



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2017-0151

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director Building/Facilities/Ordinance  
**DATE:** March 27, 2017  
**SUBJECT:** Stoney Creek Schoolhouse Roof Replacement

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**REQUEST:**

City Council is requested to authorize the roof replacement of the Stoney Creek Schoolhouse to Garland/DBS, Inc., Cleveland, Ohio, in the amount of \$30,159 with a 10% contingency of \$3,016 for a total not-to-exceed amount of \$33,175.

**REASON FOR PURCHASE:**

The School House roof started leaking late last year after a heavy wind and rainstorm. A temporary tarp was placed on the roof to prevent any further interior water damage. The roof was inspected with the intent to perform a minor repair, however the inspection revealed the roof covering was deteriorated to a point that requires a complete replacement of the entire roof covering.

The City is utilizing the services and pricing of Garland/DBS, Inc. under a U. S. Communities Master Intergovernmental Cooperative Purchasing Agreement. Garland/DBS, Inc. was awarded the National Roofing Supplies and Services contract from a competitive solicitation process lead by Cobb County of Georgia. The contract provides for specifications development, soliciting competitive bids, and construction management services. The competitive bids for replacement of the schoolhouse roof were solicited by Garland/DBS, Inc. for both a cedar shaker roof and a dimensional shingle roof. The low bid for the dimensional shingle is \$30,159 and includes a 30-year warranty. Additionally, the Rochester Hills HDC has approved the use of the dimensional shingle for the new roof replacement.

Garland/DBS, Inc. has performed similar services for the City and the City has been very satisfied with the services provided.

**PROCESS:**

**Vendor Name and Address:**

Garland/DBS, Inc.  
2800 East 91<sup>st</sup> Street  
Cleveland, OH 44105

**Reason for Selection:**

Cooperative Contract through U.S. Communities  
Best Value

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding is included in the 2017 Adopted Budget

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities	631.929000	Repairs & Maintenance	\$33,175	\$33,175	\$0

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize the roof replacement at Stoney Creek Schoolhouse to Garland/DBS, Inc., Cleveland, Ohio, in the amount of \$30,159 with a 10% contingency of \$3,016.00 for a total not-to-exceed amount of \$33,175.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		