



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2013-0154

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., DPS Director
DATE: April 22, 2013
SUBJECT: DTE Energy Street Light Agreement for Manchester Knolls Subdivision No. 2

REQUEST:

The Department of Public Service requests City Council to approve the Standard Agreement for Municipal Street Lighting (AGREEMENT) between the City of Rochester Hills (CUSTOMER) and the Detroit Edison Company (COMPANY) for the installation of three (3) public street lights within platted streets for Manchester Knolls Subdivision No. 2; and authorize the Mayor to execute the agreement on behalf of the City and to authorize the payment identified in the AGREEMENT, in the amount of \$14,884.95.

REASON FOR PURCHASE:

The developer for Manchester Knolls Subdivision No. 2 & Manchester Knolls homeowners association (HOA) contacted City staff inquiring about the process for the installation of municipal street lighting within their subdivision for phase No. 2. Based upon discussions with the HOA regarding the process, City staff requested a cost AGREEMENT from DTE and forwarded it to the developer for their review. On March 11, 2013, the developer agreed to move forward with the installation of the requested street lights and above payment. The equipment to be installed is three (3) twelve (12) foot fiberglass mainstreet posts with 100 watt high pressure sodium single "acorn" style glass luminaries. This equipment is to be installed by the Detroit Edison Company at the final cost of \$14,884.95 per the terms of the AGREEMENT (copy attached).

Since DTE does not directly enter into streetlight AGREEMENTS with HOAs, the AGREEMENT is formally agreed upon between the CITY and DTE. Upon approval of the AGREEMENT, the City will require the HOA to enter into a separate Street Lighting Agreement (copy attached) between the City and HOA to ensure that proper funding, operations, and maintenance of the street lighting is followed through. The developer, Kay Family Asset Company LLC has submitted payment to the City in the amount of \$14,884.95 and the City has remitted payment directly to DTE for costs associated with the street lighting installation. The monthly energy bills are invoiced to and paid by the City as the CUSTOMER and then billed, along with the twenty (20) percent administrative fees, to the HOAs.

PROCESS:

Vendor Name and Address:

The Detroit Edison Company
Attn: Tim Miller
15600 19 Mile Road, Clinton Twp. MI. 48038

Method of Purchase:

Cost Participation Agreement

BUDGET:

Costs associated with the installation are “pass-through” in nature. Offsetting revenue has already been received in account # 203.610003 / Local Street Revenue – Charge for Service: Street Lighting. If approved by City Council, a 2nd Quarter Budget Amendment shall be prepared to increase both the revenue and expenditure accounts.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	474.921000	Traffic Services Street Lighting	\$0.00	\$14,884.95	(\$14,884.95)

RECOMMENDATION:

The Department of Public Service recommends approval of the Standard Agreement for Municipal Street Lighting (AGREEMENT) between the City of Rochester Hills and the Detroit Edison Company (COMPANY) for the above street lights to be installed within Wellington Circle east of Langley Road, Manchester Knolls Subdivision No. 2; and authorize the Mayor to execute the agreement on behalf of the City and to authorize the payment identified in the AGREEMENT, in the amount of \$14,884.95.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		