



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0498

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: January 13, 2014
SUBJECT: Ready Mix Concrete Materials

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Superior Materials, Farmington Hills, Michigan as required for Ready Mix Concrete Materials in the amount not-to-exceed \$229,000.00 through December 31, 2015.

REASON FOR PURCHASE:

The Department of Public Service purchases ready mix concrete materials on an as-needed basis to use for local and major road repairs. Concrete is also utilized on water main and sanitary sewer break repairs when it becomes necessary to dig into roads and driveways. The concrete materials are delivered as needed for department operations.

Sealed bids were solicited using the MITN E-Procurement Website with one (1) response received. Superior Materials is both a responsive and responsible bidder. Based on market pricing Superior Materials bid is fair and reasonable.

If Superior is unable to supply ready mix concrete materials in a timely manner, should an emergency situation arise, the Purchasing Division will obtain quotes from three (3) vendors with available materials and authorize purchase to the vendor with the lowest quote.

PROCESS:

Vendor Name and Address:

Superior Materials
30701 W. 10 Mile Road
Farmington Hills, MI 48336

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for ready mix concrete materials are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2014 adopted and 2015 projected budgets.

Fund Name	Department Account No	Account No. Description	Adopted 2014 Budget Amount	Projected 2015 Budget Amount	2-Year Cost	Remaining Budget
Major Roads	462.781000	Materials	\$15,000	\$15,000	\$30,000	\$0
Local Roads	464.781000	Materials	\$93,500	\$93,500	\$187,000	\$0
Sewer	510.781000	Materials	\$1,000	\$1,000	\$2,000	\$0
Water	530.781000	Materials	\$5,000	\$5,000	\$10,000	\$0
		Total	\$114,500	\$114,500	\$229,000	\$0

RECOMMENDATION:

It is recommended that City Council to authorize the issuance of a blanket purchase order to Superior Materials, Farmington Hills, Michigan as required for Ready Mix Concrete Materials in the amount not-to-exceed \$229,000.00 through December 31, 2015.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		