



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2014-0029

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Facilities
DATE: February 10, 2014
SUBJECT: Fire Suppression and Fire Alarm Plan Review
and Inspection Services for 2014 and 2015

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to Fire Safety Consultants, Inc., Elgin, Illinois, as primary vendor, and Fire Savvy Consultants and Services, L.L.C., Commerce, Michigan, as secondary vendor, for fire suppression and fire alarm plan review and inspection services in the amount not-to-exceed \$95,000.00 through December 31, 2015.

REASON FOR PURCHASE:

The City of Rochester Hills solicited proposals from qualified and experienced firms to assist the Building Department with fire suppression plan review and inspection services for commercial and industrial projects in accordance with the State of Michigan Construction Codes. The plan review and inspection fees are reimbursed to the City by commercial and industrial developers.

Proposals were reviewed by a Building Department evaluation team, who selected Fire Safety Consultants to perform the required services based on qualifications and experience and best value for the City. Fire Savvy Consultants and Services, L.L.C., Commerce, Michigan was selected as a secondary vendor, for back-up services.

Currently, the City requires the services of consultants to provide the necessary services and meet departmental demands.

PROCESS:

Vendor Name and Address:

Fire Safety Consultants, Inc.
2420 Alft Lane, B 100
Elgin, IL 60124

Fire Savvy Consultants and Services, L.L.C.
2655 Oakley Park, Suite 103
Commerce, MI 48390

Reason for Selection:

Qualifications, Experience, Best Value

Method of Purchase:

Contract/ Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	371.801000	Professional Services	2014 Adopted Budget: \$55,000	\$55,000	\$0
			2015 Projected Budget: \$40,000	\$40,000	\$0
		TOTAL:	\$95,000	\$95,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a contract/blanket purchase order to Fire Safety Consultants, Inc., Elgin, Illinois, as primary vendor, and Fire Savvy Consultants and Services, L.L.C., Commerce, Michigan, as secondary vendor, for fire suppression and fire alarm plan review and inspection services in the amount not-to-exceed \$95,000.00 through December 31, 2015.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		