



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2017-0092

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: March 13, 2017
SUBJECT: 6A Natural Stone– Aggregates

REQUEST:

City Council is requested to authorize a blanket purchase order to Richmond Transport, Lenox, Michigan for 6A Natural Stone in the amount not-to-exceed \$7,000.00 through December 31, 2018.

REASON FOR PURCHASE:

The Department of Public Services purchases 6A Natural Stone on an as-needed basis for road and catch basin repairs. The water and sewer division also uses the aggregate in underground water and sewer repairs.

Sealed bids were solicited on MITN for aggregates for the 2017 and 2018 maintenance seasons. Although nine bids were received, only seven vendors bid on 6A Natural Stone. The lowest responsive, responsible bid was from Richmond Transport.

The Department has used Richmond Transport in the past and has been pleased with the product and service received. The award of bid is recommended to Richmond Transport.

PROCESS:

Vendor Name and Address:

Richmond Transport
4020 County Line
Lenox, MI 48050

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds are included as part of the FY 2017 Adopted Budget and 2018 Projected Budget

Fund Name	Department Account No	Account No. Description	2017-2018 Budget Amount	2017-2018 Cost	2017-2018 Remaining Budget
Major Roads	462.781000	Materials	\$1,540	\$1,540	\$0
Local Roads	464.781000	Materials	\$4,200	\$4,200	\$0
Sewer	510.781000	Materials	\$210	\$210	\$0
Water	530.781000	Materials	\$1,050	\$1,050	\$0
Total			\$7,000	\$7,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Richmond Transport, Lenox, Michigan for 6A Natural Stone in the amount not-to-exceed \$7,000.00 through December 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		