



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, James Kubicina,
Jenny McCardell, Stephanie Morita and Mark A. Tisdell*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, January 8, 2018

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Tisdell called the Regular Rochester Hills City Council Meeting to order at 7:02 p.m. Michigan Time.

ROLL CALL

Present 7 - Susan M. Bowyer, Ryan Deel, Dale Hetrick, James Kubicina, Jenny McCardell, Stephanie Morita and Mark A. Tisdell

Others Present:

*Bryan Barnett, Mayor
Tina Barton, City Clerk
Ann Christ, City Attorney
Pamela Gordon, Human Resources Director
Ramona Johnson, Rochester Hills Government Youth Council Representative
Allan Schneck, Public Services Director
Maria Willett, Chief Assistant to the Mayor*

PLEDGE OF ALLEGIANCE

Mayor Barnett presented an update on the condition of Oakland County Sheriff's Deputy David Hack, who was struck by a vehicle and injured last Thursday morning. He explained that Deputy Hack suffered some significant injuries and remains in Crittenton Hospital. He urged Council and community members to keep Deputy Hack and his family in their prayers. He asked for a moment of reflection for Deputy Hack.

APPROVAL OF AGENDA

A motion was made by Morita, seconded by Kubicina, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

President Tisdell introduced **Ramona Johnson**, RHGYC Representative, and stated that she is a Senior at Rochester High School active in band and theater; and she is in her fourth year as a member of the RHGYC.

Ms. Johnson reported that the RHGYC members completed a winter clothing drive with all donations going to Rochester Neighborhood House. She noted that the RHGYC members worked with the Community Foundation to present a grant to HAVEN of Oakland County. She announced that the RHGYC is in the planning process for their upcoming 5K in June and for a Youth Summit to be held in May.

Older Persons' Commission (OPC):

Vice President Morita announced that the Older Persons' Commission would host an Oldies but Goodies night featuring Steve Floyd on February 15, 2018. The event is open to the public, and tickets are available for \$50, which includes appetizers and refreshments. She noted that registration for the upcoming January 20, 2018 Triathlon is due by January 12, 2018. The event is open to the public and to all age groups. A Savvy Seniors presentation is set for January 23, 2018 from 1:30 p.m. to 3:30 p.m. This month's topic is elder law. The discussion is open to the public.

Mr. Kubicina reported that a Monte Carlo Gala is set for Saturday, April 28, 2018. The annual fund raiser supports Meals on Wheels.

Paint Creek Trailways Commission:

Dr. Bowyer reported that the Paint Creek Trailways Commission has finalized plans for replacing a bridge between Dutton and Silverbell. The Trail will be closed to access during construction, which will last approximately three months from late spring into the summer. The bridge will be constructed with a keystone design and weathering steel.

Rochester Area Youth Assistance (RAYA):

Ms. McCardell reported that RAYA is sponsoring Spaghetti Dinner and Pancake Breakfast fund raisers during the Rochester Fire and Ice Festival. Dinners are set for January 19 and 20, 2018, and are \$10 for adults and \$5 for children. A Pancake Breakfast is set for January 21, 2018 from 9:00 a.m. to noon. Both events will be held at the Rochester Fire Station on Second Street in downtown Rochester.

Rochester Avon Recreation Authority (RARA):

Mr. Deel reported that RARA is running a special to encourage membership in its new 480 Gym. Special rates include \$10 for singles, \$15 for couples, and

\$25 for a family. He commented that this is a good opportunity to get fit by taking advantage of the specials after the holidays.

PUBLIC COMMENT for Items not on the Agenda

Carmen Skrzyniarz, 2850 Sandhurst, expressed privacy concerns that she and her neighbors have encountered now that the Barrington Park development has been constructed behind their homes. She noted that there have been instances of trespassing onto their properties and stated that her views are affected. She questioned how a two-story development was approved, and yet a three-story building was constructed. She stated that she heard a gunshot coming from the development. She requested Council assist in helping restore privacy for their homes and stated that they need a fence. She noted that she had photographs of the development taken from various windows of her home showing how her views and privacy are now affected.

Mayor Barnett noted that Allan Schneck, Public Services Director, was in attendance, and he requested that Mr. Schneck and Maria Willett, Chief Assistant to the Mayor, speak with Ms. Skrzyniarz regarding her concerns.

Joanna VanRaaphorst, 5900 Southgate, Oakland Township, expressed concern regarding the City's policy on how it documents complaints. She stated that she had made a complaint to the Mayor and to the Director of Human Resources in 2012 regarding an inappropriate video she saw, and at that time she thought that the matter had been addressed. She stated she recently saw another video that she would also deem inappropriate on the City's website. She commented that she submitted a Freedom of Information Request for her 2012 complaint and for the 2012 video, and was informed that nothing was available.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2017-0591 Approval of Minutes - City Council Special Meeting - December 4, 2017

Attachments: [CC Special Mtg Min 120417.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0001-2018

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on December 4, 2017 be approved as presented.

2017-0592 Approval of Minutes - City Council Regular Meeting - December 4, 2017

Attachments: [CC Min 120417.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0002-2018

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on December 4, 2017 be approved as presented.

2017-0593 Approval of Minutes - City Council Special Meeting - December 11, 2017

Attachments: [CC Special Mtg Min 121117.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0003-2018

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on December 11, 2017 be approved as presented.

2017-0594 Approval of Minutes - City Council Regular Meeting - December 11, 2017

Attachments: [CC Min 121117.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0004-2018

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on December 11, 2017 be approved as presented.

2017-0590 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System in the amount not-to-exceed \$71,000.00 through December 31, 2018; Process Control & Instrumentation (PCI), LLC, Detroit, MI

Attachments: [010818 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0005-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System to Process Control & Instrumentation (PCI), LLC, Detroit, Michigan in the amount not-to-exceed \$71,000.00 through December 31, 2018.

Passed the Consent Agenda

A motion was made by Bowyer, seconded by Deel, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Vice President Morita wished everyone a Happy New Year.

Dr. Bowyer stated that January is National Radon Action Month. She explained that radon is a naturally-occurring invisible gas that can get trapped in a home and show high levels in a basement. She noted that the Oakland County Health Department has a kit available for \$5 that can be hung in a basement for two days and track radon levels. She commented that while you cannot see or smell radon, high levels can be remediated.

She listed the following Outdoor Engagement activities:

- A Snoeshoeing event held last weekend was a sell-out.
- Campfire Monday is sold out.
- Fly Tying will be held February 17, 2018.
- Bird Watching will be held February 19, 2018.
- A Sap-to-Syrup pancake event will be held March 17, 2018 from 9:00 a.m. to noon.
- An Antler Amble will be held April 6, 2018 at Bloomer Park from 1:00 p.m. to 2:30 p.m.
- Interested parties should register for these events online as they do fill up.

She noted that a map showing snow plow routes is available on the City's website. Interested residents can see what streets are plowed by which entity, and the order in which the streets are plowed.

Mr. Deel expressed his thanks to Ms. Skrzyniarz for her concerns raised during Public Comment, and stated that it appears that staff will be responding. He suggested that she could also contact him directly as he is the Council Representative for her District.

Mr. Hetrick noted that the Chill in the Mills 5K fund raiser run is set for January 21, 2018, as a part of the Rochester Fire and Ice Festival.

Mr. Kubicina expressed his thanks to Ms. Skrzyniarz for her comments. He requested everyone keep Oakland County Sheriff's Deputy David Hack in their thoughts and prayers.

Ms. McCardell wished everyone a Happy New Year.

Mayor Barnett stated that there are some very exciting things happening in the City, and noted the following:

- The City has one of the best snowplow teams in the state. Wings on the trucks allow for fewer passes, and laser beams are used to line the streets and minimize conflicts with mailboxes. Automatic vehicle locators on the trucks can tell staff where trucks are and help keep track of the percentage of completion of plowing activities. The snowstorm that occurred on Christmas Day cost the City approximately \$125,000.
- The Green Schools program through RecycleBank will be starting again for this year. So far the program has donated \$75,000 to schools in the Rochester Community School District in recycling credits from residents.

- *The City received a Happy & Healthy Communities Award from Walgreens.*

He stated that he has been blessed to serve as Mayor for 12 years now, and he strives to be open and accessible to 75,000 residents. He noted that part of his job is to represent everyone knowing that he may never make everyone happy. He stated that in his years of being Mayor, he is most proud of his reputation. He noted comments made during Public Comment, and stated that he does not agree with them. He commented that while he would agree that issues being talked about in Hollywood and business are important and are giving a voice to those who have not had a voice before, he knows that what he does represents the citizens of Rochester Hills. He stressed that the Administration has valued strong women in the organization long before it was popular, and he pointed out that the last two hires he has made have been women. He noted that the City has mandatory sexual harassment training for its employees. He stated that while he cannot control what people say, he is proud of his record and will keep doing what he has been doing.

ATTORNEY'S REPORT

City Attorney Ann Christ had nothing to report.

NEW BUSINESS

- 2017-0599 Request for Approval of the 2017 Amended and Restated Interlocal Agreement Rochester Hills-Oakland-Rochester Older Persons' Commission

Attachments: [010818 Agenda Summary.pdf](#)
[New Interlocal Agreement.pdf](#)
[New Interlocal Agreement-redlined.pdf](#)
[Resolution \(Draft\).pdf](#)

Renee Cortright, Executive Director of the Older Persons' Commission (OPC), was in attendance to request that City Council accept the Amended and Restated Interlocal Agreement for the Older Persons' Commission. She noted that the document incorporates all of the existing four agreements and amendments into one document. She explained that the 2017 Agreement has been reviewed and approved. She noted that City Attorney John Staran took the lead on the document, and Attorneys Dan Kelly representing Oakland Township and Jeff Kragt representing the City of Rochester reviewed it. She stated that the document was approved at Oakland Township's September Board Meeting, and at the City of Rochester's November 13, 2017 Council Meeting.

Vice President Morita expressed her thanks to Ms. Cortright for coming out this evening to present this to Council. She noted that the change from 60 years of age to 50 years of age was discussed at the last OPC Board Meeting and whether the communities were following that change. She stated that the Interlocal Agreement is being amended to incorporate that change. She mentioned that the Clerk's Office should ensure all references to age for the OPC now say age 50.

A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0006-2018

Resolved, that the Rochester Hills City Council hereby approves the 2017 Amended and Restated Interlocal Agreement Rochester Hills-Oakland-Rochester Older Persons' Commission, and authorizes the Mayor to execute the Agreement on behalf of the City.

2016-0566 Request for Purchase Authorization - HUMAN RESOURCES: Increase to project budget for total compensation study consultant services in the amount of \$5,000.00 for a new not-to-exceed project budget amount of \$75,000.00; McGrath Human Resources Group, Wonder Lake, IL

Attachments: [010818 Agenda Summary.pdf](#)
[010917 Agenda Summary.pdf](#)
[Cost Proposal Summary.pdf](#)
[010917 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Pamela Gordon, Human Resources Director, stated that implementation of the compensation program is right on target. She noted that McGrath was selected to conduct the Total Compensation Study, which began in January 2017. She explained that this request will add another \$5,000 to the overall budget for McGrath to move forward with the next phase of the project. She mentioned that the salary schedule was implemented as of the first pay period of 2018, and the process has begun to develop the performance and value components of the program. She noted that this phase should be completed over the next six months.

Mr. Hetrick stated that this is exactly what needs to happen next.

A motion was made by Hetrick, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0007-2018

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the project budget for total compensation study consultant services to McGrath Human Resources Group, Wonder Lake, Illinois in the amount of \$5,000.00 for a new not-to-exceed amount of \$75,000.00 and further authorizes the Mayor to execute a contract addendum on behalf of the City.

2017-0588 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for as-needed construction inspection services in the amount not-to-exceed \$150,000.00 through December 31, 2018; Spalding DeDecker Associates, Inc., Rochester Hills, MI

Attachments: [010818 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that approval is requested to enter into an agreement with Spalding DeDecker for as-needed construction services. He pointed out that these are pass-through costs and are funded through monies

the developer has put in escrow. He stated that depending on staffing levels, Spalding DeDecker is consulted if needed; and he noted that this worked very well last year.

A motion was made by Bowyer, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0008-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for as-needed construction inspection services Spalding DeDecker Associates, Inc., Rochester Hills, Michigan in the amount not-to-exceed \$150,000.00 through December 31, 2018.

2017-0589 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for geotechnical engineering and material testing services in the amount not-to-exceed \$495,620.00 through December 31, 2018; Testing Engineers and Consultants, Inc., Troy, MI

Attachments: [010818 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that this would be the fourth out of five years having Testing Engineers and Consultants, Inc. (TEC) providing geotechnical services. He explained that they make pavement design recommendations, perform materials testing on site, and provide density reports for subgrade. He mentioned that other departments use their services as well, including Facilities in the construction of Fire Station #4. He noted that Parks and Forestry may use their services as a part of the development of Innovation Hills.

Dr. Bowyer questioned whether their services would be used for the Auburn Road Corridor Project.

Mr. Schneck responded that TEC was already under contract for that work and took some pavement cores.

A motion was made by Bowyer, seconded by McCardell, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0009-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for geotechnical engineering and material testing services to Testing Engineers and Consultants, Inc., Troy, Michigan in the amount not-to-exceed \$495,620.00 through December 31, 2018 and further authorizes the Mayor to execute a contract on behalf of the City.

2017-0598 Request for Purchase Authorization - DPS/ENG: Approval of Payment in the amount of \$843,046.93 to Oakland County Water Resource Commissioner for repair work to the Hamilton Relief Drain Project

Attachments: [010818 Agenda Summary.pdf](#)
[0257-0002-D Bid Tab.pdf](#)
[McMahon.email 111717 .pdf](#)
[Photo 1.pdf](#)
[Photo 2.pdf](#)
[Photo 3.pdf](#)
[Hamilton Relief Drain San Sewer Work.pdf](#)
[OC Hamilton Relief Drain Invoice.pdf](#)
[OCWRC Maint Assessment Rec/Assessment Roll.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that this project came to light at the beginning of 2017 as it was discovered that there has been a continuous erosion issue with the Hamilton Relief Drain which needs immediate attention. He explained that early engineering was completed, plans and specifications were prepared, and a low bidder has been identified. He noted that the request is for Council to establish a Blanket Purchase Order for the City's participatory share of the project. He mentioned that Council Members Deel and Hetrick requested an itemized breakdown, which he noted was sent to Council.

Dr. Bowyer noted that on the photographs included it is evident that one resident has had erosion to their property, and she questioned whether the area would be restored.

Mr. Schneck stated that it will be a part of the stream bank restoration. He noted that this was the result of discharge erosion underneath the drain.

Dr. Bowyer commented that the neighbor's property would continue to erode if nothing were done.

Mr. Deel expressed his thanks to Mr. Schneck for responding to his questions. He noted that Mr. Schneck provided an excellent explanation for the difference in the contract cost.

Ms. McCardell requested the photograph be displayed showing the erosion and commented that it is an important repair to undertake.

A motion was made by Bowyer, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0010-2018

Resolved, that the Rochester Hills City Council hereby authorizes payment to the Oakland County Water Resource Commissioner, Pontiac, Michigan in the amount of \$843,046.93 for proposed repair work on the Hamilton Relief Drain Project.

2017-0595 Request for Purchase Authorization - CLERK: Blanket Purchase Order for Postage by Phone in the amount not-to-exceed \$143,850.00 through December 31, 2020; Pitney Bowes, Inc., Louisville, KY

Attachments: [010818 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Tina Barton, City Clerk, noted that the Clerk's Office is responsible for the distribution of mail throughout the City and processes approximately 60,000 pieces of mail each year. She noted that this Blanket Purchase Order is used for outgoing mail.

Dr. Bowyer questioned whether the Blanket Purchase Order would be for three years.

Clerk Barton responded that it will run through 2020.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0011-2018

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to Pitney Bowes, Inc. of Louisville, Kentucky for Postage by Phone in the amount not-to-exceed \$143,850.00 through December 31, 2020.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

Regular Meeting - Monday, January 22, 2018 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Morita, seconded by Hetrick to adjourn the meeting at 7:51 p.m.

*MARK A. TISDELL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

MARY JO PACHLA, CMMC
Administrative Coordinator-City Council
City Clerk's Office

Approved as presented at the (insert date, or dates) Regular City Council Meeting.