



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2021-0171 Version 2

TO: Mayor and City Council Members
FROM: Rochelle Lyon, Director Management Information Systems
DATE: October 10, 2022
SUBJECT: Network Support Services

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for Network Support Services to IT Solutions Group, Novi, MI in the amount of \$96,000.00 for a new not-to-exceed blanket amount of \$216,000.00 through January 30, 2024.

REASON FOR PURCHASE:

At their May 10, 2021 meeting City Council authorized the award of a contract for network services to IT Solutions Group. IT Solutions group since that time has been providing network services that has included updates and patch management to our storage and server virtualization systems, security systems, network switches and our server and disaster recovery environments.

As many are aware, there has been a committed focus on security and disaster recovery related to technical services throughout all industries. The City has been engaged in many discussions with professional organizations to learn more about best practices and how agencies are handling these ever evolving changes. As the department has started evaluating the different systems in use with the City, it has been determined that there is need for additional support related to security and disaster recovery systems. The City has engaged their current consultant to discuss options available to the City, as well as improvements the City would like to make in these areas. The requested increase to the blanket is for the addition of services related to improvements the City would like to make to better address these areas. The City has been very satisfied with the services received from IT Solutions Group.

PROCESS:

Vendor Name and Address:

IT Solutions Group
41039 S. McMahon
Novi, MI 48375

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds are included in the 2021 Adopted Budget and 2022 and 2023 Projected Budgets. If approved by City Council, funds will be drawn from other expenses within account 636.801000. A budget amendment will only be presented at a future date if needed.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
MIS	636.801000	Professional Services	\$120,000.00	\$216,000.00	(\$96,000)

RECOMMENDATION:

City Council is requested to authorize an increase to the blanket purchase order for Network Support Services to IT Solutions Group, Novi, MI in the amount of \$96,000.00 for a new not-to-exceed blanket amount of \$216,000.00 through January 30, 2024.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A