



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2017-0150

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director Building/Facilities/Ordinance  
**DATE:** March 27, 2017  
**SUBJECT:** 2017 Landscaping Services and Lawn Mowing

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Green Meadows Lawnscape, Inc. for 2017 Landscaping Services and Lawn Mowing for City-owned sites in the amount not-to-exceed \$80,000 through December 31, 2017.

**REASON FOR PURCHASE:**

City owned properties and boulevards are a highly visible component of the suburban landscape. It is important for the City to maintain the quality of its outdoor environment and natural features for the benefit of its citizens and to further enhance property values. The general appearance of these properties requires a level of maintenance for the proper landscape environment in order to preserve the citizens' investment in these properties.

The Purchasing Division solicited competitive sealed Request for Proposals for 2017 Landscaping Services. Proposal responses were evaluated by a committee comprised of Facilities and Purchasing staff. Award is recommended to Green Meadows Lawnscape, Inc. as providing the best value, responsive, responsible proposal. There was one lower priced proposal received; however, upon evaluation of that proposal including references, the vendor's previous experience and capacity is not comparable to the City's needs for these services.

Green Meadows Lawnscape, Inc. has provided Landscaping services to the City for the past few years and the City has been very satisfied with the services provided.

The requested not-to-exceed amount also includes additional funding to account for any additional mowing that may be needed due to weather conditions and other City events.

**PROCESS:**

**Vendor Name and Address:**

Green Meadows Lawnscape, Inc.  
2359 Avon Industrial Drive  
Rochester Hills, MI 48309

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the 2017 Adopted Budget

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities	631.807000	Contractual Services	\$80,000	\$80,000	\$0

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council award the contract for Landscaping Services and Lawn Mowing for the 2017 season for various City owned properties and boulevards to Green Meadows Lawnscape, Inc. in the amount not-to-exceed \$80,000 through December 31, 2017.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		