



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0386

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Facilities/Ordinance
Bob Grace, Director of Management Information Systems
Vince Foisy, Supervisor of Communications
Kevin Krajewski, Deputy Director Management Information Systems

DATE: September 26, 2016

SUBJECT: Telecommunication Services

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to WOW Business, Inc. of Taylor, Michigan for the City's Telecommunication Services including Voice, Data, and CATV for three years in the amount of \$206,000 Dollars.

REASON FOR PURCHASE:

Request for Proposals for Telecommunication Services was solicited utilizing the MITN system. Six (6) proposal responses were received and evaluated by a committee consisting of staff from the MIS Department and Communications. One proposal was found to be non-responsive as a reseller of the services and not evaluated further. Interviews were conducted with the remaining proposers and WOW Business, Inc., of Taylor, Michigan was selected as providing the best value at the lowest price.

PROCESS:

Vendor Name and Address:

WOW Business, Inc.
26035 Northline Road
Taylor, MI 48180

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2017 Proposed Budget and the FY 2018-19 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3 Year Budget Amount	3 Year Cost	3 Year Remaining Budget
Facilities	636.922000	Telephone Expense	\$229,500	\$206,000	\$23,500

RECOMMENDATION:

It is recommended that the Rochester Hills City Council approve a blanket purchase order to WOW Business, Inc. of Taylor, Michigan for the purchase of contractual services for Telecommunication Services for three years in the amount of \$206,000.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		