



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2016-0517

**TO:** Mayor and City Council Members  
**FROM:** Sean Canto, Fire Chief  
**DATE:** December 5, 2016  
**SUBJECT:** Various Fire Department Equipment for Apparatus

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**REQUEST:**

City Council is requested to authorize the purchase of Various Fire Department Equipment for Apparatus from Safeware Inc, Lanham, Maryland in the amount of \$54,911.10.

**REASON FOR PURCHASE:**

The City's Purchasing Division requested pricing for various equipment items for the City's fire apparatus from Safeware, Inc., who is the awarded vendor for Public Safety and Emergency Preparedness and Related Services contract through the U.S. Communities Government Purchasing Alliance Cooperative. To ensure the contract was in the best interest of the City, purchasing researched pricing from past quotes issued for same/similar items and conducted market research and determined the cost submitted as fair and reasonable and in the best interest of the City to utilize the U.S. Communities contract and recommends award to Safeware, Inc. based on the above factors.

The items requested in this agenda summary will create a level of consistency among Rochester Hills Fire Department apparatus and will equip all apparatus with tools and equipment identified as part of the National Fire Protection Association (NFPA) 1901 and Insurance Service Office (ISO) Fire Suppression Rating Schedule. Additionally, this purchase will assist in the members of the Rochester Hills Fire Department having the necessary tools and equipment to perform the emergency operational tasks with which they are assigned. This equipment being purchased is in preparation for the arrival of the new apparatus purchased. This equipment will be assigned to the new apparatus and allows for consistency along all Fire Department apparatus.

**PROCESS:**

**Vendor Name and Address:**

Safeware, Inc.  
4403 Forbes Boulevard  
Lanham, MD 20706

**Reason for Selection:**

U.S. Communities Contract

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funding available in the FY 2016 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Capital	402.748000	Operating Equipment	\$208,000.00	\$54,911.10	\$153,088.90

**RECOMMENDATION:**

It is recommended that City Council authorize the purchase of Various Fire Department Equipment for Apparatus in the amount of \$54,911.10 to Safeware, Lanham, Maryland.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		