and authorizes the Mayor to execute a contract on behalf of the City.

Attachment: HRC Proposal date May 1, 2017

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		