



Planning and Economic Development
Sara Roediger, AICP, Director

From: Sara Roediger, Director
To: Brownfield Redevelopment Authority
Date: April 8, 2021
Re: 2021 Meeting Schedule

As required in the By-Laws, the Brownfield Redevelopment Authority shall set the dates for its yearly meetings. The Board has been meeting quarterly on the 3rd Thursday of the month (January, April, July, October) when there is business to discuss. The Board is authorized to approve this schedule, which would result in meetings on January 21, 2021, April 15, 2021, July 15, 2021 and October 21, 2021 or vote to change the meeting dates if a majority wishes to do so. It is staff's recommendation that the Board continues to schedule quarterly meetings and if necessary business arises, Special Meetings can be requested by staff. Below is a motion for consideration:

MOTION by _____, seconded by _____, the Brownfield Redevelopment Authority hereby approves the 2021 meeting schedule at its April 15, 2021 Regular Meeting, consisting of four quarterly meetings to be held on January 21, 2021, April 15, 2021, July 15, 2021 and October 21, 2021, and acknowledges that Special Meetings may be scheduled throughout the year if necessary.

Thank you.