



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2019-0407

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director Building/Facilities/Ordinance  
**DATE:** September 23, 2019  
**SUBJECT:** Innovation Hills Ranger's Building

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract to Dave's Contracting, Inc., Dearborn, Michigan for the construction of the Innovation Hills Ranger's Building in the amount of \$120,000 with a 10% project contingency in the amount of \$12,000 for a total not-to-exceed cost of \$132,000.

**REASON FOR PURCHASE:**

The Ranger's Building will be used as a base of operations for Innovation Hill's staff. It will be used to store equipment and supplies and a work area for performing minor repairs and equipment maintenance.

The Purchasing Division solicited Request for Proposals utilizing the MITN system. Seven responses were received and evaluated by a committee comprised of staff from the Facilities and Parks' Department and the City's on-call architect, H2A. Due to some changes that needed to be requested to the specifications based on soil tests received by the City related to soil conditions in the area of construction, revisions to some areas of the work were required. A request for revised proposals was provided to all proposer's who submitted a response to the RFP, with the requested scope changes. All vendors, excluding one (1), responded to the revised request. Based on the responses received and recommendation of the evaluation committee, award is recommended to Dave's Contracting, Inc. based on their qualifications and experience, work plan, positive references received and lowest overall cost proposal.

**PROCESS:**

**Vendor Name and Address:**

Dave's Contracting, Inc.  
1101 Denwood  
Dearborn, MI 48128

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2019 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.975000	Building	\$150,000	\$132,000	\$18,000

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract to Dave's Contracting, Inc., Dearborn, Michigan for the construction of the Innovation Hills Ranger's Building in the amount of \$120,000 with a 10% project contingency in the amount of \$12,000 for a total not-to-exceed cost of \$132,000 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A