



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita,  
Theresa Mungoli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, June 7, 2021

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 6 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Stephanie Morita and Theresa Mungoli

**Absent** 1 - David Walker

#### Others Present:

*Bryan Barnett, Mayor  
John Staran, City Attorney  
Leanne Scott, City Clerk  
Zena Nasari, Rochester Hills Government Youth Council Representative  
Laurie Taylor, Assessing Director  
Karen Somerville, Deputy Assessing Director  
Allan Schneck, Public Services Director  
Joe Snyder, Chief Financial Officer  
Sara Roediger, Planning and Economic Development Director*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**A motion was made by Hetrick, seconded by Blair, that the Agenda be Approved as Presented. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Mungoli

**Absent** 1 - Walker

#### COUNCIL AND YOUTH COMMITTEE REPORTS

**Rochester Hills Government Youth Council (RHGYC):**

**President Deel** introduced Zena Nasari, Rochester Hills Government Youth Council (RHGYC) Representative.

**Ms. Nasari**, stated the fundraiser for Mental Health Awareness has concluded, and \$2000 was raised. The funds will be donated to a local mental health organization. She also mentioned State Representative Mark Tisdell was present at the last Rochester Hills Government Youth Council Meeting and he spoke about his inspiration for politics as well as his role as State Representative in Lansing. He also explained the process on introducing a new bill, and gave valuable advice about politics and everyday life. The next Rochester Hills Government Youth Council Meeting will be July 7, 2021.

**Water System Advisory Council:**

**Vice President Bowyer** stated the Water System Advisory Council had the First Reading of the Ordinance to modify water and sewer rates at the May 24, 2021 Council meeting and the Second Reading will take place tonight. There will be no increase in water fees for 2021-2022 year. She reminded residents to continue to water their grass between midnight and 5:00 a.m., in order to keep the water rates lower.

**Deer Management Advisory Committee (DMAC):**

**Vice President Bowyer** reminded residents not to rescue baby fawns. She explained the mother leaves the babies in odd places, such as gardens or front yards, but will return for them. She noted that if there is a fawn that is continually crying and the mother has not returned, contact the Natural Resources Department and one of the Naturalists will come to assess the situation.

**PUBLIC COMMENT for Items not on the Agenda**

**Lori Lubman**, Rochester Hills, MI stated she has not heard from the City Council members relative to the concerns she expressed at a past meeting.

**ORDINANCE FOR ADOPTION**

- 2021-0180** Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 54-741, 54-743, 54-744, and 54-745; in Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan to modify water and sewer rates and fees, repeal conflicting Ordinances, and prescribe a penalty for violations

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Ordinance.pdf](#)  
[052421 Agenda Summary.pdf](#)  
[WSAC Resolution.pdf](#)  
[COSDS 2021-22 Rate Packet.pdf](#)  
[052421 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, stated this is the Second and Final Reading to amend the City of Rochester Hills Water and Sewer Rates Fee Ordinance. This Ordinance amendment will take effect on July 1, 2021. On May 5, 2021 the Water System Advisory Council met to consider, discuss, and recommend to the City Council updated water and sewage rates for the upcoming 2021-2022 rate year. The council unanimously recommended no change to water rates, no change to sewer rates, and a decrease to the customer charge per bill. The only other charges proposed are various pass-thru charges from The Great Lakes Water Authority to the industrial and commercial water users in the city.

**A motion was made by Morita, seconded by Hetrick, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Mungiolli

**Absent** 1 - Walker

Enactment No: RES0135-2021

**Resolved**, that an Ordinance to amend Sections 54-741, 54-743, 54-744, and 54-745; in Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan to modify water and sewer rates and fees, repeal conflicting Ordinances, and prescribe a penalty for violations is hereby Accepted for Second Reading and Adoption and shall become effective on Thursday, July 1, 2021, following the publication in the Oakland Press on Monday, June 14, 2021.

## PLANNING AND ECONOMIC DEVELOPMENT

**2021-0212** Request for Approval of a Property Donation Agreement for Parcel Nos. 15-36-204-029 and -030

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Property Donation Agreement.pdf](#)  
[Map.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sara Roediger**, Planning and Economic Development Director, expressed the need for more organized and shared parking in the Auburn Road Corridor and the Brooklands District to help for redevelopment and accommodation of the various mixed-use developments in this corridor. In February, there was discussion with Council about a lot of moving parts and property acquisition, Ms. Roediger is pleased to report all of this has since come together. She is here tonight to ask for a three-part action. The first request is to accept a property donation of two parcels on the west side of Eastern Avenue immediately south of the alley. The second request is for a \$50,000 donation agreement from the property owner of Zeenat Plaza. These funds would be used towards the construction of a shared parking lot. The third and final request tonight is for a purchase agreement for the two parcels on the east side of Eastern Avenue. The plan is to design something this year and construct it next year.

**President Deel** expressed his appreciation of a public/private partnership

working together to make this community area enjoyable for everyone. He is pleased with the artwork and overall improvements made to this area of the City. He stated as development continues, parking will be a necessity in this area.

**Vice President Bowyer** stated this is great news, and she is happy to see how far this development has come along. She also thanked the partners in this development that have invested into this being a destination location. She recommends everyone visit the splash pad and the artwork. She inquired about the house and building on the border of the parcel for the purchase agreement and if these structures would be removed.

**Ms. Roediger** responded the structures will be demolished after the City takes ownership of the parcels.

**Ms. Morita** commended Ms. Roediger for working hard on this development. She asked if the City will be conducting a BEA (Baseline Environmental Assessment) prior to acquiring the parcels. She also requested clarification on which houses on the parcel will be removed and which houses will remain.

**Ms. Roediger** stated part of the due diligence is conducting the BEA prior to closing. She explained there is a garage on the parcel that will be removed, as well as a house that will be removed. She stated the current owner owns all three lots, the city will acquire two lots and the owner will retain the last lot.

**Ms. Morita** asked if the current owner will grant the city a construction easement as part of the purchase in order to remove the home. She also inquired about how old the home is and if there is asbestos in the home.

**Ms. Roediger** stated the owner will be giving the city authorization to remove the home. She explained the home is smaller and on a slab, she believes it was built in the sixties. She responded that there will be an asbestos investigation as part of the due diligence.

**Mr. Hetrick** asked about blocking off a portion of Eastern Avenue to create a larger parking opportunity.

**Ms. Roediger** reiterated the city is currently under contract with OHM Advisors for conceptual design options that will be discussed administratively, and also with the neighbors in this area. The fire department did have concerns about closing Eastern Avenue entirely between Auburn going south. They are exploring different options in regards to closures on Eastern Avenue.

**Mr. Hetrick** stated it took him some time to find a parking space to view the artwork on Auburn Road. Having another parking option will be a blessing for this area.

**Mayor Barnett** expressed that it is rare that people donate to their city and he would like to thank all the people that have donated. He also thanked Ms. Roediger and Ms. Valentik for their hard work over the past five years on this development. He explained these are real dollar savings for the City that will help make this project even better.

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Munglioli

**Absent** 1 - Walker

Enactment No: RES0136-2021

**Resolved**, that the Rochester Hills City Council hereby approves the donation agreement for the donation of two parcels of land totaling .29 acre, Parcel Nos. 15-36-204-029 and -030.

**Be It Further Resolved**, that the Mayor is authorized to undertake such actions and to execute and deliver, on the City's behalf, such additional documents that are necessary and appropriate to consummate this transaction.

**2021-0214** Request for Approval of a Donation Agreement for Eastern Ave. Parking Lots

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Donation Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**See Legislative File 2021-0212**

**A motion was made by Hetrick, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Munglioli

**Absent** 1 - Walker

Enactment No: RES0137-2021

**Resolved**, that the Rochester Hills City Council hereby approves the donation agreement for the donation towards Auburn Rd. parking lots on Parcel Nos. 15-36-226-006 and -049 and 15-36-204-029 and -030, located south of Auburn Rd.

**Be It Further Resolved**, that the Mayor is authorized to undertake such actions and to execute and deliver, on the City's behalf, such additional documents that are necessary and appropriate to consummate this transaction.

**2021-0213** Request for Approval of the Purchase Agreement for 2971 and 2975 Eastern Ave., located south of Auburn Rd.

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Purchase Agreement.pdf](#)  
[Map.pdf](#)  
[Resolution \(Draft\).pdf](#)

**See Legislative File 2021-0212**

**A motion was made by Bowyer, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Munglioli

**Absent** 1 - Walker

Enactment No: RES0138-2021

**Resolved**, that the Rochester Hills City Council hereby approves the Purchase Agreement for the .29 and .15 acre parcels of land located at 2971 and 2975 Eastern Ave., located south of Auburn Rd. on the east side of Eastern Ave., Parcel Nos. 15-36-226-006 and -049.

**Be It Further Resolved**, that the Mayor is authorized to undertake such actions and to execute and deliver on the City's behalf such additional documents that are necessary and appropriate to consummate this transaction.

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2021-0208** Request for Adoption of Resolution Terminating and Dissolving the Building Authority

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Building Authority Resolution.pdf](#)  
[Quit Claim Deed.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0139-2021

**Whereas**, the Rochester Hills Building Authority was established and incorporated pursuant to the Building Authorities Act, 1948 PA 31, MCL 123.951 et seq, as amended, for the purposes of acquiring, constructing, furnishing, equipping, owning, improving, enlarging, operating and maintaining the Rochester Hills City Hall; and

**Whereas**, the Rochester Hills Building Authority issued building authority bonds to finance the initial acquisition and construction, and subsequent revocation and enlargement of the City Hall; and

**Whereas**, all such building authority bonds and any other obligations of the Rochester Hills Building Authority have been paid in full and retired; and

**Whereas**, the Rochester Hills Building Authority has determined that it has completed and fulfilled all of its purposes and duties under the Act and its Articles of Incorporation, and has resolved and recommended to the City Council that the Building Authority be terminated and dissolved.

**Therefore, Be It Resolved** that:

1. The Rochester Hills Building Authority is hereby terminated and dissolved;
2. A copy of this Resolution terminating and dissolving the Building Authority shall be filed with the County Clerk; and

3. The City Council accepts the quit claim deed from the Rochester Hills Building Authority to the City of Rochester Hills terminating and conveying to the City of Rochester Hills any and all ownership or leasehold interest of the Rochester Hills Building Authority in the City Hall property.

**2021-0209** Request for Approval of a Storm Water Detention System Maintenance Agreement between the City of Rochester Hills and Hampton Plaza L.L.C., a Michigan limited liability company, for Hampton Plaza-Outbuilding

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Storm Wtr Det Sys Maint Agrmnt.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0140-2021

**Resolved**, that the Rochester Hills City Council hereby approves the Storm Water Detention System Maintenance Agreement between the City of Rochester Hills and Hampton Plaza L.L.C., a Michigan limited liability company, whose address is 1334 Mapelawn Drive, Troy, MI 48084, for Hampton Plaza-Outbuilding, Parcel #15-26-100-007.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

**2021-0210** Request for Acceptance of the Water Main Easement granted by Hampton Plaza L.L.C., a Michigan limited liability company, for Hampton Plaza-Outbuilding

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Water Main Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0141-2021

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Water Main Easement for the construction, operation, maintenance, repair and/or replacement of a water main on, under, through and across land more particularly described as Parcel #15-26-100-007, granted by Hampton Plaza L.L.C., a Michigan limited liability company, whose address is 1334 Mapelawn, Troy, MI 48084, for Hampton Plaza-Outbuilding.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

**2021-0211** Request for Purchase Authorization - PLANNING/DPS/ENG: Increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project in the amount of \$23,000.00 for a new not-to-exceed contract total of \$72,900.00; OHM Advisors, Livonia, MI

**Attachments:** [060721 Agenda Summary.pdf](#)  
[OHM Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0142-2021

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project to OHM Advisors, Livonia, Michigan in the amount of \$23,000.00 for a new not-to-exceed contract total of \$72,900.00 and further authorizes the Mayor to execute the contract on behalf of the City.

**2021-0215** Request for Adoption of Resolution Authorizing the Parks & Natural Resources Director to be the Agent for the City of Rochester Hills for Oakland County's West Nile Virus Fund Program

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0143-2021

**Whereas**, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

**Whereas**, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding, or focused adult mosquito insecticide spraying in designated community green areas; and

**Whereas**, the City of Rochester Hills, Oakland County, Michigan, has or will incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program;

**Now, Therefore, Be It Resolved** that the City Council of Rochester Hills authorizes and directs its Parks & Natural Resources Director, as agent for the City of Rochester Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

## Passed the Consent Agenda

**A motion was made by Mungioli, seconded by Morita, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Mungioli

**Absent** 1 - Walker



## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Vice President Bowyer** stated the Older Person's Commission (OPC) 5K was held this past weekend. She pointed out that this was a great way to support the OPC Meals on Wheels program and encouraged residents to participate next year.

She announced the following outdoor engagement activities noting that they sell out quickly, and encouraged those interested to sign up as soon as possible.

- The upcoming Fishing for Beginners will be held on July 8 at Thelma Spencer Park

- The River Adventure is July 25th at Thelma Spencer Park

- The Kayaking 101 event will be held on July 24th at Thelma Spencer Park

- The Evening Kayak program will be July 22nd at Thelma Spencer Park

She stated that Spencer Park has rowboats, pedal boats, trolling boats, standup paddle boats and kayaks available to rent.

**Mr. Hetrick** thanked Mr. Schneck and Mr. Elwert for their prompt response regarding a tree that fell down in the area. He stated they were able to notify the resident on how to handle the situation properly. He also recognized his neighbor, Sloane Barlow, an eleventh grade student, for her piece of art being displayed in the Art on Auburn project.

**Ms. Morita** asked if Vice President Bowyer had an update on the proposed development next to Bellarmine Hills Subdivision from the Planning Commission Meetings. She stated some residents are really upset about this potential development.

**Vice President Bowyer** responded that a proposal or development has not been submitted at this time. She stated the Planning Commission believes that this development is too dense as it is currently being proposed. She explained that to be considered the site plan would have to change, however, the developer has not come back to Planning with any changes. She mentioned if anything changes with this proposed plan, she will notify the residents who have reached out with concerns.

**Mayor Barnett** provided the following updates:

- He announced the "Summer of Fun" is currently underway with a lot of great events. This past weekend was Memorial Day and it was the first big event with people gathered together at Veterans Memorial Point to recognize those who served our country. He mentioned the work the Facility Department undertook to completely repaint the pavilion on their own without being asked. He commended the Facility team on an amazing job to make the park look outstanding for their event last week.

- He highlighted the Playground Bound Program that was launched on April 1st. He explained that this is a partnership with the Michigan Economic Development Corporation (MEDC) where the City submitted a project which was accepted by the MEDC; the MEDC will match \$50,000 if the City raises \$50,000. He proudly reported that as of this afternoon, the City has reached \$88,000 in funds donated to this event. He thanked the residents for supporting this program.

- He spoke about the Art on Auburn Unveiling Celebration and the tour he led to each piece of art that was selected to be displayed. He explained each artist has their name and a QR code next to their picture that displayed the artist's explanation of "What does community mean to me?" He thanked the Council for supporting this project.
- He announced that the splash pad opens officially this Wednesday at noon.
- He mentioned the Festival of the Hills will be taking place this year on August 11, 2021.
- He stated the Hamlin Road Paving Project has been finished as of today. He is happy to report that this project finished on time and on budget. He thanked the residents for their patience with the projects throughout the community and thanked the workers for their hard work.
- He acknowledged a ribbon cutting that took place on June 6, 2021 at the Leach Intersection Trailhead. He commended Robert Schulte, CEO of High Tech Mold and Engineering, for donating \$20,000 for improvements to this part of the trail. He noted that he appreciates the generosity from Mr. Schulte and his organization, as well as all the residents of the community who have generously donated.
- He stated Paddlepalooza is another fun event on the river that the City of Auburn Hills and Rochester Hills worked together on.

## ATTORNEY'S REPORT

*City Attorney John Staran had nothing to report.*

## UNFINISHED BUSINESS

2021-0176 Request to Adopt the updated Poverty Exemption Guidelines

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Poverty Exemption Guidelines.pdf](#)  
[Final Opinion and Judgment - 20-004256.pdf](#)  
[20-004256 precedent order.pdf](#)  
[051021 Agenda Summary.pdf](#)  
[051021 Poverty Exemption Guidelines 2021 \(Revised\).pdf](#)  
[051021 Poverty Exemption Guidelines 2021.pdf](#)  
[051021 Resolution \(Draft\).pdf](#)  
[051021 Resolution \(Draft - Revised\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Laurie Taylor**, Assessing Director, stated this request is for the adoption of the updated Poverty Exemption Guidelines.

**President Deel** explained that the Assessing Department has made some modifications to the Poverty Exemption Guidelines, taking into consideration Council's recommendation.

**Mr. Hetrick** expressed his appreciation to Ms. Taylor for addressing his questions about the documents required for the income and expense statement.

**Ms. Mungoli** stated Council received an email over the weekend relative to individuals in need that are asking for donations at local shopping plazas. She questioned if there is a process or recommendation in place, such as Neighborhood House, where residents can refer people in need to receive assistance.

**Ms. Taylor** responded that whether individuals qualify for poverty exemption or not, they are still directed to any and all services available to assist with their needs.

**Ms. Mungoli** inquired as to whether there is direction on what residents can do when they see people in need.

**Mayor Barnett** responded as long as an individual is not on private property, there is no ordinance or rule in place preventing them from asking for donations.

**Vice President Bowyer** shared that she does not give money to people individually, rather she gives to the institutions that will help them. She explained if she gives ten dollars to someone on the corner, it does not go very far; however, if she gives ten dollars to organizations such as Gleaner's Food Bank, Forgotten Harvest, or Neighborhood House, it feeds more than one person.

**Mayor Barnett** stated the city wholeheartedly agrees with Vice President Bowyer. He explained Rochester Hills is a very generous city and there are great organizations that residents can donate to that will help individuals in need.

**Ms. Mungoli** pointed out that there are people in need all over the city. She asked if there is a way to share information on the city's website as to where residents can donate or assist others in need.

**Mayor Barnett** responded that the City can look into putting this information on the website.

**A motion was made by Hetrick, seconded by Mungoli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Mungoli

**Absent** 1 - Walker

Enactment No: RES0144-2021

**Whereas**, the adoption of guidelines for poverty exemptions is within the purview of the City Council; and

**Whereas**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and Public Act 253 of 2020; and

**Whereas**, pursuant to Public Act of 1994, the City of Rochester Hills, Oakland County adopts the following guidelines for the Board of Review to implement. The guidelines shall

include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding two years;

To be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence of the property for which an exemption is requested.
2. File a claim with the Board of Review on a form prescribed by the State Tax Commission after January 1, but prior to three weeks before the March, July or December Board of Review to allow for evaluation and approval by the Board of Review. The filing of this claim **AND ALL REQUIRED DOCUMENTS** constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.
3. Produce a valid driver's license or other acceptable form of identification if requested.
4. Submit federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year and two years prior.
5. File a claim reporting that the combined assets of all persons do not exceed the current guidelines.
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is being requested.
7. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.

**Now, Therefore, Be It Resolved**, that the City Council adopts the guidelines for poverty exemptions.

## NEW BUSINESS

- 2021-0118** Request for Purchase Authorization- DPS/ENG: Increase to the contract/blanket purchase order for the 2021 Concrete Road Replacement Construction Program #2 in the amount of \$119,542.80 with a 10% project contingency in the amount of \$11,954.24 for a new total not-to-exceed project amount of \$2,248,771.10; Koala-T Construction, Inc., Holly, MI

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Brittany Ct. Add on 051921.pdf](#)  
[Brittany Ct. proposal.pdf](#)  
[041221 Agenda Summary.pdf](#)  
[Bid Tab.pdf](#)  
[041221 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allen Schneck**, Public Services Director, stated there was a water main break

on Brittany Court and a quarter of the court was impacted and torn up in order to get to the water main break and repair it. This request is to add Brittany Court to the 2021 Concrete Road Replacement Construction Program #2.

**President Deel** responded this request seems logical as the road is already under construction.

**Mr. Schneck** explained that instead of piecing the repairs to the court that the City would perform, the entire court can be repaired and be in good condition all at once.

**Ms. Morita** thanked Mr. Schneck for bringing this request before Council. She appreciates doing things correctly the first time, as opposed having to repair this area over and over again and spending twice as much money and time in the long run.

**A motion was made by Morita, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Mungoli

**Absent** 1 - Walker

Enactment No: RES0145-2021

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the contract/blanket purchase order for the 2021 Concrete Road Replacement Construction Program #2 in the amount of \$119,542.80 with a 10% project contingency in the amount of \$11,954.28 for a total not-to-exceed project amount of \$2,248,771.10 and further authorizes the Mayor to execute a contract amendment on behalf of the City.

**2021-0190** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for cross connection program management services in the amount not-to-exceed \$178,420.00 through June 30, 2023; HydroCorp, Troy,

**Attachments:** [060721 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allen Schneck**, Public Services Director, shared that this item was before Council about three years ago, to enter into an agreement with HydroCorp to perform the cross connection program management. He stated that this is a request for continuation of these services. He explained that HydroCorp visits the property locations and performs an outside assessment on a device called a backflow preventer on the side of the house. He noted that this test is required once every five years in order for the City to stay in compliance with Environment, Great Lakes and Energy (EGLE).

**President Deel** explained that it is not the City that is mandating these inspections, but rather it is the State.

**Vice President Bowyer** stated that when the letters go out there should also be a contact for someone at the City so the residents can feel comfortable knowing the correspondence is from the City.

**Mr. Schneck** stated that the verbiage is reviewed from time to time to see if anything new needs to be incorporated. The Department of Public Services number is listed on the letter for residents not comfortable contacting HydroCorp directly, he also stated the following email contact is on the letter as well: [DPS@rochesterhills.org](mailto:DPS@rochesterhills.org)

**Vice President Bowyer** questioned how many years until the vacuum breakers are on all the homes. She further questioned if after all the breakers are installed, will just the in-ground sprinklers need to be inspected every five years, or will the City be utilizing HydroCorp for the next thirty years.

**Mr. Schneck** responded that the State allows up to a maximum of five years for every round of testing for the backflow preventers.

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morita and Mungoli

**Absent** 1 - Walker

Enactment No: RES0146-2021

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for cross connection program management services to HydroCorp, Troy, Michigan in the amount not-to-exceed \$178,420.00 through June 30, 2023 and further authorizes the Mayor to execute a contract on behalf of the City.

## ANY OTHER BUSINESS

**NEXT MEETING DATE - Regular Meeting - Monday, June 21, 2021 - 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Mungoli, seconded by Hetrick to adjourn the meeting at 7:57 p.m.*

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RYAN DEEL, President  
Rochester Hills City Council

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LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills

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AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office

Approved as presented at the (insert date) Regular City Council Meeting.