



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0313 Version 2

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director Department of Public Services

DATE: March 27, 2017

SUBJECT: Increase to Purchase Order Water Booster Station #2 Replacement Project, Design Services
City File #E15-007

REQUEST:

The Department of Public Services is requesting an increase to the contract/blanket purchase order for Design Services for the Water Booster Station #2 Replacement Project from Hubbell, Roth & Clark, Inc. in the amount of \$27,000.00 for a new not-to-exceed amount of \$96,000.

REASON FOR PURCHASE:

At its August 8, 2016 meeting City Council authorizes a blanket purchase order/contract in the amount of \$69,000.00. Water Booster Station #2 is the City's largest water booster station. A feasibility study was performed to determine the best course of action to address the problems with the station. Based on the study, and preliminary design concepts the City engaged HRC to perform design services to complete the necessary design plans and specifications in order to solicit proposals to construct a new water booster station.

The increase is needed due to a change in scope of services based on modifications made to the project. The modifications included the addition of a permanent generator, the inclusion of stormwater management measures, the addition of cold storage space in the structure for the Rochester Community Schools, additional coordination and site visits with pre-fabricated booster station manufactures and a change in the procurement process.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

\$150,000 in funding was included in the 2016 Adopted Budget for a Preliminary Feasibility Study as well as Engineering Design Services for Booster Station #2 (WS-07). The Preliminary Feasibility Study was awarded for \$13,910 and the Engineering Design Services was awarded for \$69,000.00, which reduced the Remaining Project Budget Amount to \$67,090 [= \$150,000 - \$82,910].

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
W & S Capital Fund	593.972000	Mains & Services	\$67,090	\$27,000	\$40,090

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract for Design Services for the Water Booster Station #2 Replacement Project from Hubbell, Roth & Clark, Inc. in the amount of \$27,000.00 for a new not-to-exceed amount of \$96,000.

Attachment: HRC - Engineering Services Proposal Amendment Request, March 10, 2017

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		