



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2016-0220

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director, Department of Public Services

DATE: June 20, 2016

SUBJECT: Water System Meter Reading Equipment

REQUEST:

City Council is requested to authorize the purchase of Meter Reading Equipment to ETNA Supply, Grand Rapids, Michigan, in the amount of \$30,000.00.

REASON FOR PURCHASE:

In preparation for the City to discontinue support of all Windows 7 operating systems and the move to Windows 10, the City needs to purchase updated meter reading equipment in order to continue operations. Windows 10 will not support serial ports, as it requires USB ports. It is not possible to retrofit the old unit with USB ports. Therefore, the City needs to purchase a new unit that comes with USB ports to be able to utilize and continue reading our system.

The meter reading equipment purchase will include: one (1) Sensus Flexnet Vehicle Gateway Base Station with Computer and Operating Software Model 4600, and two (2) Trimble Juno Interrogators.

ETNA Supply is the sole source provider of the SENSUS Meter Reading System the City currently has in place. Award is recommended to ETNA Supply as the sole source provider of SENSUS Meter Reading Equipment.

PROCESS:

Vendor Name and Address:

ETNA Supply Company
529 32nd Street S.E.
Grand Rapids, MI 49548

Reason for Selection:

Sole Source

Method of Purchase:

Purchase Order

BUDGET:

To fund this purchase, it is proposed to reduce the FY 2016 project budget for the *SCADA System Upgrade* project by \$30,000 and reclassify the funding toward the *SENSUS Meter Reading Equipment* = so that there will be no net change in the FY 2016 Water & Sewer Capital Fund budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W&S Capital Fund	593.977000	Capital Equipment	\$0	\$30,000	(\$30,000)

RECOMMENDATION:

It is recommended that City Council authorize the purchase of Meter Reading Equipment in the amount of \$30,000.00 to ETNA Supply Company as the sole source provider of SENSUS Meter Reading Equipment.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		