



# Rochester Hills

## Minutes - Draft

### Green Space Advisory Board

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Tuesday, January 23, 2018

6:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*Chairperson Peterson called the Green Space Advisory Board meeting to order at 6:00 p.m.*

## ROLL CALL

**Present** 8 - Peter Beightol, Jayson Graves, Heidi Morris, Darlene Janulis, Philip Leach, Dahlvin Peterson, Julia Rodriguez and Terry Stephens

**Absent** 1 - Tim Gauthier

*Non-Voting Members Present: Susan M. Bowyer Ph.D., Lance DeVoe, Ken Elwert, Mallory Boyd.*

*Non-Voting Members Absent: Laurie Taylor, Ramona Johnson and Audrey Weber.*

*Others Present: Matt Einheuser*

*Committee Members Tim Gauthier and Laurie Taylor provided previous notice that they would be unable to attend and asked to be excused.*

## APPROVAL OF MINUTES

[2017-0562](#) Approval of Minutes - Regular Meeting - October 24, 2017

**Attachments:** [Meeting Minutes 10-24-17.pdf](#)  
[Meeting Minutes 10-24-17 Resolution.pdf](#)

**Approved**

Resolved, that the Minutes of the October 24, 2017 Regular Meeting of the Green Space Advisory Board are approved as presented.

## STAFF REPORT

[2018-0016](#) Niswander 2017 Annual Report

**Attachments:** [2017 Annual Report.pdf](#)

*Director Elwert presented the Niswander 2018 annual report. Chairperson Peterson suggested that the report be submitted to City Council. Director Elwert*

*will submit to Council for consideration.*

## COMMUNICATIONS

*Mallory Boyd inquired about the Discovery Hike. She would like to have more students involved. It will be held May 5, 2018. Chairperson Peterson suggested inviting the City Council members.*

## PUBLIC COMMENT

*None*

## UNFINISHED BUSINESS

[2017-0442](#) Green Space Property Signage Discussion

*Director Elwert touched on the signage discussion. The sample signs did not align with the City's style guide. Will keep the discussion on the next agenda.*

## NEW BUSINESS

[2018-0012](#) Election of GSAB Chairperson - 2018

**Attachments:** [2018 Nomination Form - Chair.docx](#)

*Chairperson Peterson opened the floor for nominations for Chairperson for 2018. The following Board Members received nominations:*

*Peterson - 2*

*Dahlvin Peterson was nominated by a unanimous vote.*

**Resolved that Dahlvin Peterson be appointed as Chairperson of the Green Space Advisory Board for 2018.**

**Aye** 8 - Beightol, Graves, Morris, Janulis, Leach, Peterson, Rodriguez and Stephens

**Absent** 1 - Gauthier

[2018-0013](#) Election of GSAB Vice Chairperson - 2018

**Attachments:** [2018 Nomination Form - Vice Chair.docx](#)

*Chairperson Peterson opened the floor for nominations for Vice Chairperson for 2018. The following Board Members received nominations:*

*Janulis - 2*

*Darlene Janulis was nominated by a unanimous vote.*

**Resolved that Darlene Janulis be appointed as Vice Chairperson of the Green Space Advisory Board for 2018.**

**Aye** 8 - Beightol, Graves, Morris, Janulis, Leach, Peterson, Rodriguez and Stephens

**Absent** 1 - Gauthier

**2018-0014** Adopt GSAB Meeting Schedule - 2018

**Attachments:** [GSAB 2018 Meeting schedule memo.docx](#)  
[Resolution - Schedule.pdf](#)

*A motion was made by Beightol, seconded by Leach, that the motion be Approved as presented. The motion carried by a unanimous vote.*

**Resolved** that the Green Space Advisory Board establish the 2018 meeting schedule as the fourth (4th) Tuesday of each month at 6:00 PM, Michigan time, at 1000 Rochester Hills Drive, Rochester Hills, Michigan, Oakland County, with the understanding that any meeting dates conflicting with holidays or elections will be scheduled as needed. The exceptions will be November 13, 2018 and December 11, 2018.

*The 2018 meeting dates are as follows: February 27, March 27, April 24, May 22, June 26, July 24, August 28, September 25, October 23, November 13, December 11, 2018.*

*Further resolved that the meeting schedule will be posted in accordance with the Public Act 267 of 1976 as amended.*

**A motion was made by Beightol, seconded by Leach, that this matter be Approved. The motion carried by unanimous vote.**

**Aye** 8 - Beightol, Graves, Morris, Janulis, Leach, Peterson, Rodriguez and Stephens

**Absent** 1 - Gauthier

**2018-0017** Stewardship Options for 2018

**Attachments:** [Memo Request - 2018 stewardship options.docx](#)  
[Supporting 2018 Stewardship Options.pdf](#)  
[Resolution - Stewardship Options.pdf](#)

*Director Elwert brought up options for new stewardship projects with Niswander. There will be continued work on maintenance projects that are already in process. The committee has a budget of \$106,000 to work with. Director Elwert and Lance DeVoe outlined the possible projects and approximate costs.*

*Discussion ensued.*

*Director Elwert will send the committee a survey to rank their top projects*

*and will discuss at the next meeting.*

*Member Janulis motioned to survey the GSAB committee and that the administration will take their direction from the majority of the responses received from the survey. Chairperson Peterson seconded. Unanimously passed.*

**A motion was made by Janulis, seconded by Peterson, that the GSAB committee will be surveyed and that the administration will take their direction from the majority of the responses received from the survey. The motion carried by unanimous vote.**

**Aye** 8 - Beightol, Graves, Morris, Janulis, Leach, Peterson, Rodriguez and Stephens

**Absent** 1 - Gauthier

**2018-0015** 2018 Goals

**Attachments:** [Memo Request - 2018 goals.docx](#)  
[Resolution - Goals.pdf](#)

**Postponed**

**ANY OTHER BUSINESS**

*Member Stephens mentioned that the Green Spaces are not labeled on city maps. Director Elwert will look into it.*

*Member Stephens also mentioned some books on invasive species from MI State Extension. Member Janulis would like to see them.*

**NEXT MEETING DATE**

*Tuesday, February 27, 2018 at 6:00 pm*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Peterson adjourned the meeting at 7:37 p.m.*

*Minutes prepared by Megan Stencil.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ 2018 Regular Green Space Advisory Board Meeting.*

\_\_\_\_\_  
*Dahlvin Peterson, Chairperson*