



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0304

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director Department of Public Services
DATE: August 10, 2020
SUBJECT: As-Needed Construction Inspection and Surveying Services

REQUEST:

City Council is requested to authorize a blanket purchase order for as needed construction inspection and surveying services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan and Nowak & Fraus, Pontiac, Michigan in the amount not-to-exceed \$970,000.00 through December 31, 2023.

REASON FOR PURCHASE:

The City issued Request for Proposals for its On-Call Professional Engineering Services Contract. The City has selected four (4) firms to be retained under this contract in order for the City to select the services of the appropriate firm at the time of a project, based on their capacity and experience. The City has determined through this process that Spalding DeDecker Associates and Nowak & Fraus are the best firms to perform construction inspection and surveying services and is requesting authorization of a blanket purchase order for these services.

Due to numerous private development projects proposed to be completed during the 2020 construction season, the Department of Public Services is requesting assistance from Spalding DeDecker Associates, Inc. to perform as needed construction inspection services.

Construction inspection services performed on private development projects are pass-through in nature, meaning that offsetting private developer escrow funds will be charged as revenues to offset the private inspection services expenditures. Services for this blanket are generally for private projects. Occasionally, the City has a need to supplement our staff and will engage these firms for assistance on public projects.

PROCESS:

Vendor Name and Address:

Spalding DeDecker Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Nowak & Fraus
46777 Woodward Ave.
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection Process

Method of Purchase:
Blanket Purchase Order

BUDGET:

Funding is included in the FY 2020 Adopted Budget and the FY 2021-2023 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Local Streets	454.801000	Professional Services	\$212,500	\$212,500	\$0
Water Resources	244.801000	Professional Services	\$212,500	\$212,500	\$0
Water & Sewer	510.801000	Professional Services	\$212,500	\$212,500	\$0
Water & Sewer	530.801000	Professional Services	\$212,500	\$212,500	\$0
Major Roads	452.970000	Construction	\$30,000	\$30,000	\$0
Local Streets	454.970000	Construction	\$30,000	\$30,000	\$0
Pathways	403.974000	Land Improvement	\$30,000	\$30,000	\$0
W/S Construction	593.972000	Mains & Services	\$30,000	\$30,000	\$0
		Total	\$970,000	\$970,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for as needed construction inspection and surveying services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan and Nowak & Fraus, Pontiac, Michigan in the amount not-to-exceed \$970,000.00 through December 31, 2023.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A