



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0145

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Facilities/Ordinance
Allan E. Schneck, P.E., Director Department of Public Services

DATE: April 27, 2020

SUBJECT: 2020 Lawn Mowing Services

REQUEST:

City Council is requested to authorize the issuance of a contract / blanket purchase order to Green Meadows Lawnscape, Inc. for 2020 Lawn Mowing Services for City-owned properties, Shoulder Right of Ways, Pathways, and Ordinance Compliance for Occupied & Vacant Lots sites in the amount not-to-exceed \$175,500 through December 31, 2020.

REASON FOR PURCHASE:

City owned properties, boulevards and neighborhoods are a highly visible component of the suburban landscape. It is important for the City to maintain the quality of its outdoor environment and natural features for the benefit of its citizens and to further enhance property values. The general appearance of these properties requires a level of maintenance for the proper landscape environment in order to preserve the citizens' investment in these properties.

The shoulder right of ways and pathways lawn mowing is essential to ensure the safety of pedestrians and motorists. These areas require specialized equipment and expertise of a lawn maintenance contractor in order to maintain adequate site distance along roadways.

The Purchasing Division solicited competitive sealed Request for Proposals for 2020 Lawn Mowing Services including City-owned Properties, Right of Ways, Pathways, and Ordinance Compliance for Occupied and Vacant Lots on the MITN website. Proposal responses were evaluated by a committee comprised of Building, Facilities, and Department of Public Services staff. Award is recommended to Green Meadows Lawnscape, Inc. as providing the best value, responsive, responsible proposal. There was lower priced proposals received for Right of Ways, Pathways and Ordinance Compliance; however, upon evaluation of those proposals including references, the vendor's previous experience and capacity are not comparable to the City's needs for these services.

Green Meadows Lawnscape, Inc. has provided lawn mowing services for City-owned properties for the past few years and the City has been satisfied with the services provided.

The requested not-to-exceed amount also includes additional funding to account for any additional mowing that may be needed due to weather conditions and other City events.

PROCESS:

Vendor Name and Address:

Green Meadows Lawnscape, Inc.
2359 Avon Industrial Drive
Rochester Hills, MI 48309

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2020 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services – City Owned Properties	\$85,000	\$85,000	\$0
General Fund	535.807000	Weed Mowing – Vacant Lots	\$25,000	\$25,000	\$0
General Fund	535.807000	Weed Mowing – Occupied Lots	\$5,000	\$5,000	\$0
Major Roads	462.807000	Shoulder Lawn Mowing	\$22,000	\$22,000	\$0
Local Streets	464.807000	Shoulder Lawn Mowing	\$5,500	\$5,500	\$0
Pathway Maint	214.807000	Pathway Shoulder Mowing	\$33,000	\$33,000	\$0
Total			\$175,500	\$175,500	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council award the contract for Lawn Mowing Services for the 2020 season to Green Meadows Lawnscape, Inc. for 2020 Lawn Mowing Services for City-owned properties, Shoulder Right of Ways, Pathways, and Ordinance Compliance for Occupied & Vacant Lots sites in the amount not-to-exceed \$175,500 through December 31, 2020.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A