



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2016-0159 Version 2

TO: Mayor and City Council Members
FROM: Kevin Krajewski, Interim Director Management Information Systems
DATE: December 3, 2018
SUBJECT: Blanket Purchase Order for Cloud Based Backup and Recovery Services

REQUEST:

City Council is requested to approve an increase to the blanket purchase order for Cloud Based Backup and Recovery Contractual Services to Leonard Bros. Data Management, Inc., Ferndale, Michigan, in the amount of \$30,000.00 for a new not-to-exceed amount of \$135,000.00.

REASON FOR PURCHASE:

Data backup and recovery is one of the most important services provided by the MIS department. The importance of protecting the various types of user data and application databases to allow for a recovery in the event of a system failure or more serious event cannot be underestimated.

Request for Proposals for Cloud Based Backup and Recovery Services was solicited utilizing the MITN system in 2016. Three (3) proposal responses were received and evaluated by a committee consisting of staff from the MIS Department. Leonard Bros. Data Management, Inc. was selected and recommended award of the contract to City Council as their May 2, 2016 Regular Meeting as providing the best value at the lowest anticipated price. The initial three year contract term is set to expire May 2019. The City has the option to renew the contract for an additional two (2) year period.

PROCESS:

Vendor Name and Address:

Leonard Bros. Data Management Inc.
620 Woodward Heights
Ferndale, MI 48220

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract
Three-Year blanket purchase order with option to renew for additional two years.

BUDGET:

Funding is included in the 2018 Adopted Budget.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
MIS Fund	636.807000	Contractual Services	\$135,000	\$135,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase to the blanket purchase order for Cloud Based Backup and Recovery Contractual Services to Leonard Bros. Data Management, Inc., Ferndale, Michigan, in the amount of \$30,000.00 for a new not-to-exceed amount of \$135,000.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		