



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2016-0313

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., Director, Department of Public Services

**DATE:** August 8, 2016

**SUBJECT:** Water Booster Station #2 Replacement Project, Design Services  
City File #E15-007

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**REQUEST:**

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Design Services for the Water Booster Station #2 Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$69,000.00 and authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The water booster station #2 is the City's largest water booster station. It was constructed in 1989 and consists of four pumps. The station is the only water supply to areas in the northwest corner of the City and is located at Tienken and Adams Roads. Over the last couple of years, the City has identified a number of pipe failures within the station and has determined the need for replacement. A feasibility study was performed by HRC to determine the best course of action to address the problems with the station. Following the feasibility study, a preliminary design was completed to finalize the location of the new water booster station and to develop conceptual designs. Based on the information obtained from the feasibility study and preliminary design, the City is ready to proceed with the final design that will complete the necessary design plans and specifications to allow the City to request contractor bids for a new water booster station.

**PROCESS:**

**Vendor Name and Address:**  
Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

**Reason for Selection:**  
Quality Based Selection

**Method of Purchase:**  
Blanket Order Contract

**BUDGET:**

\$150,000 in funding is included in the 2016 Adopted Budget for a Preliminary Feasibility Study as well as Preliminary Engineering for Booster Station #2 (WS-07). The Preliminary Feasibility Study was awarded for \$13,910, which reduced the Remaining Project Budget Amount to \$136,090 [= \$150,000 - \$13,910].

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Remaining Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
W & S Capital Fund	593.972000	Mains & Services	\$136,090	\$69,000	\$67,090

**RECOMMENDATION:**

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Design Services for the Water Booster Station #2 Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$69,000.00 and authorizes the Mayor to execute a contract on behalf of the City.

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Attachment: HRC Proposal

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		