



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2017-0165

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, Director of Parks & Forestry  
Scott Cope, Director

**DATE:** April 17, 2017

**SUBJECT:** Borden Park Roller Rink

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**REQUEST:**

City Council is requested to authorize the purchase and installation of One (1) Roller Rink System at Borden Park from Matéflex, Utica, New York in the not-to-exceed amount of \$80,320.00.

**REASON FOR PURCHASE:**

Request for Proposals were solicited utilizing the MITN system. One (1) proposal response was received. An evaluation committee comprised of staff from Parks and Purchasing evaluated the response received. The City solicited for a similar roller rink system in 2015 and received three (3) proposal responses, with Matéflex being awarded the project. With only one (1) proposal response received, purchasing determined that competition was not unintentionally limited with the specifications of the project.

Matéflex proposed the same cost of \$82,120.00 for one (1) dasher board system and one (1) floor tile system as proposed in 2015. The current proposal includes an upgraded netting in the arena along with offering a \$1,800.00 deduction if the City removes and disposes of the existing floor tiles. This deduction will be utilized, with the City auctioning the floor tiles upon removal. Based on these factors, pricing was determined to be fair and reasonable.

Additionally, purchasing contacted a previous proposer from the 2015 process to inquire as to why they did not respond to this solicitation. The vendor indicated that it was not an issue with the specifications and that they were unable to be competitive on pricing, and recognize their limitations. They did not feel it was in their interest to spend the time to submit a response.

Parks is satisfied with the quality of the rink installed by Matéflex and the services they have provided and recommend award of the project to Matéflex.

**PROCESS:**

**Vendor Name and Address:**

Matéflex  
2007 Beechgrove Place  
Utica, NY 13501

**Reason for Selection:**

Best value

**Method of Purchase:**

Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2017 Adopted Budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities Fund	631.974000	Land Improvements	\$90,000	\$80,320	\$9,680

**RECOMMENDATION:**

City Council is requested to authorize the purchase and installation of One (1) Roller Rink System at Borden Park from Matéflex, Utica, New York in the not-to-exceed amount of \$80,320.00.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		