



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2017-0233 Version 2

**TO:** Mayor and City Council Members  
**FROM:** Sean Canto, Chief of Fire and Emergency Services  
**DATE:** April 8, 2019  
**SUBJECT:** Increase to Blanket Purchase Orders for Emergency Medical Services Billing/Electronic Patient Care Reporting

**REQUEST:**

City Council is requested to authorize an increase to the blanket purchase order for emergency medical billing services to The AccuMed Group, Riverview, Michigan in the amount of \$15,000.00 for a new not-to-exceed amount of \$229,500.00 through May 1, 2019.

**REASON FOR PURCHASE:**

In 2017, City Council approved a two year contract to AccuMed Group for billing and ESO Solutions, Inc. for electronic patient care reporting. The City's call volume continues to rise and has resulted in more billing and reporting to be done than anticipated. The requested blanket increase is expected to be sufficient through the end of the contract term.

**PROCESS:**

**Vendor Name and Address:**

The AccuMed Group  
PO Box 2122  
Riverview, Michigan 48193

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding is available in the FY 2017 - 2019 adopted budgets. If approved by City Council, a 2<sup>nd</sup> quarter budget amendment will be done to increase the expense account along with an increase to the offsetting revenue account.

Fund Name	Department Account No	Account No. Description	2 year Budget Amount	2 year Cost	2 year Remaining Budget
Fire	339.801000	Professional Services	\$221,000	\$229,500	(\$8,500)


**RECOMMENDATION:**

It is recommended that City Council authorize an increase to the blanket purchase order for emergency medical billing services to The AccuMed Group, Riverview, Michigan in the amount of \$15,000.00 for a new not-to-exceed amount of \$229,500.00 through May 1, 2019.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		