



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2017-0147

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director Department of Public Services

DATE: March 27, 2017

SUBJECT: As-Needed Professional Services for the Management, Integration, Upgrade and Repair of the City's SCADA System including Communications

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Process Control & Instrumentation (PCI) LLC, Detroit Michigan in the amount not-to-exceed \$45,000 through December 31, 2017 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City issued Request for Proposals utilizing the MITN System and two (2) proposal responses were received. Of the two proposal responses received, one of the responses were deemed non-responsive as they did not provide costs as requested by the City and utilizes a previous RFP cost form to quote costs. The remaining proposal response from PCI, LLC was evaluated and the firm was subsequently requested to an interview. The purpose of the interview was to meet with the team that was proposed to work with the City to determine their qualifications and familiarity with the City's SCADA System including communications.

The Request for Proposal calls for a one-year contract term with four (4) 1-year renewal options providing service expectations are met, and all terms and conditions remain the same. The City is recommending award of the contract to PCI, LLC, based on their qualifications and experience, understanding of City's objectives, comparable projects, which includes work with DWSD and GLWA, capacity to perform the work, and cost proposal.

The SCADA system technology gives City public works staff the ability to monitor and make remote adjustments to the operations of the public water and sewer utilities. The SCADA system value depends on its ability to be kept current with software upgrades and programmed replacement of key hardware such as data collection servers. Approval of a professional services contract will assist the continued efforts to provide quality water and sewer service to City customers.

PROCESS:

Vendor Name and Address:

Process Control & Instrumentation (PCI) LLC
840 W. Milwaukee
Detroit, MI 48202

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding included in the Adopted FY 2017 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water & Sewer	510.801000	Sewer – Professional Services	\$22,500	\$22,500	\$0
Water & Sewer	530.801000	Water – Professional Services	\$22,500	\$22,500	\$0
		Total	\$45,000		

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Process Control & Instrumentation (PCI) LLC, Detroit Michigan in the amount not-to-exceed \$45,000 through December 31, 2017 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		