



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0066

TO: Mayor and City Council Members
FROM: Allan Schneck, P.E. Director of Public Services
DATE: February 6, 2013
SUBJECT: Joint Sealant and Melter Applicators

REQUEST:

City Council is requested to authorize a blanket purchase order for crack sealant material to National Highway Maintenance Systems, LTD in the amount not-to-exceed \$68,800.00 through December 31, 2013.

REASON FOR PURCHASE:

Sealed bids were solicited using the MITN System. Only one (1) response was received. National Highway Maintenance Systems LTD (NHMS) has provided crack sealant material to the City over the past several years and the Department of Public Services has been very satisfied with their services. NHMS provides the City with two (2) melter applicators, which are used to heat the material for application to the roads, at no additional fee. It is recommended that award be made to NHMS as the lowest, responsive, responsible bidder.

The Department of Public Services uses crack seal material to repair cracks in the roads and pathways. Due to the deteriorating road conditions throughout the City, the Department of Public Services is applying more crack sealant materials than in previous years to maintain the City's roads.

PROCESS:

Vendor Name and Address:

National Highway Maintenance Systems LTD
PO Box 5315
Akron, OH 44334

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds are included in the FY2013 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	464.781000	Materials	\$70,550.00	\$66,450.00	\$4,100.00

Pathway Maintenance	214.781000	Materials	\$2,500.00	\$2,350.00	\$150.00

RECOMMENDATION:

It is recommended that Rochester Hills City Council authorize a blanket purchase order for crack sealant material to National Highway Maintenance Systems LTD, Akron, Ohio in the amount not-to-exceed \$68,800.00 through December 31, 2013.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		