



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0269

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Facilities/Ordinance
DATE: June 17, 2019
SUBJECT: Overhead Door Replacement

REQUEST:

City Council is requested to authorize the purchase and installation of two overhead door replacements in the Department of Public Services (DPS) parking garage to McKernan, Inc. of Roseville, Michigan in the amount of \$34,500 with a 10% contingency of \$3,450, for a total project cost of \$37,950.

REASON FOR PURCHASE:

One of the overhead doors at the DPS Garage has failed and is in need of replacement. The components of another door are worn to the point where the entire door needs to be replaced as well.

The Purchasing Division solicited competitive sealed Request for Proposals for the replacement of two overhead doors at DPS parking garage using the MITN system. A site visit was held to give potential proposers access to the site. Six proposals were received; however, one proposal received was incomplete and was deemed non-responsive.

Of the remaining five proposals, a committee comprising of staff from Facilities, Building and Purchasing evaluated the various door solutions and determined the spring rolling steel door – single phase was the best value option for the City. Two different spring rolling steel doors were proposed. The evaluation committee determined one of the doors did not meet the minimum requirements specified in the solicitation. From the remaining spring rolling steel door proposals, the response from McKernan, Inc. was most advantageous based on their work plan, installation time and pricing.

As the current vendor for on-call overhead door maintenance and repairs, McKernan, Inc. is familiar with the site and currently performs satisfactory under the terms of their contract and is recommended for award for the purchase and installation of the two replacement overhead doors at the DPS garage.

PROCESS:

Vendor Name and Address:

McKernan, Inc.
30596 Groesbeck Highway
Roseville, MI 48066

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2019 Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$40,000	\$37,950	\$2,050

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a blanket purchase order/contract for the purchase and installation of two overhead doors at the DPS garage to McKernan, Inc. of Roseville, MI in the amount of \$34,500.00, plus a 10% contingency of \$3,450.00 for a not to exceed total project cost of \$37,950.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		