



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2022-0250

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: May 23, 2022
SUBJECT: Overhead Door Replacements at Fire Station 1

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for the purchase and installation of overhead doors at Fire Station 1, 1111 Horizon Court, Rochester Hills to Secure Door, LLC, 75 Lafayette, Mt. Clemens, MI 48043, in the amount of \$125,282.00 with a 10% project contingency in the amount of \$12,528.20 for a total not-to-exceed project amount of \$137,810.20.

REASON FOR PURCHASE:

The overhead doors at Fire Station #1 have exceeded their life expectancy. The Facilities Department has had an increase in service call requests and the doors need to be replaced. Facilities is being proactive in infrastructure management and requesting these doors to be replaced. The new overhead doors will also match the overhead doors currently installed at all the other fire stations within the City.

The City issued Request for Proposals for the nine overhead doors at Fire Station 1 on the MITN system. Two competitive proposals were received and evaluated by a committee consisting of Facilities, Fire and Purchasing staff. The committee determined the proposal received from Secure Door, LLC was the best value to the City based on experience, comparable projects, and capacity and are recommending the award be made to Secure Door, LLC.

PROCESS:

Vendor Name and Address:

Secure Door, LLC
75 Lafayette
Mt. Clemens, MI 48043

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2022 Adopted Budget.

If approved by City Council, a 2nd Quarter Budget Amendment will be presented to repurpose funding for Fire Station 1 Carports, which will be postponed for the near future, and use the funding to replace Fire Station 1's Overhead Doors. The overhead doors were originally scheduled in the 2023 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.976000	FA-02L: Fire Station 1 Carports	\$320,000.00	\$137,810.20	\$182,189.80

RECOMMENDATION:

It is recommended that City Council authorize blanket purchase order/contract for the purchase and installation of purchase and installation of overhead doors at Fire Station 1, 1111 Horizon Court, Rochester Hills to Secure Door, LLC, of Mt. Clemens, MI in the amount of \$125,282.00 with a 10% project contingency in the amount of \$12,528.20 for a total not-to-exceed project amount of \$137,810.20, and further authorize the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A