



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0355

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Facilities
Sean Canto, Fire Chief

DATE: August 29, 2016

SUBJECT: Architectural/Engineering Services Fire Station #4 – Design Development/Construction Document Phase

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for Architectural/Engineering Services - Design Development of Fire Station #4 to Sidock Architects, A Sidock Group Company, Novi, Michigan in the amount not-to-exceed \$177,460.00 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

At their May 16, 2016 meeting, City Council approved a contract to Sidock Architects to assist the City with conceptual design options available for Fire Station #4 due to the many complications it posed (elevation, drainage, space, etc.). The phase of this project was completed, with concepts being presented to City Council at its August 8, 2016 meeting, with conceptual design option #2 being recommended. City Council agreed with the recommendation of conceptual design option #2 and provided administration with permission to proceed with design phase/construction document phase.

The request that is before City Council at this time is for approval for Architectural/Engineering Services Phase II – Design Development/Construction Document phase for Fire Station #4. During this phase of the contract the Architectural/Engineering firm will work to perform additional research and field survey work to prepare preliminary design documents for the concept selected. Sidock will work in coordination with the City's Construction Management firm, George W. Auch Company, to continue to prepare probable project cost estimates to ensure budget projections are maintained, and constructability of the design is obtainable.

Once the design development phase is completed, the preparation of construction documents will begin and Sidock will prepare final project plans, specifications and contract documents. Sidock will work with the City, and the George W. Auch Company to prepare for bidding of the project. Sidock will assist the City and George w. Auch Company during the bidding phase assisting in pre-bid meetings, assistance with addendums, and evaluating bids where applicable to determine if substitute materials proposed or alternates proposed by contractors are acceptable.

Once Phase II is completed, approval request for the award of the contract for Fire Station #4 Construction Management Contract with a guaranteed maximum price will be presented for approval, along with Phase III (Construction/Contract Administration Assistance) for architectural/engineering services for the construction of the station will be presented to City Council for approval.

PROCESS:

Vendor Name and Address:

Sidock Architects, A Sidock Group Company
43155 Main Street
Suite 2306
Novi, MI 48375

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2016 Adopted Budget.

		<u>Legislative ID#</u>
Original Project Budget	\$ 4,500,000	
Phase I - Architect / Engineering	\$ (45,000)	2016-0198
Phase I - Construction Management	\$ (10,000)	2016-0203
Remaining Project Budget	\$ 4,445,000	

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities Fund	631.975000	Building	\$4,445,000	\$177,460	\$4,267,540

RECOMMENDATION:

City Council is recommended to authorize a blanket purchase order/contract to Sidock Architects, A Sidock Group Company, Novi, Michigan in the amount not-to-exceed \$177,460.00 for Architectural/Engineering Services for Fire Station #4 - Design Development/Construction Document Phase and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		