



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2017-0216

TO: Mayor and City Council Members
FROM: Joseph Snyder, Chief Financial Officer, 248-841-2534
DATE: May 15, 2017
SUBJECT: Purchase Order, Annual Support & Maintenance for Utility Billing Software

REQUEST:

City Council is requested to authorize a purchase order in the amount of \$33,500 for Annual Support & Maintenance for the period 5/1/2017 through 4/30/2018 for the City's utility billing software to TruePoint Solutions, Incline Village, NV.

REASON FOR PURCHASE:

At its February 9, 2015 meeting, City Council authorized the purchase and installation to TruePoint Solutions for the City's water and sewer utility billing software that included a 1-year support and maintenance agreement. The 1-year agreement is expiring and a new support and maintenance agreement is needed to ensure operation of the system that accounts for approximately \$30 million per year in Water & Sanitary Sewer billing. This is a sole source procurement.

PROCESS:

Vendor Name and Address:

TruePoint Solutions
774 Mays Blvd. #10-377
Incline Village, NV 89451

Reason for Selection:

Sole source vendor

Method of Purchase:

Purchase order

BUDGET:

Funding is included in the 2017 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Sewer Division	510.801000	Professional Service	\$16,750	\$16,750	\$0
Water Division	530.801000	Professional Service	\$16,750	\$16,750	\$0
		TOTAL	\$33,500	\$33,500	\$0

RECOMMENDATION:

It is recommended that City Council authorize a purchase order in the amount of \$33,500 for annual support and maintenance for the period 05/01/2017 through 4/30/2018 for the City's Utility Billing Software to TruePoint Solutions, Incline Village, NV.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		