City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0470

TO: Mayor and City Council Members

FROM: Joe Snyder, Chief Financial Officer

DATE: December 5, 2016

SUBJECT: City Attorney Services

REQUEST:
City Council is requested to authorize a blanket purchase order for FY2017 City attorney services to Hafeli, Staran, & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed $250,000.

REASON FOR PURCHASE:
City Council appointed Hafeli, Staran & Christ, P.C. as the City's attorney pursuant to Section 8.7 of the City Charger. The City Attorney provides general legal services to the City, including representation on certain lawsuits, consultation, contract review, legal opinions and prosecution.

For 2017, hourly rates for legal services by Hafeli, Staran & Christ P.C. are:
- Partner rate for legal work performed by John Staran - $125/hour
- Hourly associate rates for services performed by other attorneys within the firm $110/hour

These rates remain firm from 2016.

PROCESS:

Vendor Name and Address:
Hafeli, Staran & Christ, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48320

Method of Purchase:
Blanket Purchase Order

BUDGET:
Funding is included in the FY 2017 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	210.805001	Legal Fees: City Attorney	$250,000	$250,000	$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorizes a blanket purchase order for 2017 City attorney services to Hafeli, Staran & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed $250,000.00

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Document1