

**MEMORANDUM OF PARTNERSHIP**  
**between the City of Rochester Hills and**  
**the Clinton River Watershed Council (CRWC)**

**I. PURPOSE AND SCOPE**

The purpose for this Memorandum is to clearly identify the roles and responsibilities of each party as they relate to the City of Rochester Hills' **WaterTowns™** initiative.

**II. RELATIONSHIP BACKGROUND**

Rochester Hills is a current dues-paying member of CRWC. Additionally, Rochester Hills holds a five-year contract (2015-2019) with the CRWC for provision of public education services in order to satisfy requirements for the community's National Pollution Discharge Elimination System (NPDES) Stormwater Permit.

**III. CRWC RESPONSIBILITIES**

CRWC shall undertake the following activities:

- Organize WaterTowns™ planning activities in Rochester Hills
- Facilitate stakeholder and public meetings related to WaterTowns™
- As needed, contract for professional services related to WaterTowns™ initiative projects
- Acknowledge Rochester Hills as a participant in the WaterTowns™ initiative on the organization's website and in printed materials

**IV. ROCHESTER HILLS RESPONSIBILITIES**

Rochester Hills shall undertake the following activities:

- Adopt a WaterTowns™ resolution (with language provided by CRWC) declaring participation in the program
- Designate a staff or elected official point-person for all WaterTowns™ activities
- Assemble a local WaterTowns™ task force. This team shall be asked to establish a regular (i.e., quarterly) meeting schedule with CRWC staff to help advance the municipality's larger WaterTowns™ vision.
- Provide space for task force and public meetings

**V. TERMS AND CONDITIONS**

Each party reserves the right to dissolve this partnership at any time, for any reason, upon thirty days written notice to the other party.

**VI. FUNDING**

This memorandum does not include the reimbursement of funds between the two parties.

**VII. EFFECTIVE DATES**

This memorandum shall be effective upon the signature of both parties.

**VIII. SIGNATURES**

**ROCHESTER HILLS REPRESENTATIVE**

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Name:

\_\_\_\_\_  
Title:

**CRWC REPRESENTATIVE**

\_\_\_\_\_  
Name: Anne M. Vaara

\_\_\_\_\_  
Title: Executive Director

**WITNESS**

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Name:

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Title:

**WITNESS**

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Name:

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Title: