



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2020-0183 Version 2

TO: Mayor and City Council Members
FROM: Tom Howley, Director Information Systems
DATE: December 6, 2021
SUBJECT: Increase to Blanket Purchase Order for JDE Consulting & Support Services

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order issued to JDEvolution LLC, Weston, Florida for JDE Consulting and Support Services in the amount of \$3,240.00 for a new not-to-exceed amount of \$130,240.00 through December 31, 2021.

REASON FOR PURCHASE:

At their May 18, 2020 meeting, City Council authorized the award of a contract to JDEvolution, LLC for JDEdwards (JDE) financial software consulting and support services. During the upgrade, JDEvolution acted as an extension of City staff, performing as a liaison between the City and the City's selected upgrade consultant (Denovo) to assist in troubleshooting and correcting issues that came up throughout the process.

The request for the increase is due to unanticipated issues that occurred during the project which required additional involvement from JDEvolution to get the issues resolved. Some of the issues that occurred included issues with program changes that were impacting City processes, report issues, and form issues. Due to these items, the City is requesting approval for an increase to the blanket purchase order in the amount of \$3,240.00. Work has been completed on this project, and no additional increases are anticipated or needed.

PROCESS:

Vendor Name and Address:

JDEvolution
1245 Seagrape Circle
Weston, FL 33326

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2021 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
MIS Fund	636.980000	MIS / Capital - Office Equipment	\$244,868.00	\$130,240.00	\$114,628.00

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order issued to JDEvolution LLC, Weston, Florida for JDE Consulting and Support Services in the amount of \$3,240.00 for a new not-to-exceed amount of \$130,240.00 through December 31, 2021.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A