



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2014-0012

**TO:** Mayor and City Council Members

**FROM:** Scott Cope, Director of building/Ordinance Compliance  
Bob White, Supervisor of Ordinance Compliance

**DATE:** January 27, 2014

**SUBJECT:** Weed Mowing/Lawn Maintenance for Ordinance Compliance

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for weed mowing and lawn maintenance for Ordinance compliance for unoccupied lots to Brantley Development LLC, Westland, Michigan in the amount not-to-exceed \$35,000.00 through December 31, 2014, and a blanket purchase order to Universal Lawn Care Inc., Shelby Township, Michigan for weed mowing and lawn maintenance for Ordinance compliance for occupied lots in the amount not-to-exceed \$5,000.00 through December 31, 2014.

**REASON FOR PURCHASE:**

City Ordinance Section 84-17 – Weed Control requires owners and occupants of land to cut or destroy all noxious weeds growing on the property. In the event the property owner fails to maintain the property and heed warnings from the Ordinance Compliance staff, the City is allowed to enter upon the property to cut grass and weeds.

Request for Proposals for weed mowing of unoccupied lot were solicited and evaluated by Ordinance Compliance Staff of the Building Department with award to Brantley Development LLC, Westland, Michigan in 2011. Award was based on best value to the City in terms of quality of work, past experience with ordinance compliance work in other communities, capacity of contractor and equipment and cost proposal. The Building Department wishes to exercise its contractual option to renew for services in 2014.

Request for Proposals for weed mowing of occupied lots was solicited in 2013. Three proposals were reviewed and evaluated by Ordinance Compliance Staff of the Building Department with award recommended to Universal Lawn Care Inc., Shelby Township, Michigan, based on best value to the City in terms of quality of work, prior experience with Rochester Hills ordinance compliance and cost proposal.

These services require good judgment on the part of the contractor, attention to details and close coordination with Ordinance Compliance staff. For unoccupied lots, besides mowing, the contractor is responsible of identification of violations and providing documentation, including measurements and photographs. For occupied lots, besides mowing, the contractor is responsible for assisting in identifying violations and providing documentation, including measurements and photographs. Both contractors have worked extremely well with the City, providing exemplary services with reasonable pricing.

The costs for these services are billed to the property owner or ultimately added to property taxes.

**PROCESS:**

**Vendor Name and Address:**

Brantley Development LLC  
30235 Marshall Court  
Westland, Michigan 48186

Universal Lawn Care, Inc.  
PO Box 183110  
Shelby Township, Michigan 48318-3110

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contract/ Blanket Purchase Order

**BUDGET:**

Funds are included in the 2014 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Weed Control	535.807000	Contractual Services	\$40,000.00	\$40,000.00	\$0

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council hereby authorizes a blanket purchase order for weed mowing and lawn maintenance for Ordinance compliance for unoccupied lots to Brantley Development LLC, Westland, Michigan in the amount not-to-exceed \$35,000.00 through December 31, 2014, and a blanket purchase order to Universal Lawn Care Inc., Shelby township, Michigan for weed mowing and lawn maintenance for Ordinance compliance for occupied lots in the amount not-to-exceed \$5,000.00 through December 31, 2014 and further authorizes the Mayor to execute contracts on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		