



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2022-0002

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Facilities/Ordinance
Allan E. Schneck, P.E., Director Department of Public Services

DATE: February 7, 2022

SUBJECT: On-Call Plumbing Services

REQUEST:

City Council is requested to authorize the issuance of contracts / blanket purchase order to Allied Building Service Company of Detroit, Inc., Detroit, Michigan as primary vendor and Rolls Mechanical of Fenton, Michigan as secondary vendor for On-Call Plumbing Services in the amount not-to-exceed \$28,800 through February 28, 2023.

REASON FOR PURCHASE:

The City of Rochester Hills owns several buildings throughout the City maintained by the Building Department's Facilities Division that require on-call repairs to the equipment in these properties, including the plumbing equipment. Additionally, the Department of Public Services (DPS) Water & Sewer division occasionally require the services of a licensed plumber for residential and commercial properties while performing their duties.

The Purchasing Division solicited competitively sealed proposals for On-Call Plumbing Services and selected Allied Building Service Company of Detroit, Inc. of Detroit, MI as the vendor providing the best value who submitted the most responsive, responsible proposal. Allied Building Service Company of Detroit, Inc. has experience with working with the City's on various project in the past in a professional and satisfactory manner and is the primary vendor for these services. The City also required a secondary vendor as a backup for emergencies when needed by the DPS Water & Sewer division when working within City residential and commercial properties. The evaluation committee determined that Rolls Mechanical of Fenton would be the best value for when their services are needed.

Both Allied Building Service Company of Detroit, Inc. and Rolls Mechanical agreed to hold pricing and the City wishes to exercise the option to renew for the first available option year.

PROCESS:

Vendor Name and Address:

Allied Building Service Company of Detroit, Inc. (Primary)
1801 Howard Street
Detroit, Michigan 48216

Rolls Mechanical (Secondary)
1490 Torrey Road
Fenton, Michigan 48430

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$24,500	\$24,500	\$0
Water	530.807000	Contractual Services	\$4,300	\$4,300	\$0
		TOTAL	\$28,800	\$28,800	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize blanket purchase order/contracts for on-call plumbing services to Allied Building Company of Detroit, Inc. of Detroit, Michigan as primary vendor and to Rolls Mechanical of Fenton, Michigan as secondary vendor in the amount not-to-exceed \$28,800 for a one-year term to expire February 28, 2023 and further authorize the Mayor to execute the contracts on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney

 Yes N/A