



City of Rochester Hills
 AGENDA SUMMARY
 FINANCIAL ITEMS

1000 Rochester Hills Dr.
 Rochester Hills, MI 48309
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Legislative File No: 2019-0345 Version 2

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director Department of Public Services
DATE: June 20, 2022
SUBJECT: Increase to Blanket Purchase Order for Auto and Truck Parts

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for auto and truck parts from Autowares Group of Companies, DBA: Maxi Automotive Supply, Shelby Township, Michigan and other auto parts vendors as required in accordance with the purchasing ordinance in the amount of \$2,500.00 for a new not-to-exceed \$81,010.00 through July 31, 2022.

REASON FOR PURCHASE:

At their August 12, 2019 meeting, City Council authorized a blanket purchase order for the purchase of auto and truck parts. Due to an increase of insourcing repairs for other agencies an increase in the blanket is requested to cover the remaining period of the blanket.

PROCESS:

Vendor Name and Address:

Autowares Group of Companies,
 DBA: Maxi Automotive Supply
 50679 Design Lane – Suite/Unit B
 Shelby Township, MI 48315

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2022 Adopted Budget.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Fleet	661.938000	Maintenance - Vehicle	\$81,050	\$81,010	\$40

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order for auto and truck parts from Autowares Group of Companies, DBA: Maxi Automotive Supply, Shelby Township, Michigan and other auto parts vendors as required in accordance with the purchasing ordinance in the amount of \$2,500.00 for a new not-to-exceed \$81,010.00 through July 31, 2022.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A