



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*Susan M. Bowyer Ph.D., Kevin S. Brown, Dale A. Hetrick, James Kubicina,
Stephanie Morita, Mark A. Tisdell and Thomas W. Wiggins*

Vision Statement: The Community of Choice for Families and Business

*Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier
community of choice to live, work and raise a family by enhancing our vibrant residential
character complemented by an attractive business community."*

Monday, April 17, 2017

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at
7:04 p.m. Michigan Time.*

ROLL CALL

Present 6 - Susan M. Bowyer, Kevin S. Brown, Dale Hetrick, James Kubicina, Stephanie
Morita and Mark A. Tisdell

Absent 1 - Thomas W. Wiggins

Others Present:

*Tina Barton, City Clerk
Alan Buckenmeyer, Parks Operations Manager
Scott Cope, Director of Building and Ordinance Compliance
Kurt Dawson, Director of Assessing/Treasury
Paul Davis, City Engineer/Deputy Director of DPS
Ken Elwert, Director of Parks and Forestry
Pat McKay, Museum Manager and Supervisor of Interpretive Services
Linda Osiecki, Deputy Treasurer
Joe Snyder, Chief Financial Officer
Pamela Valentik, Manager of Economic Development*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

**A motion was made by Brown, seconded by Bowyer, that the Agenda be Approved as
Presented. The motion carried by the following vote:**

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

COUNCIL AND YOUTH COMMITTEE REPORTS

Deer Management Advisory Committee (DMAC):

Dr. Bowyer stated that the DMAC was hoping to provide deer information on the City's water bills; however, timing for the notices did not work out. She noted that the DMAC page on the City's website has some great information for residents on gardening with deer and other concerns. She stressed that residents should not feed the deer, as it is prohibited in the city and will encourage them to venture into the yards. Fawns are typically born in May and June; and residents should not attempt to rescue a fawn that appears abandoned, as the mother is usually nearby and will come back. She stated that anyone unsure whether there is a problem should call the Parks Department.

Green Space Advisory Board (GSAB):

Dr. Bowyer reported that the Green Space Advisory Hike is set for Saturday, April 29, 2017 at the Harding Green Space. The walk will begin just off the Clinton River Trail and attendees can park behind the RiverCrest Professional Center on Avon Road just east of Livernois. Rochester Hills Government Youth Council members will be there to help direct attendees to visit the 26 acres of green space property.

Older Persons' Commission (OPC):

Vice President Morita announced that the OPC's fundraiser for its Meals on Wheels program, a Night at the Monte Carlo, is set for Friday, April 28, 2017 at the Royal Park Hotel.

Rochester-Avon Recreation Authority (RARA):

Mr. Kubicina announced that an Earth Day 5K Fun Run benefitting RARA's SCAMP program is set for Sunday, April 23, 2017 from 8:00 a.m. to 11:00 a.m. He mentioned that a Wine Tasting also to benefit the SCAMP program is set for Friday, April 21, 2017 at the RiverCrest Banquet Facility.

PUBLIC HEARINGS

- 2017-0145 Request to consider the establishment of an Industrial Development District at Parcel Nos. 15-29-401-003 and 15-29-451-001, Rochester Hills, Michigan

Attachments: [041717 Agenda Summary.pdf](#)
[Suppl Presentation.pdf](#)
[ARaymond Development Agreement.pdf](#)
[CC Financial Analysis.pdf](#)
[Tax Abatement Policy.pdf](#)
[Tax Exemption Chart.pdf](#)
[Public Hearing Notice.pdf](#)
[032717 Agenda Summary.pdf](#)
[ARaymond LetterIntent 2017.pdf](#)
[IFT Application ARaymond2017.pdf](#)
[ARaymond Parcel Change notice.pdf](#)
[032717 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Pamela Valentik, Manager of Economic Development, stated that staff have been working in partnership with the Michigan Economic Development Commission (MEDC) on a project to locate the A.Raymond's North American campus in Rochester Hills.

She explained that Public Act 198 provides some of the tools communities can use such as tax abatements to attract strong investment and high technology jobs. She noted that the process begins at the municipal level, with Council first asked to establish an Industrial Development District (IDD) for the subject property; and then to consider the approval of the actual Industrial Facilities Exemption Certificate (IFT) for a project. She stated that a formal Public Hearing is required for each consideration, and she commented that it has been the Administration's policy to bring both requests before Council on the same agenda.

She mentioned that the application is from RayEstates Rochester RCI, LLC, which is the legal entity to take ownership of the buildings. She pointed out that while the proposed project will extend over two parcels, the process has begun to combine the parcels into one legal parcel for future reference.

Ms. Valentik introduced **Chuck Lee**, President/CEO of A.Raymond Tinnerman Industrial, **Greg Burkart**, Site Selection Consultant with Duff & Phelps, and **Mark Adams**, Senior Business Development Representative with Oakland County, in attendance to discuss the request.

Mr. Lee gave a presentation which highlighted A.Raymond's current business structure and plans for expansion for a North American headquarters. He noted the following:

- Developer, manufacturer, and marketer of fastening and assembly solutions.
- Firm began in 1865 in Grenoble, France. The privately-held business is in its fifth generation of family leadership.
- 152 year history of innovation.
- Core values include collaboration, innovation, entrepreneurial spirit, value creation, respect and pleasure.
- Global headquarters are in Grenoble, France.
- North American Headquarters proposed for Rochester Hills.

Key company facts:

- One culture of a single, family company.
- 37 independent business enterprises.
- 5,900 employees worldwide.
- 25 production sites worldwide.
- 11 design offices worldwide.
- 350 employees involved in research and development projects.
- Across the globe, most vehicles contain an average of 500 Raymond parts.

Markets served:

- Current markets include Automotive, Truck and Industrial.
- Market expansions into Energies, Agriculture and Life.

Mr. Lee noted that the firm has a track record of growth, and he highlighted the following:

- Established presence in Rochester Hills in 1987.
- 2009 - Acquisition of Tinnerman Palnut Engineered Products of Brunswick, Ohio - 5 plants and 500 employees - expanding A.Raymond's North American presence and diversification into non-auto markets.
- 2010 - Construction of a new plastic injection molding and assembly facility in Rochester Hills for its subsidiary Rayconnect, a \$20 million investment.
- 2013 - Rayconnect's expansion in Rochester Hills encompassed \$12 million in investment and 60 new jobs.
- 2016 - Purchase of an adjacent warehouse on Research Drive in Rochester Hills with a significant investment underway in renovations and new equipment.

He stated that the firm's North American footprint includes product design and marketing locations in Rochester Hills, Brunswick, OH, Logansport, IN, Flemingsburg, KY, Hamilton, Ontario CANADA, and a sales office in San Luis Potosi, MEXICO. He listed the current Michigan locations:

- Auburn Hills - 2600 Auburn Road, 20,000 square feet, advanced product development and marketing. The lease for this facility is expiring and operations would move to the new building.
- Rochester Hills locations:
 - * 3091 Research Drive, 40,000 square feet, manufacturing operation, building owned.
 - * 3011 Research Drive, 40,000 square feet, warehouse operations, owned - recently acquired.
 - * 2350 Austin Drive, manufacturing operations, owned.
 - * 2900 Technology Drive, IT operations, lease expiring (would move to the new building).
 - * 445 S. Livernois Road, administrative operations, lease expiring (would move to the new building).

He reviewed the project parameters:

- Consolidation of operations and future growth.
- New building construction 40,000 to 45,000 square feet, to include all shared

services and corporate activities, advanced engineering and the front end of all businesses in North America. The firm is committed to the environment, and the proposed facility will be built to LEED Gold standards. Construction will occur in two phases within three to four years.

- Sites assessed include Rochester Hills, Brunswick, OH, Logansport, IN, and Flemingsburg, KY.
- Additional business expansion at the Rayconnect site with new machinery and jobs anticipated.
- Timing is dependent upon approval of the State and local incentives.

Phase 1 Project Parameters:

- Existing jobs retained: 63
- Devondale Road - Phase 1 - Timing 2017-2019, Capital Investment \$5,345,000, 22 new jobs with average annual wages projected at \$91,600.
- Positions relocated from Auburn Hills: 16
- Rayconnect - Austin Avenue - Timing 2017-2019, Capital Investment \$5,800,000, 27 new jobs with average annual wages projected at \$41,500 for that portion of the expansion.
- Total new jobs in Rochester Hills would be 65.
- The abatement requested is for Phase 1 at this time. Phase 2 would be a future request.

He showed a current and proposed aerial view of the parcel, and noted that green space will be conserved.

He noted that the company has a conservative approach with its capital spending, especially given market conditions. He explained that incentives will help the project to move forward by improving the financial metrics used to justify the project. Incentives will help to offset lower project costs that the company could achieve at its other North American locations, specifically Ohio, where the five-year cost gap is approximately \$4.5 million, including lower labor, construction costs and property taxes).

He reviewed the support requested:

- The State is offering a \$600,000 grant in support of the project.
- The company is requesting a 12-year tax abatement on Phase 1 as local support.
- The company has a track record of exceeding performance under prior abatement agreements with the City.

He explained that the company anticipates submitting a tax abatement request for Phase 2 within the next few years.

Mr. Adams stated that it has been great working with Ms. Valentik and the City, and commented that this has truly been a team effort. He noted that Rochester Hills is a great residential community, which augments the business community. He stated that he would welcome Council's support of this request.

President Tisdell Opened the Public Hearing at 7:28 p.m.
Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:29 p.m.

Council Discussion:

President Tisdell commented that Rayconnect has been a great corporate citizen in Rochester Hills.

Mr. Hetrick stated that the work that the company is doing to bring 22 new high-tech jobs to the city speaks volumes to what the firm thinks about Rochester Hills. He commented that Council would want the company to be as competitive as possible.

Mr. Kubicina noted that the idea of 65 new well-paying jobs is appealing to him. He questioned how the 12-year abatement requested compares to other projects Council considered in the past.

Ms. Valentik responded that it falls in line with what the City has agreed to in other projects. She noted that a copy of the Tax Abatement Policy was included in the packet, and stated that the matrix included in the policy has been a strong point for the Administration in determining the number of years warranted. She pointed out that number of years is one element that a community can make a decision on, and noted that some cities limit that number. She commented that the City's policy allows it to go to the maximum allowable. She stated that Council and the Administration has found that the most important item to consider is the number of jobs and investment in the community, and she noted that this project falls in line with other projects that have included a 12-year abatement.

Mr. Brown expressed his thanks to the company for being a part of Rochester Hills and considering the city for their expansion. He commented that in a previous position his company purchased many of their products. He questioned whether the financial impact to Rochester Hills was approximately \$47,000 over the 12-year abatement.

Ms. Valentik responded that this amount would be the City's portion of the abatement.

Mr. Brown commented that from the City's perspective it is a good bargain for the number of jobs created.

Ms. Valentik noted that the abatement only applies on the building, and the company will still pay the full ad valorem on the land itself. She mentioned that the property is within the City's Local Development Finance Authority.

Dr. Bowyer expressed her appreciation to Ms. Valentik and Mr. Lee, stating that it is great that a long-term company will be adding jobs. She commented that she is supportive of the request.

Vice President Morita noted that she has had the pleasure of hearing the company representatives for the site plan approval at the Planning Commission.

See Also Legislative File 2015-0146.

A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0129-2017

Whereas, pursuant to PA 198 of 1974, as amended, the Rochester Hills City Council has the authority to establish Industrial Development Districts within the City of Rochester Hills; and

Whereas, RayEstates Rochester RCI, LLC has filed a request for the establishment of an Industrial Development District for property it owns, identified as Parcel Nos. 15-29-401-003 and 15-29-451-001, further described as:

T3N, R11E, SEC 29 SUPERVISOR'S PLAT NO 9 SLY 130 FT OF LOT 6,

Parcel No. 15-29-401-003

T3N, R11E, SEC 29 SUPERVISOR'S PLAT NO. 9 LOT 7

Parcel No. 15-29-451-001

Whereas, construction, acquisition, alteration or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

Whereas, written notice has been given by mail to all owners of real property located within the district and to the public by newspaper advertisement in the Oakland Press on the establishment of the proposed district; and

Whereas, the Rochester Hills City Council held a Public Hearing regarding this request at the Regular Meeting of April 17, 2017 at 7:00 p.m. in the Council Chambers at 1000 Rochester Hills Dr., Rochester Hills, Michigan, during which the owner of the property, taxing authorities and all residents and taxpayers of Rochester Hills were given the opportunity to be heard; and

Whereas, the Rochester Hills City Council deems it to be in the public interest of the City of Rochester Hills to establish the Industrial Development District as proposed; and

Whereas, the establishment of an Industrial Development District is consistent with the objectives of the City for industrial development and the creation of new employment opportunities.

Resolved, that pursuant to the provisions of PA 198 of 1974, as amended, the above listed legal description is hereby designated as an Industrial Development District.

2017-0146 Request for Approval of an Industrial Facilities Exemption Certificate (IFT or tax abatement) for RayEstates Rochester RCI LLC., for Parcel Nos. 15-29-401-003 and 15-29-451-001

Attachments: [041717 Agenda Summary.pdf](#)
[Suppl Presentation.pdf](#)
[ARaymon Development Agreement draft.pdf](#)
[CC Financial Analysis RayEstates Rochester2.pdf](#)
[Tax Abatement Policy.pdf](#)
[Tax Exemption Chart.pdf](#)
[Public Hearing Notice.pdf](#)
[032717 Agenda Summary.pdf](#)
[ARaymond LetterIntent 2017.pdf](#)
[IFT Application ARaymond2017.pdf](#)
[ARaymond Parcel Change notice.pdf](#)
[032717 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Pamela Valentik, Manager of Economic Development, stated that the City follows its Tax Abatement Policy when considering whether to award a tax abatement, in accordance with Public Act 198. She pointed out that the maximum allowable abatement is for 12 years, and applies to the building only and not to the land. She mentioned that should A.Raymond choose not to construct the building, no money would come out of the City's pocket; and she explained that the abatement comes into play when the tax liability is created and the building is constructed. She noted that there is a local match required by the Michigan Economic Development Commission; and she stated that the amounts of the abatement and taxes to be paid to the various taxing authorities were listed in the meeting packet, with the City receiving \$63,816.00 over 12 years.

She commented that while Mayor Barnett was unable to be at tonight's meeting, he wished to extend to the A.Raymond family that he is very much in support of the project. A.Raymond has always exceeded their projected dollar investment and jobs created in the community, and Mayor Barnett hoped that Council will support the project as well.

President Tisdell Opened the Public Hearing at 7:37 p.m.
Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:38 p.m.

See Also Legislative File 2015-0145.

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0130-2017

Whereas, pursuant to PA 198 of 1974, as amended, after a duly noticed Public Hearing held on April 17, 2017, the Rochester Hills City Council by resolution established that Parcel Nos. 15-29-401-003 and 15-29-451-001 are located within an Industrial Development District; and

Whereas, the Industrial Development District is that property at Parcel Nos. 15-29-401-003 and 15-29-451-001, further described as:

T3N, R11E, SEC 29 SUPERVISOR'S PLAT NO 9 SLY 130 FT OF LOT 6

Parcel No. 15-29-401-003

T3N, R11E, SEC 29 SUPERVISOR'S PLAT NO 9 LOT 7

Parcel No. 15-29-451-001

Whereas, RayEstates Rochester RCI, LLC filed an application for an Industrial Facilities Exemption Certificate (IFEC) on March 15, 2017 for real property to be installed within the Industrial Development District; and

Whereas, installation of new facility had not begun earlier than six months before March 15, 2017, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

Whereas, before acting on said application, the Rochester Hills City Council held a Public Hearing on April 17, 2017 at 1000 Rochester Hills Dr., Rochester Hills, Michigan 48309 at 7:00 p.m. for which Hearing the applicant, the Assessor and the taxing authorities were given written notice and were afforded an opportunity to be heard and after review of the application, the City Council made the following findings:

- a. The granting of the Industrial Facilities Exemption Certificate, considered together with the aggregate amount of Industrial Facilities Exemption Certificates previously granted and currently in force under PA 198 of 1974 does not have the effect of substantially impeding the operation of the City of Rochester Hills or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the City of Rochester Hills in which the facility is located.
- b. Completion of the facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to create employment.
- c. The addition of the facility meets the objectives of job creation within the established industrial corridor of the City of Rochester Hills.
- d. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Rochester Hills, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the City of Rochester Hills, plus the SEV of real and personal property thus exempted.

Resolved, that pursuant to Section 9, (1) and (2) of Act 198 of Public Acts of 1974, as amended, the Rochester Hills City Council hereby approves the request of RayEstates Rochester RCI, LLC for an Industrial Facilities Exemption Certificate for a period of 12 years after project completion for real property only; and

Be It Further Resolved, that the accompanying agreement between RayEstates Rochester RCI, LLC and the City of Rochester Hills is hereby approved and is to be received by the Department of Treasury and the State Tax Commission along with the Resolution by October 31, 2017; and

Be It Finally Resolved, that the Mayor is authorized to sign the Agreement after review by the City Attorney's office as to form.

PUBLIC COMMENT for Items not on the Agenda

None.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2017-0176 Approval of Council Minutes - City Council Regular Meeting - March 27, 2017

Attachments: [Suppl CC Min 032717 \(Rev\).pdf](#)
[CC Min 032717.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0131-2017

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on March 27, 2017 be approved as presented/amended.

2017-0166 Request for Acceptance of the Amended Agreement for the Maintenance of the Storm Water Detention System between the City of Rochester Hills and Eitel Dahm Properties, LLC, a Michigan limited liability company, for Audi Expansion

Attachments: [041717 Agenda Summary.pdf](#)
[Storm Water Detention Agreement \(Amended\).pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0132-2017

Resolved, that the Rochester Hills City Council hereby accepts the amended agreement for the maintenance of the storm water detention system relative to the details of the development and use, repair and maintenance of the storm water detention system from Eitel Dahm Properties, LLC, a Michigan limited liability company, of 45550 Dequindre Road, Shelby Township, MI 48305, for Audi Expansion, File #00-001.3, Parcel No. 15-36-426-006.

Further Resolved, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

2017-0167 Request for Acceptance of a Watermain Easement granted by Eitel Dahm Properties, LLC, a Michigan limited liability company, for Audi Expansion

Attachments: [041717 Agenda Summary.pdf](#)
[Watermain Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0133-2017

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby accepts a watermain easement granted by Eitel Dahm Properties, LLC, a Michigan limited liability company, whose address is 45550 Dequindre Road, Shelby Township, MI 48305 for the construction, operation, maintenance, repair and/or replacement of a watermain over, on, under, through and across land more particularly described as Parcel No. 15-36-426-006

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2017-0168 Request for Acceptance of a Watermain Easement granted by Age of Rochester Hills, Inc., a Michigan corporation, for Pines of Rochester Hills

Attachments: [041717 Agenda Summary.pdf](#)
[Watermain Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0134-2017

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby accepts a watermain easement granted by Age of Rochester Hills, Inc., a Michigan corporation for the construction, operation, maintenance, repair and/or replacement of a watermain over, on, under, through and across land more particularly described as Parcel No. 15-34-352-035.

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2017-0169 Request for Acceptance of the Agreement for Storm Water System Maintenance between the City of Rochester Hills and Age of Rochester Hills, Inc., a Michigan corporation, for Pines of Rochester Hills

Attachments: [041717 Agenda Summary.pdf](#)
[Storm Water System Maintenance Agreement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0135-2017

Resolved, that the Rochester Hills City Council hereby accepts the agreement for the maintenance of the storm water system relative to the details of the development and use, repair and maintenance of the storm water system from Age of Rochester Hills, Inc., a Michigan corporation, of 1245 East Grand Blanc Road, Grand Blanc, Michigan 48439, for Pines of Rochester Hills, City File #13-016.3, Parcel No. 15-34-352-035.

Further Resolved, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

2017-0170 Request for Purchase Authorization - FACILITIES: Request for approval of a Blanket Purchase Order/Contract for a clear sealed concrete floor application at the Van Hoosen Museum's Calf Barn in the amount of \$9,040.00 with a 10% project contingency in the amount of \$904.00 for a not-to-exceed total of \$9,944.00 and a three-coat epoxy system to areas at the Department of Public Services parking garage in the amount of \$24,522.00 with a 10% project

contingency in the amount of \$2,452.20 for a total not-to exceed amount of \$26,974.20 and a total project cost not-to-exceed \$36,918.20; Premier Veneers, Shelby Township, MI; Concrete Floor Treatment, Inc., Westland, MI

Attachments: [041717 Agenda Summary.pdf](#)
[Proposal Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0136-2017

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for a clear sealed concrete floor application at the Van Hoosen Museum's Calf Barn in the amount of \$9,040.00 with a 10% project contingency in the amount of \$904.00 for a not-to-exceed total of \$9,944.00 to Premier Veneers, Shelby Township, Michigan and a three-coat epoxy system to areas at the Department of Public Services parking garage in the amount of \$24,522.00 with a 10% project contingency in the amount of \$2,452.20 for a total not-to-exceed amount of \$26,974.20 to Concrete Floor Treatment, Inc., Westland, Michigan for a total project cost not-to-exceed \$36,918.20 for both of the projects and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2017-0165 Request for Purchase Authorization - PARKS: Request for the purchase and installation of one (1) roller rink system at Borden Park in the amount not-to-exceed \$80,320.00; Mateflex, Utica, NY

Attachments: [041717 Agenda Summary.pdf](#)
[17-015 Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0137-2017

Resolved, that the Rochester Hills City Council authorizes the purchase and installation of one (1) roller rink system at Borden Park in the amount not-to-exceed \$80,320.00 to Mateflex, Utica, New York.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2017-0177 Request for Purchase Authorization - FISCAL/TREASURY: Project budget for the purchase of a cash receipting software solution in the amount of \$90,000.00; BS&A Software, Bath, MI

Attachments: [041717 Agenda Summary.pdf](#)
[Proposal Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0138-2017

Resolved, that the Rochester Hills City Council hereby authorizes a project budget for the purchase of a cash receipting software solution to BS&A Software, Bath, Michigan in the amount of \$90,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2017-0174 Request for Approval of an Amendment to the City's Pension Plan Document

Attachments: [041717 Agenda Summary.pdf](#)
[Pension Plan Update \[Pension Document with Strikeouts\].pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0139-2017

Resolved, that the Rochester Hills City Council hereby adopts the April 17, 2017 amendment to the City of Rochester Hills Group Pension Plan as presented, attached hereto and incorporated by reference.

Passed the Consent Agenda

A motion was made by Bowyer, seconded by Kubicina, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Mr. Brown commented that he hoped everyone enjoyed a great Easter and Passover, and he noted that Jackie Robinson Day was last Saturday.

Vice President Morita announced that the Avondale Youth Assistance would hold a garden ceremony at the Avondale Meadows School tomorrow at lunchtime.

Dr. Bowyer announced the following events:

- Benefit Concert for Neighborhood House, Sunday, April 30, 2017 at 3:00 p.m., First Congregational Church in Rochester.
- Rochester-Avon Recreation Authority 5K on Earth Day, April 23, 2017.
- Rochester Community Schools Foundation Hometown Hustle 5K on May 13, 2017.
- OPC's Walk for Meals on June 3, 2017.
- Rochester Hills Government Youth Council's 5K Walk/Run set for June 17, 2017 at Bloomer Park.

- Paint Creek Trail's Labor Day "Bridge Walk" on September 4, 2017.
- The Brooksie Way set for September 24, 2017.

She commented that she will try to be at every 5K this year.

President Tisdell noted that Mayor Barnett was attending the City of Rochester's State of the City address this evening.

City Clerk Tina Barton announced that the filing deadline for any City Council Candidate is Tuesday, April 25, 2017 at 4:00 p.m. The withdrawal deadline is April 28, 2017 at 4:00 p.m.

ATTORNEY'S REPORT

None.

NOMINATIONS/APPOINTMENTS

- 2017-0189** Request to Confirm the Mayor's Appointment of Joe Snyder to the Economic Development Corporation (EDC) to fill the unexpired term of Keith Sawdon ending March 31, 2018

Attachments: [041717 Agenda Summary.pdf](#)
[Snyder CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

President Tisdell noted that Council is being asked to confirm Joe Snyder, Chief Financial Officer, to take the place of retired Director of Finance Keith Sawdon on the Economic Development Corporation and complete his six-year term.

A motion was made by Hetrick, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0140-2017

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's Appointment of Joe Snyder to the Economic Development Corporation (EDC) to fill the unexpired term of Keith Sawdon ending March 31, 2018.

UNFINISHED BUSINESS

- 2017-0152** Request for Approval of the Special Assessment District (SAD) Policy for Paving Local Gravel Roads

Attachments: [041717 Agenda Summary.pdf](#)
[2017 SAD Policy.pdf](#)
[Draft SAD Policy showing Revisions \(JDS\).pdf](#)
[032717 Agenda Summary.pdf](#)
[032717 Draft SAD Policy.pdf](#)
[032717 Draft SAD Policy showing revisions.pdf](#)
[SAD Flow Chart.pdf](#)
[SAD Gantt chart.pdf](#)
[SAD Checklist-DPS Revised 2017.pdf](#)
[032717 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Paul Davis, City Engineer/Deputy Director of DPS, stated that the proposed Special Assessment District (SAD) Policy was reviewed, commented on, and revised by City Attorney John Staran as requested at the last City Council meeting. He noted that every one of Mr. Staran's suggested changes were incorporated and a revised document is submitted for Council's review and approval.

President Tisdell noted that this has been approximately a year-and-a-half process; and he commented that Vice President Morita, Mr. Brown and Mr. Wiggins comprised an ad hoc study group with the help of Laurie Taylor, Deputy Director of Assessing, to review what other cities do. He noted that they made a very comprehensive list of suggestions and concerns for the Public Safety and Infrastructure Technical Review Committee (PSITRC) to look at. Efforts were made to keep a proposed policy in line with three Local Road repurposing millages that passed, and the obligation to use a portion of those funds to support SADs. He commented that the proposed policy is a very competitive and generous SAD policy that meets the City's obligation and provides an opportunity to properly work these dollars and commitments through the budgeting process. He stated that with the effective management of these dollars, it will dramatically increase the probability that these SADs will be approved as it will be known when the SADs are arriving and where the dollars will come from to pay for them.

Vice President Morita stated that she reviewed the changes that Mr. Staran made and she noted that he took care of the concerns she had and found a few more changes to be addressed. She commented that she is pleased with his review and would be happy to support the policy in the form that it is now.

Public Comment:

Kevin Hamera, 1326 Kingsview, stated that he has been working with Council since June 2013 to have Kingsview paved. He questioned how the current petitions that were submitted for Kingsview and Bolinger would be handled. He requested Council consider grandfathering the submitted petitions under the 2013 Policy at a \$5,000 cap per household, or arriving at a compromise or middle ground to find a way to deal with their failing dirt roads. He commented that Council recently approved \$5 million for road rehabilitation projects, and he stated that he was disappointed not to see any reference to Kingsview or Bolinger in these projects.

President Tisdell mentioned that Mr. Hamera attended most if not all of the PSITRC meetings and had some valuable input that made its way into the

current proposed policy. He commented that the process of examining the SAD Policy was warranted as it was simply too expensive. He noted that the Policy's objective was to lend support or matching dollars; and under the old policy and contribution cap the City would contribute something in the range of 86 percent of the paving cost. He stated that in his opinion the petitions that were accepted are a placeholder for the Kingsview and Bolinger projects and would put these roads next in line for completion. He pointed out that funding for these SADs were removed from the 2017 Budget. He commented that November, December and January would be the timeframe to go out and secure new petitions, and he volunteered along with Mr. Kubicina to accompany Mr. Hamera door-to-door to help obtain new support. He explained that the Capital Improvement Project (CIP) process is submitted in early spring in order to sail through the budget process. He noted that in the interim discussions are underway between Council Members, Mr. Davis and Allan Schneck, Director of DPS/Engineering, relative to how road conditions can be improved. He mentioned that the light winter has afforded some opportunities to make a difference in these road conditions over the summer.

Mr. Davis commented that President Tisdell's commentary provided a good summary. He stated that while Council has the authority to grandfather or treat the petition signatures differently, he does not believe that this will occur. He noted that the projects have a placeholder with the only change being the basis for the signing of the formal petition. He stated that the new policy is significantly different and a formal submission of new petition signatures would be expected. He explained that the process has a number of places where the residents or Council can opt to not have a project move forward. He mentioned that the new policy has a requirement for 60 percent resident support of the paving, instead of the previous 50 percent support. He noted that these two projects could forego a couple of the earlier steps, such as the information meeting.

Mr. Brown commented that the summary of the study subcommittee and PSITRC's thought process is good, and he stated that he would echo President Tisdell's offer of helping to go door-to-door. He noted that because of the financial differences a second round of signatures is warranted. He suggested that perhaps if multiple streets become interested, since Kingsview and Bolinger petitions were in first, they would have head of the line privileges.

Mr. Hetrick pointed out that there is an opportunity based on the understanding of the process to fast track activity on these two SADs and get them onto the CIP quicker. He stated that while this might not change the increased contribution requirement, the final costs could change if Stellma Lane could also be incorporated. He noted that he would be happy to assist in going door-to-door as well.

Mr. Kubicina stated that he would like to volunteer to walk the neighborhood, and noted that he has spoken with residents on Stellma Lane and Kingsview Avenue.

A motion was made by Brown, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0141-2017

Whereas, budget and scheduling concerns were questioned by City Council relative to the Local Road SAD Policy. The Public Safety and Infrastructure Technical Review Committee was asked to review the process and recommend whether any changes to the existing policy should be made. The Public Safety and Infrastructure Technical Review Committee voted to recommend approval of the revisions of Special Assessment District Information for Paving Local Gravel Roads Policy at their March 2, 2017 meeting.

Resolved, that the Rochester Hills City Council hereby approves the Special Assessment District Information for Paving Local Gravel Roads Policy dated April 17, 2017.

NEW BUSINESS

2017-0172 Request for Purchase Authorization - PARKS/MUSEUM: Project budget for Museum's Exhibit Design, Fabrication and Installation Services in the amount not-to-exceed \$75,000.00; Flutter and Wow Museum Projects, Ann Arbor, MI

Attachments: [041717 Agenda Summary.pdf](#)
[Proposal Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

Pat McKay, Museum Manager and Supervisor of Interpretive Services, stated that Council is requested to approve moving forward on exhibit designs for the Dairy Barn. He pointed out that this project will be undertaken with donated funds and will not require taxpayer dollars. He commented that the exhibits have remained the same over the past 17 years, and the time has come to rethink some of the Museum's spaces. He noted that the Museum Store will be resized and some of the Environmental Education Center items will be moved elsewhere within the Parks Department. He commented that these efforts stem from the PBS Movie which has driven more interest to the Van Hoosen and Taylor families, and will help to tell their story more accurately. He mentioned that mastodon bones discovered in Rochester Hills have been stored at Cranbrook and it is intended to bring these back for display, allowing the Museum to tell a 10,000-year-old story.

He explained that proposals were received from three companies. One proposal was well in excess of \$200,000, and a second was from a firm that has more emphasis on wayfinding and grocery store exhibits. He pointed out that Flutter and Wow is a museum design company. He commented that the work will be done this fall via privately-raised funds at the Community Foundation.

President Tisdell stated that this will maximize and optimize the tremendous space that the Museum already has.

Mr. McKay commented that the Museum's success is measured on attendance and revenue, and the wish is to tell the story more accurately.

Vice President Morita stated that she sits on the Museum Foundation Board and is continually impressed by Mr. McKay's enthusiasm. She mentioned that he also serves Rochester Hills as a Firefighter.

Dr. Bowyer mentioned that Dr. Bertha Van Hoosen was recently featured as a famous alumna in the University of Michigan

Mr. McKay commented that Rochester Hills' most famous resident was Dr. Bertha Van Hoosen.

A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0142-2017

Resolved, that the Rochester Hills City Council hereby authorizes a project budget for the Museum's Exhibit Design, Fabrication and Installation Services to Flutter and Wow Museum Projects, Ann Arbor, Michigan in the amount not-to-exceed \$75,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2017-0173 Request for Adoption of a Resolution authorizing the Chief Financial Officer to enter into the Oakland County Local Government Investment Pool (LGIP)

Attachments: [041717 Agenda Summary.pdf](#)
[Investment Portfolio Agreement \[Appendix A\].pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, explained that the Oakland County Pool is a short term money market fund offered exclusively to public entities in Oakland County, Michigan. He stated that it is a well-diverse portfolio that complies with Public Act 20, and the Oakland County Treasurer's Office serves as investment advisors for the portfolio. He noted that the fund has \$1.2 billion in total management, and is audited on an annual basis by Plante and Moran.

He listed a number of other communities that are already in the pool, including Farmington Hills, Southfield, Auburn Hills, Rochester and the Oakland County Road Commission. He stated that by joining the pool, the City can increase the investment earnings of the City while keeping its funds safe and readily available.

He noted that parameters to be met include the following:

- *Safety: He noted that Oakland County only uses high-quality investments.*
- *Liquidity: He noted that funds can be withdrawn the next day.*
- *Yields: He stated that the yields on the investments are better than certificates of deposit from most banks. He commented that CDs must go out almost two years to gain the same yields. He pointed out that CD rates are locked in, while this pool will allow the investment yields to increase with interest rates.*

He stated that this is another investment tool for the City.

He mentioned that this first item for consideration is for Council to consider adopting a formal boilerplate-type resolution to allow entry into the pool. The next Legislative File seeks Council's adoption of a resolution to add the pool to the list of the City's designated depositories.

President Tisdell noted that the City already participates in a governmental pool.

Mr. Snyder responded that it participates in the Michigan CLASS/Public Trust Advisors pooled account.

President Tisdell questioned whether the City is limited in the amount of funds invested in any given pool.

Mr. Snyder responded that this is correct. He added that he was advised that the Oakland County Pool yield today is at 1.35 percent, while the bank is typically paying 0.45 percent. He commented that the City does not keep a large balance in the bank and has funds for daily needs. He pointed out that this will afford liquidity with a higher rate of return, and allow for a seamless flow of funds back and forth.

President Tisdell mentioned that investments will be monitored quarterly and an annual audit will be conducted.

A motion was made by Kubicina, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0143-2017

Whereas, the Oakland County Treasurer is authorized by County Board Resolution to establish a local government investment pool, and

Whereas, the City of Rochester Hills Chief Financial Officer is authorized, through City Council Resolution, to enter into a contract with the County Treasurer for deposit of money in the investment portfolio, and

Whereas, the terms and conditions regarding the deposit of money in the investment portfolio are stated in a uniform contract which has been approved by the Michigan Department of Treasury,

Now, Therefore, Be It Resolved, that the City of Rochester Hills City Council authorizes the Chief Financial Officer, to enter into the local investment pool and to sign the Investment Portfolio Agreement, as attached to this Resolution as Exhibit A.

Attachments: [041717 Agenda Summary.pdf](#)
[Investment Pool Brochure.pdf](#)
[121216 Agenda Summary.pdf](#)
[121216 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated that adoption of the proposed resolution is required to add the Oakland County Local Government Investment Pool to the City's list of depositories.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdel

Absent 1 - Wiggins

Enactment No: RES0144-2017

Whereas, there now may be and hereafter from time to time come unto the hands of the Chief Financial Officer of the City of Rochester Hills, Michigan, certain public monies belonging to or held for the State, County or other political units of the State or otherwise according to the law; and

Whereas, under the laws of Michigan and the City's Investment Policy, the Rochester Hills City Council is required to provide by resolution for the deposit of all public monies coming into the hands of said Treasurer, in one or more bank(s).

Now Therefore Be It Resolved, that the following financial institution(s) be added as a depository for City funds and other public monies coming into the hands of said Chief Financial Officer during the Fiscal Year beginning January 1, 2017 and ending December 31, 2017.

Broker/Dealers/Safekeeping:

Bank of America Merrill Lynch
J.P. Morgan Securities LLC/J.P. Morgan Clearing Corp.
Morgan Stanley (AKA Morgan Stanley Smith Barney LLC)
Multi-Bank Securities Inc.
Raymond James & Associates, Inc.
SunTrust Robinson Humphrey, Inc.
UBS Financial Services, Inc.

Pooled Accounts:

Columbia Government Fund/Bank of America Merrill Lynch
Federated Securities Corp./Federated Government Obligations Fund 05
Michigan CLASS/Public Trust Advisors, LLC
Oakland County Local Government Investment Pool

Banks:

Bank of America
Charter One Bank
Chemical Bank
Chief Financial Credit Union
Clarkston State Bank
Comerica Bank
Fifth Third Bank
First Merit Bank

Flagstar Bank
Huntington Bank
JP Morgan Chase Bank
Level One Bank
PNC Bank, N.A.
TCF Bank
The PrivateBank and Trust Company

Be It Further Resolved, that each of the above depository(ies) so designated is/are hereby requested, directed and authorized to honor all checks for payment of monies drawn on the various accounts when bearing the actual or facsimile signature of persons authorized by the City of Rochester Hills to sign said checks and orders.

2017-0183 Request for Approval of the pre-payment of the City of Rochester Hills assessment for the Clinton River Water Resources Recovery Facility

Attachments: [041717 Agenda Summary.pdf](#)
[CRWRRF Letter 033017.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated that the City received notice that the Clinton River Water Resources Facility is making improvements to a Bio-Solids Handling and Septage Receiving Facility. The project was approved on March 28, 2017, and their plan is to upgrade two facilities, the East Boulevard and Auburn facilities, which are beyond their useful life. He explained that the total project is estimated at \$38.5 million, and the Oakland County Water Resource Drainage Board has approved a not-to-exceed amount of \$42 million.

He pointed out that the City has a 10.561 percent share of the project, which is an anticipated assessment of just over \$4 million. He stated that as a part of the notice received three weeks ago from the Water Resources Commission, communities have the option to prepay the entire assessment up front, foregoing a debt service of 2.5 percent at 20 years. He pointed out that the total debt service would be approximately \$5.2 million. He commented that should the City's flow percentage decrease, due to less infiltration of its own system, the City will be credited for the difference in its sewage credits. A true-up charge will apply and the monthly charge will go up if flow increases. He mentioned that a revised inter-municipal contract will be forthcoming from the Oakland County Water Resources Commission in the next few months.

He stated that if Council opts to prepay the assessment, it will be funded by June 15, 2017; and no debt service will be charged to the City. He mentioned that the Water and Sewer Capital Fund has adequate funding available, and prepaying the assessment will not jeopardize the long-term health or viability of the City's water resources funds. He noted that the Water and Sewer Capital Fund currently is at \$33.2 million. He explained that if there is no prepayment, the City will retain those funds and debt service will be included as a sanitary sewerage charge at approximately 12 cents per unit, or a 2.3 percent increase for the debt service of the project. He stated that the City has only a few weeks to make a decision.

Vice President Morita thanked Mr. Snyder for responding to her questions, and noted that information was forwarded to all of Council. She questioned why the

City switched some of its sanitary flow to the Pontiac facility in 2015, and whether it knew at the time that it would be tagged with a \$4 million expense later. She questioned whether the City is saving money.

Paul Davis, City Engineer/Deputy Director of DPS, explained that this process is for handling solids and is in need of repair. He stated that several years ago it was decided to take advantage of Pontiac's underused facility. The disposal district had an opportunity to use this diversion to an underutilized asset to minimize some of the increases from the Detroit Water and Sewerage Department. He added that there were environmental advantages as the discharge going back into the Clinton River actually improved water quality. He noted that Rochester Hills' flow does not go to this facility as it is downstream; but as it is included in the sewage disposal district, there are district advantages.

Vice President Morita questioned why the City was being required to fund a facility it does not use for City flow.

Mr. Davis stressed that the system diverts flow, and the City is actually downstream of the Pontiac system. He pointed out that there are some common charges to all member communities.

Mr. Snyder stated that flow diverted to the Pontiac facilities frees up flow needed for the City's discharge.

Mr. Davis explained that the Clinton-Oakland system has a district compliance agreement. He noted that the Clinton-Oakland system was working with the Department of Environmental Quality to solve a problem, and the diversion of flow freed up the system and provided a remedy.

Vice President Morita questioned how much the City saved by the district's diverted flow.

Mr. Snyder responded that he could call Oakland County to get that amount.

Mr. Brown noted that this is an up-front investment that would take the place of an annual charge to be put onto the sewer bills. He questioned how the funds needed would be tacked onto bills to build the balance back up.

Mr. Snyder responded that the Water and Sewer Capital Fund will be replenished as depreciation will be charged on the asset. He explained that the depreciation will be accrued and put back into Water and Sewer Capital.

Mr. Brown questioned whether the prepayment will provide a million dollar reduction over time and reduce the residents' sewer bills.

Mr. Snyder responded that it would not reduce the bills; however, they would not increase as fast as they would if it was not prepaid. He stated that he could affirmatively state that the debt component of the sewer rate will not increase if this amount is prepaid.

Mr. Hetrick commented that the City will pay itself back with the depreciation amounts through the Water and Sewer bills. He noted that Auburn Hills pays a considerably higher portion of the project allocation.

President Tisdell noted that he had multiple communications with Mr. Snyder and Mr. Wiggins; and he stated that Mr. Wiggins reviewed the financial numbers and believes the lump sum payment is the way to go. He commented that the City's investment value is at only 0.8 percent versus the 2.5 percent it would cost to keep the funds liquid. He noted that if the City does not agree to the prepayment, there is no further prepayment opportunity and the debt would be carried for the 20 years. He commented that Mr. Wiggins' emphasis was that the end users have already paid into the Water and Sewer Capital Fund and this is what that fund is there for.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0145-2017

Whereas, at a regular meeting of the City Council of the City of Rochester Hills, Oakland County, Michigan, held on the 17th of April, 2017.

Resolved, the City of Rochester Hills City Council hereby determines to prepay in full the special assessment imposed against it by the Clinton River Water Resource Recovery Facility, a drainage district established pursuant to the provisions of Chapter 20 of the Drain Code of 1956 (the "Drainage District"), for the municipality's share of the cost of the acquisition and construction of the Drainage District's Bio-Solids Handling and Septage Receiving Facility Project.

Further Resolved, the full amount of the assessment shall be paid to the Drainage District on or before June 15, 2017.

2017-0184 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract approval between the Michigan Department of Transportation (MDOT) and the City of Rochester Hills for the Auburn Road Construction Project (East of Crooks Rd to Culbertson Ave) in the amount of \$330,100.00; Michigan Department of Transportation, Lansing, MI

Attachments: [041717 Agenda Summary.pdf](#)
[MDOT Agreement 16-5516.pdf](#)
[Resolution \(Draft\).pdf](#)

Paul Davis, City Engineer/Deputy Director of DPS, stated that the Michigan Department of Transportation (MDOT) is undertaking a project to make some improvements to Auburn Road from Crooks to Culbertson, to include intersection and ADA improvements, turn lane extensions at some of the cross streets, and a complete center turn lane between Alexander and Dearborn, between Crooks and Livernois. He noted that the Oakland County Water Resources Commission and MDOT are all working on a number of projects, and he explained that a public information meeting will be held to highlight all upcoming projects on April 20, 2017, at the Avondale Meadows Academy from 4:00 p.m. to 6:00 p.m.

He mentioned that a City project is also set within Section 33 to redo some of

the existing watermains and repave some of the roadways. This project will also be reviewed at the public information meeting, along with work scheduled for South Boulevard.

He stated that the \$330,100 amount requested is the City's share of Act 51 required local amount for the project, along with some of the items included such as the northbound turn lane of John R that would be the City's full share of 100 percent. He mentioned that the City successfully acquired an easement that allows this portion to be completed. He noted that a right-turn lane for Livernois Road is also included. He stated that the Agenda Summary references a \$53,000 deposit for 100 percent of the City's cost for Part C, which MDOT wants up front.

President Tisdell commented that there is a huge return on the City's participation in this project.

Mr. Davis stated that the City will be able to leverage a small amount to complete a large project that will benefit the community.

A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0146-2017

Resolved, that the Rochester Hills City Council hereby approves the Contract/Blanket Purchase Order for the Auburn Road Construction Project (East of Crooks Rd to Culbertson Ave) between the Michigan Department of Transportation and the City in the amount of \$330,100.00 and further authorizes the Mayor and City Clerk to execute a contract on behalf of the City.

2017-0185 Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for preliminary engineering services for the Auburn Road Corridor Study for the Brooklands District in the not-to-exceed amount of \$115,702.60; Orchard, Hiltz & McCliment, Inc., Livonia, MI

Attachments: [041717 Agenda Summary.pdf](#)
[OHM Proposal.pdf](#)
[Resolution \(Draft\).pdf](#)

Paul Davis, City Engineer/Deputy Director of DPS, stated that the portion of the Auburn Road Corridor covered in this request is from Culbertson to Dequindre, just east of the Michigan Department of Transportation Project that Council approved this evening. He recapped that Council held a joint meeting with the Planning Commission in September of 2016, to review a draft study which proposed to gather information and comments as to how the City can move forward to improve that portion of the corridor. He noted that a formal draft of the study was completed in December, and he stated that the project is now budgeted for 2018 and 2019. He commented that Council is being asked to consider moving some of the money forward to commence preliminary engineering in 2017. He stated that some engineering will remain for 2018; however, there is a benefit to move a portion forward at this time.

President Tisdell pointed out that the Capital Improvement Plan (CIP) anticipated a cost for this portion of the project at \$145,000, and the request this evening is for \$115,000.

Mr. Davis responded that the CIP includes \$435,000 estimated for all of the engineering. He explained that this is a scoping study to review the corridors and determine if there are any items that would be discovered to be very expensive. He noted that road profile and utilities will be reviewed, along with ensuring that the doorways of businesses will not be lower than the back of the curb presenting drainage issues.

Mr. Brown questioned whether completing the study at this time will allow the City to bid the project out at a more advantageous time.

Mr. Davis responded that it would, dependent upon how fast the project moves forward. He commented that it is typically advantageous to bid projects in the first quarter of the year, when contractors are looking to set up their year's work. He stated that completing the design now would help target when to go forward with a bid package.

Mr. Hetrick commented that looking for things that could cause a financial risk is incredibly important to a project. He stated that the businesses seem to be very supportive of the project, and anything the City can do to better estimate costs in the future is worth every nickel spent. He pointed out that the dollars are being taken from the Major Road Fund, and it will not matter whether it is undertaken this year or next year.

Mr. Davis commented that monies could come out of a number of funds, depending on what is encountered. He pointed out that dependent on whether a watermain or pathway must be relocated, different funds are used. He mentioned that the Tree Fund has been utilized before to supplement some projects.

A motion was made by Brown, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0147-2017

Resolved, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order for preliminary engineering services for the Auburn Road Corridor Study for the Brooklands District to Orchard, Hiltz & McCliment, Inc., Livonia, Michigan in the not-to-exceed amount of \$115,702.60 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2017-0186 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for the Lueders Drain maintenance work included in the Auburn Road Construction Project between Alexander and Dearborn in the amount of \$160,243.60; Oakland County Water Resources Commissioner, Waterford, MI

Attachments: [041717 Agenda Summary.pdf](#)
[16-5517 Final approved copy \(reviewed by MDOT and GW-KC\).pdf](#)
[2017 Project Special Assessment Roll for Lueders Drain.pdf](#)
[Lueders Drain Probable Project Cost.pdf](#)
[Resolution \(Draft\).pdf](#)

Paul Davis, City Engineer/Deputy Director of DPS, explained that this request is related to the Michigan Department of Transportation Project along Auburn Road that Council approved this evening, and is relative to an agreement between the City and the Oakland County Water Resources Commission. He noted that there are two drains that help provide stormwater drainage handling along Auburn Road between Crooks and Livernois.

He stated that the Taylor Drain is a Chapter 4 Drain, and the Lueders Drain is a Chapter 20 Drain. He noted that the Lueders Drain was sized so the eventual abandonment of the Taylor Drain could be done. He explained that the amount attributed to Rochester Hills is \$160,243.60.

Vice President Morita pointed out that this is not a special assessment similar to a road assessment. She stated that the City is being specially assessed for the amount, not the adjacent property owners.

Mr. Davis responded that the City always has the option to specially assess for different projects; however, in the past the City has chosen to cover these costs. He noted that as the Lueders Drain is a Chapter 20 Drain, the City is billed by the Oakland County Water Resources Commission. The City would make the decision whether to spread the amount.

Vice President Morita questioned whether Council would be presented with a proposal.

Mr. Davis responded that it would be up to the City Assessor, Mayor Barnett, the Chief Financial Officer as to how this would be handled.

Vice President Morita noted that Mr. Snyder was in attendance and was indicating that there was no plan to pass the assessment on to the residents.

President Tisdell stated that at this point, if approved, the amount would be incorporated into the next quarter's Budget Amendments, with perhaps a transfer in from the General Fund to cover the bill.

A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - Wiggins

Enactment No: RES0148-2017

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for the Lueders Drain maintenance work included in the Auburn Road Construction Project between Alexander and Dearborn to Oakland County Water Resources Commissioner, Waterford, Michigan in the amount of \$160,243.60 and further authorizes the Mayor and City Clerk to execute a contract on behalf of the City.

2017-0191 Request for Approval of a Grant Agreement for Election Equipment funded through the Help America Vote Act (HAVA)

Attachments: [041717 Agenda Summary.pdf](#)
[HAVA Grant Agreement.pdf](#)
[Resolution \(Draft\).pdf](#)

City Clerk Tina Barton stated that the City will be receiving new election equipment. She commented that the State has approximately \$40 million to spend on election equipment; and each community will be slated to receive one tabulator per precinct and one accessible voting device per location. In addition, the State has allotted one tabulating machine per 3,000 absentee ballots returned, which would be four machines for Rochester Hills. She explained that the agreement presented for approval states that the City is agreeing to accept the grant and will take ownership of the machines.

She explained that she will be back before Council in a few weeks to ask for funds that have already been set aside in the Capital Improvement Plan (CIP) to purchase additional machines. She commented that the State's allotment of one machine per precinct is not acceptable as there would be no backups. Furthermore, high speed scanners will be requested for the Absent Voter (AV) Ballot processing room. She commented that the current scanners handle approximately ten ballots per minute and lead to lengthy standing times for those using them; while the high speed machines process 100 to 300 ballots per minute. She noted that she has requested that the State allow the funds allocated toward the four AV processors to be used to reduce the cost to the City of the high speed processors.

She commented that the City processed a bit above 13,000 absentee ballots in last year's Presidential Election. She stated that it is thought that no-reason absentee voting is coming from Lansing at some point. She noted that she believes no-reason absentee will be a viable option within the next ten years, and the City's AV ballot count could jump to 15,000 or even 20,000 in that time.

She explained that the agreement covers the first five years of the warranty on the equipment and software support, and the City will be responsible for years six through ten.

Mr. Brown commented that in watching the Clerk's Department over the last five to six years it has been very impressive how the existing equipment has been maintained. He stated that the new equipment will be a pleasure to use.

Clerk Barton noted that the new ballot boxes will collapse down to a six inch

wide storage container, as opposed to the hard containers that take up upwards of two feet.

Mr. Brown added that it appears that a voter will receive more informational feedback when they insert their ballot, which will speed up voting times for the larger elections.

A motion was made by Brown, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdel

Absent 1 - Wiggins

Enactment No: RES0149-2017

Resolved, that the Rochester Hills City Council hereby approves the Grant Agreement for Election Equipment and appoints the City Clerk as the Grant Manager for the City, and further authorizes the Clerk to sign the Agreement on behalf of the City.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

Regular Meeting - Monday, May 1, 2017 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, President Tisdel adjourned the meeting at 8:55 p.m.

*MARK A. TISDEL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

*MARY JO PACHLA, CMMC
Administrative Secretary
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.