



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0547

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: December 13, 2021

SUBJECT: Drinking Water Asset Management (DWAM) Grant, HRC Proposal
City File No. E21-020

REQUEST:

The Department of Public Services recommends that the City of Rochester Hills City Council approves the attached proposal for Consulting Services to assist the City in completing the tasks related to the DWAM Grant from Hubbell, Roth & Clarks, Inc. (HRC) in the not-to-exceed amount of \$172,180 and authorizes the Mayor to sign the contract on behalf of the City.

REASON FOR PURCHASE:

The City of Rochester Hills has been awarded +\$707,180 for a Drinking Water Asset Management Grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The grant will assist the City in meeting the requirements set forth by the State of Michigan's Safe Drinking Water Act (MI-SDWA) to develop a Complete Distribution System Materials Inventory (CDSMI) by January 1, 2025.

Recent guidance from EGLE identified the minimum number of service lines that need to be inventoried for the development of the CDSMI. Based on the guidance, the City of Rochester Hills is required to physically verify the material of a minimum of 379 water services lines. The investigation of the service lines will consist of potholing the curb stop locations to physically observe the public and private side of the service line piping materials as well as an internal verification of the service line material upstream of the homes meter. This work is included in the grant.

To develop a transmission main and large valve maintenance and rehabilitation program, the City is proposing to access existing valve vaults and assess the condition of the existing 16-inch and larger valves, perform a pipeline integrity assessment of the 16-inch and larger water mains and strategically inspect the pipes (16-inch & larger) that the City has identified. This work is included in the grant as well.

HRC submitted a proposal to the City to assist in completing the tasks identified in the DWAM Grant. HRC's cost are reimbursable through the grant and are included in the total amount awarded to the City.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303

Reason for Selection:

Quality Based

Method of Purchase:

Blanket Purchase Order / Contract

BUDGET:

If approved by City Council, Fiscal will prepare a 1st Quarter 2022 Budget Amendment for the related expense. The expense will be offset by the grant revenue received.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W&S Capital	593.801000	Professional Services	\$0	\$172,180	(\$172,180)

RECOMMENDATION:

The Department of Public Services recommends that the City of Rochester Hills City Council approves the attached proposal for Consulting Services to assist the City in completing the tasks related to the DWAM Grant from Hubbell, Roth & Clarks, Inc. (HRC) in the not-to-exceed amount of \$172,180 and authorizes the Mayor to sign the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A