



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2014-0021

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, Director, Department of Public Services

**DATE:** January 27, 2014

**SUBJECT:** Sheldon Road Paving from Placid Court to Mead Road  
City File #E13-025

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**REQUEST:**

The Department of Public Services recommends that City Council approve the attached proposal for engineering design services from Orchard, Hiltz & McCliment, Inc. (OHM) in the not-to-exceed amount of \$44,178.00 and authorize the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The attached OHM proposal is for completing the engineering design and bidding documents for the Sheldon Road paving project. This design plans will propose to pave the existing gravel road portion of Sheldon between Placid Court and Mead Road as a two-lane asphalt roadway. Paving into the intersection of Mead and Sheldon is not proposed with this proposal.

A 350-foot pathway gap along the easterly side of Sheldon will be filled to provide a continuous section from Mead to Tienken and the pathway on the west side of Sheldon will be extended north approximately 1,100 feet to terminate at Blue Beech Road.

Completion of the design plan and right-of-way acquisition phases is scheduled to permit construction of the roadway after school closes this June pending council approval.

**PROCESS:**

**Vendor Name and Address:**

Orchard Hiltz & McCliment, Inc.  
34000 Plymouth Road  
Livonia, MI 48150

**Reason for Selection:**

RFP Process - Quality Based Selection

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Sheldon Road paving between Placid Court and Mead Road is included in the 2014-2019 Capital Improvement Plan as project LS-11. Costs for completing the pathway design and easement acquisition work are proposed to be covered by the local street fund.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Local Street	454.970000	Construction	\$25,320	\$25,320	\$0
Local Street	454.973000	Land: ROW Acquisition	\$25,000	\$18,858	\$6,142

**RECOMMENDATION:**

The Department of Public Services recommends that the City Council approves the proposal for engineering design services for the Sheldon Road Improvement project between Placid court and Mead Road in the not-to-exceed amount of \$44,178.00 and authorizes the Mayor and City Clerk to execute a contract on behalf of the City.

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Attachment(s): OHM Proposal

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		