



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Susan M. Bowyer Ph.D., Kevin S. Brown, Dale A. Hetrick, James Kubicina,  
Stephanie Morita, Mark A. Tisdell and Thomas W. Wiggins*

*Vision Statement: The Community of Choice for Families and Business*

*Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier  
community of choice to live, work and raise a family by enhancing our vibrant residential  
character complemented by an attractive business community."*

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Monday, October 10, 2016

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at  
7:01 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - Susan M. Bowyer, Kevin S. Brown, Dale Hetrick, James Kubicina, Stephanie  
Morita, Mark A. Tisdell and Thomas W. Wiggins

## Others Present:

*Ed Anzek, Director of Planning and Economic Development  
Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Ann Christ, City Attorney  
Paul Davis, City Engineer/Deputy Director of DPS  
Hannah Kowalski, Rochester Hills Government Youth Council Representative  
Joe Snyder, Chief Financial Officer*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**A motion was made by Morita, seconded by Hetrick, that the Agenda be Approved as  
Presented. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

*President Tisdell introduced Hannah Kowalski, RHGYC Representative. He  
noted that she is a Senior at International Academy and this is her fourth year*

on the RHGYC. He commented that Ms. Kowalski was very successful in the RHGYC's fund raising efforts to sell Carson's Community Sale coupon books.

**Ms. Kowalski** reported that RHGYC members recently partnered with the City's Fire Department to promote fire education events. She noted that RHGYC members were at the Village of Rochester Hills this evening working with Fire Department members; and she mentioned that members participated in a workshop day at the Fire Department to learn about the Department's duties and responsibilities. She commented that RHGYC members want to partner with other City Departments as well to learn their duties.

**Deer Management Advisory Committee (DMAC):**

**Dr. Bowyer** reported that through the cooperation of Allan Schneck, Director of DPS/Engineering, and DPS Staff, prismatic tape was added to the eight City-owned deer crossing signs in Rochester Hills. She stated that the tape's effectiveness will be studied to determine whether it helps illuminate the sign, encourage drivers to slow down, and reduce deer-vehicle collisions. She commented that once it is determined that the prismatic tape is effective, the City would be able to approach the County to inquire whether the tape be added to County-owned signs.

**Rochester-Auburn Hills Community Coalition (RAHCC):**

**Vice President Morita** announced that the RAHCC will host a seminar on October 17, 2016 at 7:00 p.m. at City Hall presented by Ken Krygel on how to recognize alcohol and drug abuse in teens. She noted that the seminar is free for everyone.

**Older Persons' Commission (OPC):**

**Vice President Morita** expressed her appreciation to President Tisdell for his participation in a benefit concert for the OPC Meals on Wheels program. She noted that the concert raised \$1,040.00 for the program.

**Rochester Hills Museum Foundation:**

**Vice President Morita** reported that the Museum Foundation Board Members asked for volunteers to help light pumpkins at the Stone Wall Pumpkin Festival held at the Rochester Hills Museum at Van Hoosen Farm last Saturday. She commented that she and her son, Drew, lit many pumpkins that evening.

**Auburn Road Corridor Study:**

**Mr. Wiggins** stated that he had the opportunity to attend the informational open house for the Auburn Road Corridor Study at the DPS Facility today, which reviewed the study with various neighborhood groups, business representatives and individuals who attended. He mentioned that 85 to 100 people stopped by. He commented that it is good to see so much resident input and encouraged anyone interested to submit their comments.

**President Tisdell** noted that the open house offered the residents an opportunity to speak with some of the designers regarding potential plans for the area.

## PUBLIC HEARINGS

2016-0381 2016 3rd Quarter Budget Amendments

**Attachments:** [101016 Agenda Summary.pdf](#)  
[3rd Qtr BA \[Overview\].pdf](#)  
[3rd Qtr BA \[Account Detail\].pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, reviewed the 3rd Quarter Budget Amendments, noting that Total Revenues are proposed to decrease by \$185,000; and Total Expenditures are proposed to decrease by \$457,000. He stated that the result is a net positive impact on Fund Balance of \$272,000.

He explained that the 3rd Quarter Budget Amendments are typically the lightest of the four quarter amendments, as its primary focus is on applying 2015 Interfund lookback charges. He noted that charges are allocated in 2015 based on budget estimates at that time; and once final numbers come in, these charges are trued-up to actual figures. He commented that the Amendment is mostly comprised of interdepartmental dollars moving around.

He mentioned that one new item contained in the Budget Amendments is the inclusion of funding for the Retiree Health Care Trust. He explained that per the most recent actuarial study, it was found that the Trust was 95 percent funded. He pointed out that some monies from the General Fund and from the Water and Sewer Fund was allocated in the Amendments to achieve 100 percent funding of the Trust.

**President Tisdell Opened the Public Hearing at 7:11 p.m.**  
**Seeing No Public Input, President Tisdell Closed the Public Hearing at 7:12 p.m.**

**A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0233-2016

**Whereas**, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

**Whereas**, the Public Hearing for the proposed FY 2016 3rd Quarter Budget Amendments was noticed on September 22, 2016; and

**Whereas**, the proposed FY 2016 3rd Quarter Budget Amendments were available for public viewing beginning on September 30, 2016; and

**Whereas**, at its October 10, 2016 meeting City Council held a Public Hearing on the proposed FY 2016 3rd Quarter Budget Amendments.

**Now, Therefore, Be It Resolved,** that the Rochester Hills City Council hereby approves the following FY 2016 fund totals as amended:

<b>FUND</b>	<b>2016 Current Budget</b>	<b>Net Change</b>	<b>2016 Proposed Budget</b>
Fund 101 - General Fund	25,195,240	(199,340)	24,995,900
Fund 202 - Major Road Fund	7,590,800	(82,040)	7,508,760
Fund 203 - Local Street Fund	11,119,360	(66,850)	11,052,510
Fund 206 - Fire Fund	10,113,740	57,710	10,171,450
Fund 207 - Special Police Fund	9,638,170	31,130	9,669,300
Fund 213 - RARA Millage Fund	612,250	-	612,250
Fund 214 - Pathway Millage Fund	615,270	-	615,270
Fund 232 - Tree Fund	211,180	-	211,180
Fund 244 - Water Resources Fund	1,541,520	10,410	1,551,930
Fund 265 - OPC Millage Fund	1,068,930	-	1,068,930
Fund 299 - Green Space Millage Fund	2,213,800	-	2,213,800
Fund 313 - Street Improvement Bond - 2001 Series Fund	261,800	-	261,800
Fund 314 - SAD Street Improvement Bond - 2001 Series Fund	288,530	-	288,530
Fund 331 - Drain Debt Fund	202,990	-	202,990
Fund 369 - Older Persons Building Bond Refunding Fund	785,530	-	785,530
Fund 393 - Municipal Building Refunding Bond - 2010 Series Fund	769,350	-	769,350
Fund 394 - Local Street Refunding - 2011 Series Fund	501,020	-	501,020
Fund 402 - Fire Capital Fund	5,145,760	80,230	5,225,990
Fund 403 - Pathway Construction Fund	836,120	-	836,120
Fund 420 - Capital Improvement Fund	62,750	-	62,750
Fund 510 - Sewer Operations	15,216,000	(64,290)	15,151,710
Fund 530 - Water Operations	17,824,030	(100,780)	17,723,250
Fund 593 - Water & Sewer Capital Fund	7,769,090	-	7,769,090
Fund 595 - Water & Sewer Debt Fund	1,558,400	-	1,558,400
Fund 631 - Facilities Fund	16,500,870	(71,420)	16,429,450
Fund 636 - MIS Fund	3,189,870	(16,170)	3,173,700
Fund 661 - Fleet Fund	4,385,790	(93,930)	4,291,860
Fund 677 - Insurance Fund	416,000	-	416,000
Fund 736 - Retiree Health Care Trust	144,940	57,710	202,650
Fund 752 - Cemetery Perpetual Care Trust	-	-	-
Fund 761 - Green Space Perpetual Care Trust	-	-	-
Fund 843 - Brownfield Redevelopment Fund	-	-	-
Fund 848 - LDFA Fund	337,800	-	337,800
Fund 851 - SmartZone Fund	-	-	-
Fund 870 - Museum Foundation Trust Fund	10,000	-	10,000
Fund 893 - EDC Fund	950	-	950
<b>GRAND TOTAL</b>	<b>146,127,850</b>	<b>(457,630)</b>	<b>145,670,220</b>

## PLANNING AND ECONOMIC DEVELOPMENT

**2011-0413** Request to Schedule a Public Hearing Regarding a Tax Abatement Transfer for IFT #2011-496 from Eagle Ottawa, LLC to Lear Corporation, 2930 W. Auburn Road

**Attachments:** [101016 Agenda Summary.pdf](#)  
[Lear - IFT Transfer Request.pdf](#)  
[Lear - IFT Exemption App - Transfer.pdf](#)  
[101711 Agenda Summary.pdf](#)  
[Suppl Presentation.pdf](#)  
[Analysis 8 Years.pdf](#)  
[Development Agreement.pdf](#)  
[092611 Agenda Summary.pdf](#)  
[Application.pdf](#)  
[092611 Resolution.pdf](#)  
[101711 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ed Anzek**, Director of Planning and Economic Development, explained that Lear Corporation purchased Eagle Ottawa at the end of last year; and a transfer of the Tax Abatement to Lear Corporation will be necessary in order for the Abatement to continue. A Public Hearing is required prior to Council's consideration of the transfer. He noted that officials from Lear Corporation will be in attendance at the Public Hearing to explain their investment and jobs created.

**President Tisdell** requested confirmation that the transfer will continue the existing abatement and that the timeframe will not start over.

**Mr. Anzek** responded that was correct.

**A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0234-2016

**Whereas**, on October 17, 2011, the Rochester Hills City Council established an Industrial Development District identified as 2930 W. Auburn Rd., further identified as:

T3N, R11E, SEC 29 & 30 PART OF SW 1/4 OF SEC 29 & PART OF SE 1/4 OF SEC 30, ALL DESC AS BEG AT SW COR OF SEC 29, TH S 88-02-39 W 69.08 FT, TH N 01-33-06 W 733.00 FT, TH N 88-26-54 E 655.98 FT, TH S 00-52-55 W 729.80 FT, TH S 88-06-03 W 555.92 FT TO BEG 10.75 A 11/16/84 FR 001 & 1530476001; and

**Whereas**, the Rochester Hills City Council approved an Industrial Facilities Exemption Certificate, IFT #2011-496 on October 17, 2011 for Eagle Ottawa, LLC for a period of eight (8) years, to be located at the Industrial Development District described above; and

**Whereas**, Public Act 198, 207.571, Sec. 21 (1) states that the holder of an IFT may transfer it to another entity with the approval of the local government unit and the commission after application by the new owner and notice and hearing in the same

manner as provided in section 5 for the application for a certificate; and

**Whereas**, the City received an application from Lear Corporation, the new company owner of Eagle Ottawa, LLC on September 27, 2016 requesting the transfer of IFT #2011-496.

**Resolved**, that the Rochester Hills City Council hereby schedules a Public Hearing to consider the request on Monday, October 24, 2016 at 7 p.m. in the Council Chambers of the Rochester Hills City Council, located at 1000 Rochester Hills Dr., Rochester Hills, MI 48309; and

**Be It Further Resolved**, to send a certified copy of the notice to Lear Corporation, attention Erica Brown, 21557 Telegraph Rd., Southfield, MI 48033 no later than Friday, October 14, 2016; and

**Be It Further Resolved**, to authorize the City Clerk to publish notice of the Public Hearing in a paper of general circulation on or before Thursday, October 13, 2016; and

**Be it Finally Resolved**, to authorize the Planning and Economic Development Department to notify the taxing authorities of the Public Hearing no later than Friday, October 14, 2016.

- 2016-0032** Request for Final Site Condominium Plan Approval - Bloomer Woods, a proposed 30-unit site condominium development on 12.8 acres, located on the east side of John R, north of Avon, zoned R-3, One Family Residential with an MR Mixed Residential Overlay; Lombardo Homes, Applicant

**Attachments:** [101016 Agenda Summary.pdf](#)  
[Final Staff Report 092016.pdf](#)  
[Map aerial.pdf](#)  
[Review Comments.pdf](#)  
[Final Site Condo Plans.pdf](#)  
[Elevations-Floor Plans.pdf](#)  
[Landscape Plan.pdf](#)  
[Minutes PC 092016.pdf](#)  
[Minutes PC 021616.pdf](#)  
[031416 Agenda Summary.pdf](#)  
[Suppl Presentation.pdf](#)  
[Prelim. Staff Report 021616.pdf](#)  
[Letter Westphal 020816.pdf](#)  
[Review Comments.pdf](#)  
[Site Plans.pdf](#)  
[Public Hearing Notice-PC.pdf](#)  
[031416 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ed Anzek**, Director of Planning and Economic Development, noted that Council approved the preliminary phase for the 30-unit, 12.8 acre Bloomer Woods development at John R and Avon Roads in March. He explained that the project has received Engineering approval and is ready for approval of the Final Site Plan. He stated that the project came before the Planning Commission at the September 20, 2016 meeting, where it received a recommendation for approval. He pointed out that the project density is lower than what is allowed by the standards. He mentioned that Greg Windingland was in attendance to represent Lombardo Homes.

**A motion was made by Bowyer, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0235-2016

**Resolved**, that the Rochester Hills City Council hereby approves the Final Site Condominium Plan for Bloomer Woods, a 30-unit site condominium development on 12.8 acres, located on the east side of John R, north of Avon, zoned R-3 One Family Residential with an MR Mixed Residential Overlay, Parcel No. 15-13-301-058, based on plans dated received by the Planning and Economic Development Department on August 4, 2016, Lombardo Homes, Applicant with the following findings and conditions:

Findings:

1. Upon compliance with the following conditions, the proposed final condominium plan meets all applicable requirements of the zoning ordinance and one-family residential detached condominium.
2. Adequate utilities are available to properly serve the proposed development.
3. The final plan represents a reasonable and acceptable plan for developing the property.
4. The applicants have worked diligently with the neighbors to provide acceptable screening from the development.
5. The final plan is in conformance with the preliminary plan approved by City Council on March 14, 2016.

Conditions:

1. Provide all off-site easements, on-site conservation easement and agreements for approval by the City prior to construction plan approval.
2. Provide landscape bond in the amount of \$60,604.42 plus inspection fees, prior to commencement of infrastructure construction as approved by Engineering.
3. Payment of \$6,000 into the tree fund for street trees prior to commencement of infrastructure construction as approved by Engineering.
4. Approval of all required permits and approvals from outside agencies, prior to Engineering Department issuing Preliminary Acceptance of any site improvements.
5. Provide Master Deed with Exhibit B to the Department of Public Services/Engineering for review and approval prior to the Engineering Department issuing Preliminary Acceptance of any site improvements.
6. Compliance with applicable staff memos, prior to Final Site Condo Plan Approval.

## **PUBLIC COMMENT for Items not on the Agenda**

*None.*

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2016-0387** Request for Acceptance of an amended Watermain Easement granted by The Islamic Association of Greater Detroit, a Michigan Ecclesiastical Corporation, for the Islamic Association of Greater Detroit Addition

**Attachments:** [101016 Agenda Summary.pdf](#)  
[Amendment to WM Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0236-2016

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby accepts an amended watermain easement granted by The Islamic Association of Greater Detroit, a Michigan Ecclesiastical Corporation, whose address is 865 Auburn Road, Rochester Hills, MI 48309, for the construction, operation, maintenance, repair and/or replacement of a watermain over, on, under, through and across land more particularly described as Parcel No. 15-34-101-076.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

- 2016-0388** Request for Approval of the Storm Water System Maintenance Agreement between the City of Rochester Hills, a Michigan municipal corporation and The Islamic Association of Greater Detroit, a Michigan Ecclesiastical Corporation, for the Islamic Association of Greater Detroit Addition

**Attachments:** [101016 Agenda Summary.pdf](#)  
[Amendm to Storm Maint Agreem.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0237-2016

**Resolved**, that the Rochester Hills City Council hereby approves the Storm Water Maintenance Agreement, relative to the details of the development and use, repair, and maintenance of the storm water system from The Islamic Association of Greater Detroit, a Michigan Ecclesiastical Corporation, whose address is 865 Auburn Road, Rochester Hills, MI 48309, for City File #79-951.6, for Parcel No. 15-34-101-076.

## Passed the Consent Agenda

**A motion was made by Morita, seconded by Brown, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins



## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Mr. Hetrick** encouraged anyone interested to attend the Rochester-Auburn Hills Community Coalition seminar next Monday presented by Ken Krygel on what is being faced by middle and high school students these days. He commented that he attended the Auburn Road Corridor Study open house this afternoon and was very impressed by the comments from residents and their suggestions on how to improve activity in that area.

**Mr. Kubicina** announced that the Rochester Area Youth Assistance will host a Halloween Spaghetti Dinner fund raiser on October 22, 2016 from 4:30 p.m. to 7:00 p.m. at the Rochester Fire Hall. He mentioned that October is Breast Cancer Awareness month.

**Mayor Barnett** announced the following:

- The Stone Wall Pumpkin Festival was held at the Rochester Hills Museum at Van Hoosen Farm this past weekend.
- PKSA Karate held a grand opening on Saturday. Their grand opening raised \$875 which they donated to the Rochester Hills Fire Department.
- A contest to rename Riverbend Park is ongoing during the month of October. The City is seeking a new name for the park, as there are eight parks in close proximity in various communities with similar names, leading to confusion. The winner of the contest will receive a bicycle donated by KLM Fitness. A video highlighted contest information.
- Paint the Plow will once again engage area students to show their school spirit and decorate the City's snow plowing fleet. This year, the City of Rochester will also participate in the event with their fleet. Designs must be submitted by November 4, 2016.
- The DPS Department has wrapped up a significant number of road projects this year, and several staff members have retired. Thanks go to the DPS team for their exceptionally hard work this year.
- A new promotional video, premiering at the Rochester Hills night held at Jimmy John's Stadium, was highlighted.

**President Tisdell** thanked Vice President Morita for acknowledging the Older Persons' Commission (OPC) Meals on Wheels program. He mentioned that the program serves 140,000 meals each year and maintains no waiting list. He commented that any resident or family member in need can contact the OPC.

**Vice President Morita** reported that City Council and the Planning Commission held a joint meeting last week.

**Mr. Brown** noted that today is Columbus Day, a national holiday. Veteran's Day is November 11, 2016.

**City Clerk Tina Barton** announced that Tuesday, October 11, 2016 is the deadline for registering to vote for the November 8, 2016 Presidential Election. She mentioned that anyone with a college student or any voter who mailed in their registration or did not register in person should know that they will not be

eligible for an absentee ballot unless they appear before the Clerk's Office or any Secretary of State to be personally identified before the election. She noted that the Secretary of State has a Michigan Voter Information Center available on the web, where voters can make sure that they are registered, are able to track their absentee ballots, or view sample ballots. She mentioned that Rochester Hills ballots are also available for review on the City's website. She stated that the Clerk's Office received its reimbursement for the March primary expenses in the amount of \$72,000. She expressed appreciation to her staff members for closely accounting for all expenses related to the election, leading to the reimbursement.

## ATTORNEY'S REPORT

*City Attorney Ann Christ had nothing to report.*

## NEW BUSINESS

**2016-0135** Request to Schedule a Public Hearing on the Request to Vacate the public portion of S. Castell Avenue south of Helmand Road

**Attachments:** [101016 Agenda Summary.pdf](#)  
[050216 Agenda Summary.pdf](#)  
[Ltr to Property Owners 041316.pdf](#)  
[Public Hearing Notice.pdf](#)  
[041116 Agenda Summary.pdf](#)  
[Location Map 032916.pdf](#)  
[Applic for Vacation of ROW 012215.pdf](#)  
[Google Map View of S. Castell S. of Helmand.pdf](#)  
[Miller Auth Letter 101615.pdf](#)  
[Snow Auth Letter 101615.pdf](#)  
[041116 Resolution.pdf](#)  
[050216 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Paul Davis**, City Engineer/Deputy Director of DPS, explained that two items before Council approximately six months ago included proceeding to schedule a Public Hearing regarding the possible vacation of Helmand and Castell Roads. He explained that there was much controversy, regarding the road vacation, and the item was dropped with no intention of bringing it back. He mentioned that associated with that item and also dropped at that time was a request to vacate a 25-foot existing right-of-way for S. Castell Avenue south of Helmand Road. He commented that this right-of-way exists only on paper and the City has no intentions of ever developing that road. He pointed out that the Sanctuary development borders the property on one side, and Helmand on the other. He stated that this item would set a public hearing for October 24, 2016 on that road vacation.

**President Tisdell** questioned whether there was any gravel or other evidence of roadway.

**Mr. Davis** responded that there was not, and pointed out that the area is treed. He displayed aerial photographs showing the area adjacent to two homes.

**Public Comment:**

*Jeffrey Miller, 501 S. Castell, noted that he and George Snow, the other property owner adjacent to the undeveloped road, were in attendance to support the road vacation. He pointed out that the road is very close to his front door. He stated that his house was built back in the early 1900s.*

*Mr. Davis mentioned that the road is adjacent to a plat recorded in 1896, but not included the plat. He commented that this is the time to vacate the property.*

*Dr. Bowyer questioned what will happen to the land that is vacated.*

*Mr. Davis responded that he consulted with John Staran, City Attorney, who noted that typically, one-half of the property is vacated to each adjacent property owner. He stated that 12-1/2 feet would go to each property owner in this case.*

**A motion was made by Wiggins, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0238-2016

**Resolved**, that the Rochester Hills City Council hereby schedules a Public Hearing for Monday, October 24, 2016, at 7:00 p.m. to receive any public comment on the request to vacate the public portion of S. Castell Avenue south of Helmand Road.

**2015-0512** Request for Purchase Authorization - DPS/ENG: Increase to shared Blanket Purchase Order for underground utility repairs and related services in the amount of \$100,000.00 for a new not-to-exceed amount of \$300,000.00 through December 31, 2017; Pamar Enterprise, Inc., New Haven, MI; Superior Excavating, Auburn Hills, MI

**Attachments:** [101016 Agenda Summary.pdf](#)  
[121415 Agenda Summary.pdf](#)  
[121415 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Paul Davis, City Engineer/Deputy Director of DPS, stated that the Administration is trying to move forward in the event that a Blanket Purchase Order is needed to accomplish some upcoming work in the Jenoptik site on Hamlin Road. He explained that the City has a standing Blanket Purchase Order for \$200,000 to utilize for emergency work, and approximately \$127,000 has been and was intended to be spent, including work done to create the emergency connection required between Rochester Hills and Auburn Hills. He mentioned that once crews got into the project for the emergency connection and saw the conditions it was determined that the project was beyond the City crew's capabilities, and one of the approved contractors, Pamar, was used at a cost of approximately \$86,000. He commented that it is thought that some upcoming work will exceed the Blanket amount, and the Administration is trying to be proactive to extend the Blanket Purchase Order. He stated that the work, which will include getting into Hamlin Road, will be bid this week; and he noted that with the season ending soon it would allow the project to get started.*

**President Tisdel** commented that this is a part of the City's commitment to help Jenoptik meet its tight schedule for its expansion upon their purchase of the City's land on Hamlin Road.

**Mr. Hetrick** stated that the two bidders currently approved for the emergency work are potential bidders for these other activities.

**Mr. Davis** responded that approving the request tonight would increase the Blanket Purchase Order and make a greater amount available for the two contractors. He commented that it is possible that another bidder would be the lowest recommended bidder for the project; and he explained that should that occur, the Blanket Purchase Order would not be utilized and the item brought back to Council for approval.

**Mr. Hetrick** commented that if that were the case, the increase could be removed in a future Budget Amendment.

**Mr. Davis** responded that this could occur. He commented that the work is expected to be in the range of \$100,000.

**A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins

Enactment No: RES0239-2016

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the shared Blanket Purchase Order for underground utility repairs and related services to Pamar Enterprise, Inc., New Haven, Michigan and Superior Excavating, Auburn Hills, Michigan in the amount of \$100,000.00 for a new not-to-exceed amount of \$300,000.00 through December 31, 2017.

## ANY OTHER BUSINESS

**Mayor Barnett** stated that the Administration is constantly looking at ways to promote Rochester Hills throughout the community and the region. He distributed coffee mugs imprinted with the City's logo to Council, noting that they are a promotional tool.

## NEXT MEETING DATE

Regular Meeting - Monday, October 24, 2016 - 7:00 p.m.

## ADJOURNMENT

There being no further business before Council, President Tisdel adjourned the meeting at 7:48 p.m.

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MARK A. TISDEL, President  
Rochester Hills City Council

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY JO PACHLA, CMMC  
Administrative Secretary  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*