

RFP-RH-10-006 Citywide Offsite Record Storage; Microfilming; Imaging; and Imaging on Demand		
Awarded to DocuStore Inc	Royal Oak Storage	DocuStore Inc
6-submittals	313 E. Hudson	6620 Lonyo Street
317 vendors solicited via MITN	Royal Oak Michigan 48067	Dearborn Michigan 48126
	Ed Mamou	Robin Leonard/Ken Imhof/Cheryl Carey
	248.591.6580/248.541.4020	313.834.2900
COMPANY INFORMATION		
1.1 Type of Company:	Corporation	State of Michigan Corporation
1.2 How many yrs in business:	10-years	22-years, since 1988
1.3 How many yrs records storage & mgmt svcs:	8-years	22-years, since 1988
1.10 List certifications company holds:	None	Certified with HIPAA, HITECH, FACTA, NAID & NFFPA. DocuStore Archives & its management team are members of ARMA International, BOMA, Great Lakes Business Recovery Group & PRISM Int'l. Robin Leonard (one of former owners of Leonard Archives, a founding member of PRISM Int'l which established the standards & ethics that commercial records center worldwide have operated for last 40-yrs.
Are you NAID Certified? Y/N	NO, (NAID members)	YES
COST/PRICES DOC STORAGE SVS COST PROPOSAL		
Minimum Monthly Charge \$ _____/minimum monthly	\$50.00 minimum monthly	\$45.00 minimum monthly
Monthly fee to store one standard file box (10x12x15)	\$.20 per box monthly	\$.18 per box monthly
Do you provide standard storage boxes? Y/N	Yes,	Yes
If yes, provide cost per box: \$ _____/per box	\$1.50 per box	\$2.00 per box
Services		
Retrieval of box: \$ _____/per box	\$1.45 per box	\$2.00 per box
Shelving of box: \$ _____/per box	\$1.45 per box	\$2.00 per box
Indexing of box (one time set up fee) \$ _____/box	\$.50 per box *Free if completed by City on our web module.	\$2.00 per box
Destruction: \$ _____/box	\$0.00 Apply retrieval fee only. Same day or rush retrieval fee \$2.00 per box. Odd size boxes other than standard size box. \$0.17/cubic ft/month	\$2.00 per box plus retrieval
Permanent Removal	City requests "no charge"	City requests "no charge" -----** SEE NOTATION
Pick up & delivery services \$ _____/pick up & delivery	\$15.00 pick up and delivery	\$20/pickup and delivery
Rush fee within _____ hours: \$ _____/rush fee	\$65.00 rush fee	\$40/rush fee
Other charges (describe & list):		Labor \$24.00/man hour. Please see Schedules A & B. If DocuStore pays permanent removal & retrieval to current vendor then same permanent removal fee plus applicable retrieval fees would be required if City terminates contract at end of 3-yr term. If City elects to reimburse DocuStore the permanent removal & retrieval fees paid to current vendor, DocuStore would provide 1-yr free storage to City & would not charge permanent removal fees at the end of the contract term of 3-years if the City elects to relocate to a new vendor.

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8.53	COSTS/FEES	Estimated pricing of Scanning Services	
Provide costs for Digital Imaging. Please provide a fee schedule w/complete breakdown of your fees (provide attachments as required) for providing services in accordance with the provisions & requirements stated herein. The detailed cost estimate shall include cost per image, cost per indexing, costs for Internet services, hosting, end-user licenses, maintenance fees for licensed software, application costs "per-user" or "other basis," additional fees for extra bandwidth & storage, on-demand use, customer support & upgrades, etc., & other costs deemed appropriate. Pricing must be all inclusive of all costs the City will incur with Vendor's solution--including reimbursable.		Process	Quantity Rate
		Document Preparation & Labor	\$15.95 per hour
		Document Scanning @ 200 DPI	\$0.03-\$0.075 per image
		Large Scale Blue Prints	\$1.40 - \$1.80 each
		Indexing per Search Field	\$.07 - \$.15 per field
		User License	\$5.00/Month Per User
		Web Hosting	\$15/Per GB
		DocuStore Archives has provided a range of pricing because of the unknown quantity at this time. If provided a more accurate count of images needed to be scanned, discounts will be based on volume. If DocuStore Archives could get a sample in the form of a box to scan this will help facilitate the pricing process.	
8.63	COSTS/FEES	Estimated pricing of Scanning on Demand	
Provide costs for Digital Imaging on demand. Please provide a fee schedule with a complete breakdown of your fees (provide attachments as required) for providing services in accordance with the provisions&requirements stated herein. The detailed cost estimate shall include cost per image, cost per indexing, costs for Internet services, end-user licenses, maintenance fees for licensed software, application costs "per-user" or "other basis," additional fees for extra bandwidth & storage, on-demand use, customer support & upgrades, etc., & other costs deemed appropriate. Pricing must be all inclusive of all costs the City will incur with Vendor's solution--including reimbursbls.		Process	Quantity Rate
		Document Preparation & Labor	\$15.95 per hour
		Document Scanning @ 200 DPI	\$0.04-\$0.08 per image
		Large Scale Blue Prints	\$1.40 - \$1.80 each
		Indexing per Search Field	\$.07 - \$.15 per field
		User License	\$5.00/Month Per User
		Web Hosting	\$15/Per GB
		DocuStore Archives has provided a range of pricing because of the unknown quantity at this time. If provided a more accurate count of images needed to be scanned, discounts will be based on volume. If DocuStore Archives could get a sample in the form of a box to scan this will help facilitate the pricing process.	

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		Schedule A - Hardcopy (Paper)	
		I. Storage Fees: Monthly charges	
		A. Standard Carton \$.18/container 1.2 cu/bt (\$.15/cf)	
		B. Minimum monthly storage fees \$45.00	
		Minimum monthly storage fees will cover up to 150 std boxes of vital record storage.	
		II. Start-up Services: one time charges.	
		A. Initial entry (accession) data entry for general description (max.50 chars.) \$2.00 per box/file	
		B. Re-boxing materials (includes cost of box, labeling & labor) \$3.75 per box	
		Optional Services:	
		C. File Level Indexing - data entry for detailed description (unlimited)	
		\$24.00 per hour	
		D. Transmittal prep/boxing materials at client site/general warehousing \$24.00 per hour	
		III. On Demand Services: charges as services requested; per item, each way	
		A. Retrieval/re-filing (9am-5pm Mon-Fri) \$2.00 (\$2 emergencies)	
		B. Delivery/Pickup: (9am-5pm Mon-Fri) \$20.00	
		Next day delivery requires a request for service call by 3:00 pm	
		C. Emergency delivery-same day delivery up to 3 hours notice provided	
		\$40.00	
		D. Research Work \$40.00 per hour	
		E. Fax Reply per sheet \$1.00	
		F. Copy fee per sheet \$.15	
		G. Permanent removal of carton or files \$3.05 per cu.ft See Notation in RFP.	
		This is a one time charge for closing the account that includes	
		standard closeout reports, labor to assemble and wrap materials and	

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			load trucks. Supplies are extra and are provided by DocuStore.
			H. Work room rental for clients review records: (occasional and scheduled) Free
			IV. Destruction of Cartons; charges as services requested; per item
			A. If needed, a \$24 per hour charge to clean files may apply.
			B. Standard carton destruction (1.2 cubic feet - approx. 35 lbs) \$2.80 per cu.ft.
			V. Sale of Standard Cartons: charges as services requested; per item
			A. Standard carton (11" x 12" x 15") \$2.00
			B. Print Tube Carton (4/4/42) \$4.00
			C. Oversize large Carton \$4.00
			D. Micro-Media (Acid-Free) \$5.00
			Normal business hours for customer service and will call delivery/pickup are 8:30am-5:00pm, Monday-Friday. In the event fuel costs exceed \$3.25 per gallon on the first day of the month, a temporary surcharge of \$1.00 will be added to each delivery for that month. In the event that gas prices continue to escalate, there will be a surcharge of \$1.00 for every \$.25 increase in the cost of a gallon of gas. This schedule reflects the most requested services. All other services not specifically stated will be charged at DocuStore's then current rates.
			Schedule B - Vault Media
			I. Storage Fees:
			A. Monthly Storage Fees-container by size \$2.50 cubic foot
			B. Monthly Storage Fees-slotted tapes/unit price
			4-8mm \$.20
			DLTs \$.25
			C. Monthly minimum storage fees \$50.00
			II. Start-Up Services

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			A. Initial entry (accession into system) \$2.00 per container/tape
			Includes building database barcode number & alternate client number only
			B. Transmittal prep/general warehousing \$25.00 per hour
			III. On Demand Services: charges as services requested; per item, each way
			Standard retrieval/re-filing: (Call by 3:00pm delivered next day; Mon-Fri)
			a. vault container \$2.00
			b. Tapes \$.24
			Emergency retrievals \$5.00 per box or \$2.00 per tape
			Standard delivery/pickup: 1 day rotation per week for entire month. \$100 per month
			Standard delivery/pickup M-F 5 day rotation for entire month: \$497.50 per month
			Standard delivery/pickup: M-Sat 6 day rotation for entire month: \$750 per month
			Standard delivery/pickup: M-Sun 7 day rotation for entire month: \$900 per month
			***holidays during M-F or weekends Supplemental Charge \$50.00 per day
			Customer will call delivery/pickup No transportation charge
			Priority delivery (3-hr response: call between 8:30 am-3:00pm: Mon-Fri)
			Emergency delivery (3 hour response before 8:30am or after 4:00 pm Mon-Fri)
			Priority: \$47.50 within 20 miles; Emergency: \$125.00
			Permanent Retrieval \$1.00/tape; \$5.47 per container
			Secure Destruction-shredding \$1.00/tape; \$5.47 per container
			Research Work \$25.00 per hour
			DocuStore work room rental for clients to review records: No Rental Charge
			IV. Sale of Vault Storage Containers:
			A. DLT turtle-5/14/20 capacity \$65.00/\$75.00/\$85.00
			B. DSS-4MM turtle- 9/14/30 \$54.00/\$75.00/\$85.00
			Normal business hours for customer service and will call delivery/pickup are 8:30am-5:00pm, Monday-Friday. In the event fuel costs exceed \$3.25 per gallon on the first day of the month, a temporary delivery surcharge of \$1.00 will be added to each delivery for that month. In the vent that gas prices continue to escalate, there will be a surcharge of \$1.00 for every \$.25 increase in the cost of a gallon of gas. This schedule reflects the most requested servcies. All other services not specifically stated will be charged at DocuStore's then current rates.

RFP-RH-10-006 Citywide Offsite Record Storage; Microfilming; Ima			
Awarded to DocuStore Inc		DSS Corporation	Advance Microfilm LLC
6-submittals		18311 West Ten Mile Road	1818 24th Street
317 vendors solicited via MITN		Southfield MI 48075	Port Huron MI 48060
		James E Hopkinson	Said Agel
		866.377.2677	810.987.9259
		But, exception taken-- Sec. B Offsite Record Storage	Referenced submitting late information.
COMPANY INFORMATION			
1.1 Type of Company:	Corporation		Corporation
1.2 How many yrs in business:	38-years		33-years
1.3 How many yrs records storage & mgmt svcs:	15-years		
1.10. List certifications company holds:	DSS is a Certified Microsoft Partner & authorized Canon & Kodak equipment sales & repair.		State certification, Ansi certifications
Are you NAID Certified? Y/N	NO		
COST/PRICES DOC STORAGE SVS COST PROPOSAL			
Minimum Monthly Charge \$ _____/minimum monthly	\$450 /minimum monthly		
Monthly fee to store one standard file box (10x12x15)	\$.20/per box monthly		
Do you provide standard storage boxes? Y/N	Yes		
If yes, provide cost per box: \$ _____/per box	\$2.05/per box		
Services			
Retrieval of box: \$ _____/per box	\$1.00/box		
Shelving of box: \$ _____/per box	\$1.00/box		
Indexing of box (one time set up fee) \$ _____/box	\$.65/box		
Destruction: \$ _____/box	\$3.50/box		
Permanent Removal	City requests "no charge"---\$2.50 /per box		City Requests "no charge"
Pick up & delivery services \$ _____/pick up & delivery	\$30 /p/u & delivery		
Rush fee within _____ hours: \$ _____/rush fee	\$65 /rush fee		
Other charges (describe & list):			
	Indexing of individual records within boxes: \$20 / per hour		
	Rush pulling of individual files: \$20 /per hour		
	Rush on demand scanning of records: \$32 /per hour		
	Review projects w/RH department staff and transport documents to our facility in Saginaw, Michigan by a		

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		James E Hopkinson	Said Agel
		866.377.2677	810.987.9259
8.53 COSTS/FEES			Pricing: Imaging/Imaging on Demand:
Provide costs for Digital Imaging. Please provide a fee schedule w/complete breakdown of your fees (provide attachments as required) for providing services in accordance with the provisions & requirements stated herein. The detailed cost estimate shall include cost per image, cost per indexing, costs for Internet services, hosting, end-user licenses, maintenance fees for licensed software, application costs "per-user" or "other basis," additional fees for extra bandwidth & storage, on-demand use, customer support & upgrades, etc., & other costs deemed appropriate. Pricing must be all inclusive of all costs the City will incur with Vendor's solution—including reimbursable.	The cost to the City for scanning and/or retrieval is: The SecureIT program is simple, the City may have unlimited users for the DIOD program with no separate or additional cost per user. The SecureIT basic monthly cost is: \$1,200 per month operational cost \$90.00 per month for each 6GIG of data.		Scanning-Paper B & W 200 dpi up to 5.5 x 8.5" \$.033 per image B & W 200 dpi up to 8.5 x 14" \$.042 per image Scanning-Engineering B & W 200 dpi \$.368 per image Scanning-Flatbed B&W 200 dpi up to 11 x 14" \$.13 per image Scanning-16mm microfilm to 200 dpi image B&W 16mm to 200 dpi image \$.034 per image Document Prep \$14.55 per hour Data Entry for Indexing \$14.55 per hour Data Entry for Indexing \$.006 per character Full Text OCR \$8.30 per hour Additional QC/Specialized Image Finishing \$25.00 per hr Custom Software Development \$95.00 per hour Box Storage for Scan-On-Demand \$.17 per cu ft./mo.
			SEE BELOW For continuation of charges for Imaging/Imaging on Demand
8.63	training & support in meeting needs and requirements of program.		B & W 200 dpi up to 5.5 x 8.5" \$.033 per image B & W 200 dpi up to 8.5 x 14" \$.042 per image Scanning-Engineering B & W 200 dpi \$.368 per image Scanning-Flatbed B&W 200 dpi up to 11 x 14" \$.13 per image Scanning-16mm microfilm to 200 dpi image B&W 16mm to 200 dpi image \$.034 per image Document Prep \$14.55 per hour Data Entry for Indexing \$14.55 per hour Data Entry for Indexing \$.006 per character Full Text OCR \$8.30 per hour Additional QC/Specialized Image Finishing \$25.00 per hr Custom Software Development \$95.00 per hour Box Storage for Scan-On-Demand \$.17 per cu ft./mo. SEE BELOW For continuation of charges for
Provide costs for Digital Imaging on demand. Please provide a fee schedule with a complete breakdown of your fees (provide attachments as required) for providing services in accordance with the provisions&requirements stated herein. The detailed cost estimate shall include cost per image, cost per indexing, costs for Internet services, end-user licenses, maintenance fees for licensed software, application costs "per-user" or "other basis," additional fees for extra bandwidth & storage, on-demand use, customer support & upgrades, etc., & other costs deemed appropriate. Pricing must be all inclusive of all costs the City will incur with Vendor's solution—including reimbursbls.	The SecureIT program is simple, the City may have unlimited users for the DIOD program w/no separate or add'l cost per user. The SecureIT basic monthly cost is: \$1,200 per month operational cost \$90.00 per month for each 6GIG of data Installation, set up, & training: \$2,500.00 On site technical support 30-hours \$100.00 per hour= \$3,000 System application integration is: \$135.00 per hour		

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		James E Hopkinson		Said Agel
		866.377.2677		810.987.9259
				Imaging/Imaging on Demand
				(attachment)...refer to bottom of column for prices...
				as follows:
				16mm Images 4"x 6" (Per 1000) \$28.00
				16mm Channels Inserted (Per channel) \$.014
				5 Channel Jackets 4" x 6" (Each) \$0.25
				16mm Jacket & Typing Title (Each) \$0.20
				35mm Images 4" x 6" (Each) \$0.30
				35mm Jacket & Typing Title (Each) \$0.21
				35mm Channels Inserted (Per channel) \$0.10
				2 Channel Jackets 4" x 6" (Each) \$0.25
				16/35mm Combo Jackets (Each) \$0.25
				4" x 6" Diazo Duplicate Fiche (Each) \$0.45
				Updated Channels (Add channels to an existing jacket (Per Channel) \$0.55
				Updated Jackets (Additional Jackets)(perJacket)\$0.30
				Duplicate Silver Rolls (100 foot)(Per 100' Roll) \$15.00
				Duplicate Diazo Rolls (100 foot)(Per 100' Roll) \$15.00
				Duplicate Silver Drawings (Each) \$.022
				Ansi Clips (Each) \$0.95
				Indexing and Typing Title (Min. Charge) \$0.60
				Scan of Microfilmed Plans \$0.30
				35mm Drawings:
				A Size Drawings (Each) \$.35
				B Size Drawings (Each) \$.35
				C Size Drawings (Each) \$.35
				D Size Drawings (Each) \$.35
				E Size Drawings (Per Framed Sectioned)(Each) \$.45
				J Size Drawings (Per Framed Sectioned)(Each) \$.45
				3" x 7" 35mm Diazo aperture cards (duplicate)-mounted & indexed \$0.45
				3" x 7" 35mm Diazo aperture cards (original)-mounted & indexed \$0.05

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				Keypunch Aperture Card- filmed to 100 scale (1"=100')
				\$0.45
				Document Preparation (Per Hour) \$13.00
				Reassembling Documents(Per Hour) \$13.00
				Total all charges noted above: \$85.75
				Acknowledge no charges for p/u & delivery Initialed
				Any other charges? Left blank
				Firm established; years in business est 1977; 30 yrs
				Type of Organization Corporation
				How many full-time and part-time employees? 4 full/2 pt time
				How many years providing microfilming services? 30-yrs
				How many clients currently served with these types of services? Approx 20
				5-client references provided
				Describe how the microfilming services of your firm address the needs of the City of RH
				We have been in mircofilming business for 30+ years; we are fortunate to have worked with the City of Rochester Hills & have been able to provide all services.
				Continued...Imaging/Imaging on Demand (attachment)
				Monthly Monthly Monthly Year 1 Storage
				Volume Volume Volume GB Cost
				BANKERS 300 dpi Total Volume Per
				File Boxes Images GB 12 Month
				1 2500 0.167 2.0 \$37.44
				5 12,500 0.835 10.0 \$127.20
				6 15,000 1 12.0 \$164.64
				10 25,000 1.7 20.0 \$236.40
				15 37,500 2.5 30.0 \$345.60
				20 50,000 3.3 40.0 \$448.80
				25 62,500 4.2 50.0 \$498.00
				30 75,000 5.0 60.0 \$559.20
				35 87,500 5.8 70.0 \$602.40

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810.987.9259

40	100,000	6.7	80.0	\$681.60
45	112,500	7.5	90.0	\$754.80
50	125,000	8.3	100.0	\$828.00
60	150,000	10.0	120.0	\$974.40
75	187,500	12.5	150.0	\$1,188.00
100	250,000	16.7	200.0	\$1,544.00
125	312,500	20.8	250.0	\$1,830.00
150	375,000	25.0	300.0	\$1,920.00
175	437,500	29.2	350.0	\$1,992.00
200	500,000	33.3	400.0	\$2,088.00

Note: Initial Set-Up Charge Per Client Application Based on Application Complexity and will be quoted separately.
Note: Upload Charge paid per client application upload.

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Awarded to DocuStore Inc	Data Management Internationale' Inc	Iron Mountain
6-submittals	55 Lukens Drive	24300 Wahl Court
317 vendors solicited via MITN	New Castle Delaware 19720	Warren Michigan 48089
	William Swczey/Krista Pilichowski	Steve Arce
	Much of submittal does not follow format of RFP. Submitted NO BID for Records Storage Portion	
COMPANY INFORMATION		
1.1 Type of Company:	left blank	Corporation
1.2 How many yrs in business:	35+ years	Founded in 1951, entering 59th year of business
1.3 How many yrs records storage & mgmt svcs:	35+ years	Founded in 1951, entering 59th year of business
1.10. List certifications company holds:	Certified Woman Owned Business Enterprise	Involvement in trade groups: ARMA, PRISM, AFCOM, ASTD, ASIS, AIIM, DPMA, NAID, NFPA, IFMA, CLM, AHIMA, FISAP, PCI
Are you NAID Certified? Y/N		No, but expects to achieve NAID Certification across all N.America in 2010.
COST/PRICES DOC STORAGE SVS COST PROPOSAL		NO BID
Minimum Monthly Charge \$_____/minimum monthly		\$0.234/cubic foot
Monthly fee to store one standard file box (10x12x15)		
Do you provide standard storage boxes? Y/N		Yes
If yes, provide cost per box: \$_____/per box		\$2.00/per 1.2 cubic foot box
Services		
Retrieval of box: \$_____/per box		\$1.898/cubic foot
Shelving of box: \$_____/per box		\$1.42/cubic foot
Indexing of box (one time set up fee) \$_____/box		\$.30/cubic foot (can be done by customer)
Destruction: \$_____/box		\$2.299/cubic foot
Permanent Removal	City Requests "no charge"	City Requests "no charge" --- Proposal indicates \$2.871/cubic foot
Pick up & delivery services \$_____/pick up & delivery		\$18.070/cubic foot
Rush fee within _____ hours: \$_____/rush fee		\$96.00/cubic foot
Other charges (describe & list):		Handling (in transport) \$1.664/cubic foot

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		Much of submittal does not follow format of RFP. extending its State Pricing to the City...?	
8.53	COSTS/FEES Provide costs for Digital Imaging. Please provide a fee schedule w/complete breakdown of your fees (provide attachments as required) for providing services in accordance with the provisions & requirements stated herein. The detailed cost estimate shall include cost per image, cost per indexing, costs for Internet services, hosting, end-user licenses, maintenance fees for licensed software, application costs "per-user" or "other basis," additional fees for extra bandwidth & storage, on-demand use, customer support & upgrades, etc., & other costs deemed appropriate. Pricing must be all inclusive of all costs the City will incur with Vendor's solution—including reimbursable.		Costs based on document conversion fees & the Digital Record Center. Traditionally give a price per page. Here quoted general pricing in the absence of specific requirements. After full due diligence, will offer the City more firm pricing. Fees that make up Document Conversion Fees as follows: Document Preparation: \$35.00 per hour Scanning: \$0.05 per page (front is one page, back is another page) Indexing: \$0.005 per keystroke Large Drawings: \$.75 per linear foot. Set up fees for batch classes: \$500 one time* should the requirements change, may need to charge an additional set up fee. At this time, not enough information. Digital Record Center \$6,000.00 one time implementation fee (included 3 Application Groups and 3 Document types within); \$250/hr Professional Services Fees (will only apply if requirements outside what is listed above). \$800 monthly minimum (a combination of storage & users) includes: maintenance, help desk, disaster recovery, Business continuity, PM. Should combination of # of users & amt of storage be greater than \$800 per month, City will be charged actual of: \$10.00 per user per month, \$10.00 per GB per month, (1 GB is approx. 20,000 scanned 8.5 x 11 standard office documents B & T as a TIFF image) Example: 40-users plus 40 GB of storage = \$800 (or some other
8.63	Provide costs for Digital Imaging on demand. Please provide a fee schedule with a complete breakdown of your fees (provide attachments as required) for providing services in accordance with the provisions & requirements stated herein. The detailed cost estimate shall include cost per image, cost per indexing, costs for Internet services, end-user licenses, maintenance fees for licensed software, application costs "per-user" or "other basis," additional fees for extra bandwidth & storage, on-demand use, customer support & upgrades, etc., & other costs deemed appropriate. Pricing must be all inclusive of all costs the City will incur with Vendor's solution—including reimbursables.		Refer to Section 8.53.

RFP-RH-10-006 Citywide Offsite Record Storage; Microfilming; Ima				
Awarded to DocuStore Inc 6-submittals 317 vendors solicited via MITN	Data Management Internationale' Inc 55 Lukens Drive New Castle Delaware 19720 William Swczey/Krista Pilichowski		Iron Mountain 24300 Wahl Court Warren Michigan 48089 Steve Arce	
	Much of submittal does not follow format of RFP.			
	Much of submittal does not follow format of RFP. as required in proposal (refer to Instructions to Proposers on Page 11 of City's RFP document). Page 15 of attachment indicates:			
	Attachments indicate: "DMI has the local expertise & capabilities required to build on the existing successful and effective relationship with City of Rochester Hills."what existing relationship-project? Attachments indicate: "Michigan-based project unit and company management to provide effective & accessible oversight to the project during implementation. The DMI solution will be totally delivered from Michigan and Delaware. Our satellite location is a short distance from the City of			
	Rochester Hills headquarters office where??? Organizational chart references Executive Sponsor "Clearwater" and Administrative "Clearwater" ?? What is Clearwater? No idea where satellite location-a short distance from Rochester Hills is...invitation to tour Delaware facility is included in attachments more than once. No reference to tour satellite location short distance from City of RH.???			
	DMI will install and implement the WebDocs Suite on the servers provided by the City with the assistance of the Systems Administrator. Kofax Capture, our recommendation for scanning functions, will be installed & configured at all required locations rather than the use of the WebDocs module. Ascent Capture provides scanning & image verification functionality			
	as required by City of Rochester Hills.			
	Refer to proposal; several detailed pricing sheets.			

RFP-RH-10-006 Citywide Offsite Record Storage; Microfilming; Ima

Awarded to DocuStore Inc

6-submittals

317 vendors solicited via MITN

Data Management Internationale' Inc

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Much of submittal does not follow format of RFP.

Reference that they will provide automated document workflow; the City does not require automated document workflow (digital imaging on demand).

