



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2014-0509

**TO:** Mayor and City Council Members  
**FROM:** Bob Grace, MIS Department (Ext. 2477)  
**DATE:** November 11, 2014  
**SUBJECT:** Software Maintenance for GIS Users - 2015

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**REQUEST:**

Request for purchase authorization in the amount not-to-exceed \$33,000.00 to pay the yearly GIS software maintenance fee to ESRI (Environmental Systems Research Institute) of Redlands, California.

**REASON FOR PURCHASE:**

ESRI is the software we use for our Geographic Information Systems (GIS). It is comprised of several different software products:

- **ArcServer** is software used to create interactive mapping for the Intranet and Internet. All City employees that have access to a computer can access GIS maps through ArcServer.
- **ArcView** (43 licenses) is utilized by those employees who require more control over the GIS tools than is available with ArcServer. With ArcView, we can do advanced data analysis, create data output and create custom maps.
- **ArcInfo** (8 licenses) is employed by the City's advanced GIS users. It allows data editing and advanced geoprocessing that automates GIS tasks.
- **ArcPad** is used to create data input forms to capture data in the field with the GPS units and bring that data into our GIS.
- **ArcSDE** provides the connection between GIS and most of our databases.

GIS continues to be widely used throughout the City to track information about our infrastructure such as location, condition, type and age. It is also used to create the maps used by City departments and residents including approximately 80 maps available for viewing on our website by the public.

Our budgeted amount for this software maintenance is \$33,000.00.

**PROCESS:**

**Vendor Name and Address:**

ESRI, Inc. (Environmental Systems Research Institute); 380 New York Street, Redlands, CA 92373

**Reason for Selection:**

Sole Source

**Method of Purchase:**

Purchase Order

**BUDGET:**

This purchase was included in the 2015 City Council-adopted budget and ESRI is the sole source provider of this maintenance. While ESRI's quote is for \$31,000.00, we are asking that the blanket provide for the entire budgeted amount in the event that additional unanticipated purchases not to exceed the remaining budget dollars become necessary.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
MIS Fund	636.934000	Software Maintenance	\$33,000.00	\$31,000.00	\$2,000.00

**RECOMMENDATION:**

It is recommended that City Council authorize the payment of \$33,000.00 for the purchase of ESRI software maintenance for the year 2015.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		